

C. CWS 42

February 21, 2014

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Madam,  
Sir,

./ Please find enclosed a copy of Note C. CWS 41, together with its enclosure, which is being sent today to the Minister for Foreign Affairs of your country and which relates to the fourth session of the *Committee on WIPO Standards* (CWS) which will take place at the headquarters of the World Intellectual Property Organization (WIPO), from Monday, May 12 to Friday, May 16, 2014.

Yours sincerely,



Yo Takagi  
Assistant Director General

Enclosures: Note C. CWS 41  
document CWS/4/1 Prov.

C. CWS 41

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The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to invite Her/His Excellency's Government to be represented at the fourth session of the *Committee on WIPO Standards* (CWS), which will take place in Geneva, at the headquarters of WIPO, from Monday, May 12 to Friday, May 16, 2014.

./ The draft agenda for the fourth session (document CWS/4/1 Prov.) is enclosed.

Working documents will be available on the CWS website <http://www.wipo.int/cws/en/>. Paper copies will only be made available on request.

Simultaneous interpretation will be provided in Arabic, Chinese, English, French, Russian, and Spanish.

It would be appreciated if the name(s) and title(s) of the person(s) designated by Her/His Excellency's Government could be communicated to the International Bureau of WIPO by April 28, 2014, preferably by registering online at [http://www.wipo.int/meetings/en/details.jsp?meeting\\_id=32084](http://www.wipo.int/meetings/en/details.jsp?meeting_id=32084) with the security code \_\_\_\_\_.

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February 21, 2014

Enclosure: document CWS/4/1 Prov.

## **Committee on WIPO Standards (CWS)**

### **Fourth Session Geneva, May 12 to 16, 2014**

#### **DRAFT AGENDA**

*Document prepared by the Secretariat*

1. Opening of the session
2. Election of the Chair and two Vice-Chairs
3. Adoption of the agenda  
See present document.
4. Decision of the 44<sup>th</sup> session of the WIPO General Assembly in relation to the CWS  
See document CWS/4/2.
5. Proposal for the extension of the activities of the CWS to include copyright within the scope of WIPO Standard ST.96  
See document CWS/4/3.
6. Questionnaire on application and priority application numbering systems used by industrial property offices in the past  
See document CWS/4/4.
7. Revision of WIPO Standard ST.14  
See document CWS/4/5.
8. Status report on the preparation of Annexes V and VI, and the revision of WIPO Standard ST.96  
See document CWS/4/6.
9. New WIPO standard on the presentation of nucleotide and amino acid sequence listings using eXtensible Markup Language (XML)  
See document CWS/4/7.

10. Status report on the preparation of a proposal to establish a new WIPO standard for the exchange of patent legal status data by industrial property offices  
See document CWS/4/8.
11. Proposal for the revision of WIPO Standard ST.60  
See document CWS/4/9.
12. Status report on the preparation of recommendations for the electronic management of:
  - (a) sound marks for adoption as a WIPO standard; and
  - (b) motion or multimedia marks for adoption as a WIPO standardSee document CWS/4/10.
13. Maintenance and update of surveys published in the WIPO *Handbook on Industrial Property Information and Documentation*  
See document CWS/4/11.
14. Information on the entry into national (regional) phase of published PCT international applications  
See document CWS/4/12.
15. Report by the International Bureau, on the provision of technical advice and assistance for capacity building to industrial property offices in connection with the mandate of the CWS  
See document CWS/4/13.
16. Consideration of the Work Program and Tasks List of the CWS  
See document CWS/4/14.
17. Exchange of information: Presentations on industrial property offices' activities and plans related to the WIPO Standards dealing with XML
18. Summary by the Chair
19. Closing of the session

*The opening meeting will start on Monday, May 12, 2014, at 10 a.m., at the headquarters of WIPO, 34, chemin des Colombettes, Geneva (Conference Room A).*

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