Dear Mr Wilson
please find enclosed the completed questionnaire concerning trademark
formats used by Polish Patent Office.

Z wyrazami szacunku, Best regards, Mit freundlichen Gruessen
Irena Bielecka
Dyrektor Departamentu Informatyki

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**Additional questionnaire concerning formats for figurative elements of
marks currently in use by Industrial Property Offices**

Task No. 20:   Prepare, for adoption as a WIPO standard, a recommendation for the electronic
management of the figurative elements of trademarks.

Please provide the following contact information in order for us to contact the person
responsible for the Questionnaire in case of need:

Contact details of the Reporting Office:	
Name of the Reporting Office	*PL* (ST.3 two-letter country/organization code) *PPO*
Person to contact	Name: *Piotr Sychowski*
	Tel. number: *825-80-01 ext. 229*
	E-mail: *psychowski@uprp.pl*

Q U E S T I O N N A I R E

SECTION I

QUESTION 1

Does your Office process electronically the figurative elements of marks?

☐ **Fully YES** (in case that whole process employs digital image)

☒ **Partially YES** (in case that some parts of the process employ paper)

☐ **NO**

If your Office processes electronically the figurative elements of marks (i.e., if you answered "Fully Yes" or "Partially Yes"):

(a) Which format is your Office currently using?

    (i) For scanning:

	Black White	Grayscale	Color	Others
Image format	*JPG*	*JPG*	*JPG*	*JPG*
Image resolution & Depth	*600dpi/8bpp*	*600dpi/8bpp*	*600dpi/24bpp*	*600dpi/24bpp*
Minimum and Maximum size of image	*min 3cm/3cm; max 5cm/5cm*	*min 3cm/3cm; max 5cm/5cm*	*min 3cm/3cm; max 5cm/5cm*	*min 3cm/3cm; max 5cm/5cm*
Image color management techniques	*n/a*	*n/a*	*n/a*	*n/a*
Compression technique & Rate	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*

Note: Please fill in the tables according to the comments as follow:

- **Image format:** (TIFF, JPG, GIF, PNG, CCITT…specify with the version, e.g., TIFF Group 4):
- **Image resolution and Depth:** (in dots per inch for resolution and dpi for depth)
- **Minimum and Maximum size of image:** (specify physical size of the input image with unit, not the storage size of the resulting image)
- **Image color management techniques:** (i.e., description of techniques applied to ensure reliable color reproduction)
- **Compression technique and Rate:** (specify general or IPO's specific compression technique and rate)

    (ii) For publishing:

	Black White	Grayscale	Color	Others
Image format	*JPG*	*JPG*	*JPG*	*JPG*
Image resolution & Depth	*300dpi/8bpp*	*300dpi/8bpp*	*300dpi/24bpp*	*300dpi/8bpp*
Minimum and Maximum size of image	*max W-350/H-300pix*	*max W-350/H-300pix*	*max W-350/H-300pix*	*max W-350/H-300pix*
Image color management techniques	*n/a*	*n/a*	*n/a*	*n/a*
Compression technique & Rate	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*

Note: Please refer to the above comments.

(iii) For displaying:

	Black White	**Grayscale**	**Color**	**Others**
Image format	*JPG*	*JPG*	*JPG*	*JPG*
Image resolution & Depth	*300dpi/8bpp*	*300dpi/8bpp*	*300dpi/24bpp*	*300dpi/8bpp*
Minimum and Maximum size of image	*max W-350/H-300pix*	*max W-350/H-300pix*	*max W-350/H-300pix*	*max W-350/H-300pix*
Image color management techniques	*n/a*	*n/a*	*n/a*	*n/a*
Compression technique & Rate	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*

Note: Please refer to the above comments.

(iii) For other purpose (please specify):

	Black White	**Grayscale**	**Color**	**Others**
Image format	*JPG*	*JPG*	*JPG*	*JPG*
Image resolution & Depth	*300dpi/8bpp*	*300dpi/8bpp*	*300dpi/24bpp*	*300dpi/8bpp*
Minimum and Maximum size of image	*max H-600pix*	*max H-600pix*	*max H-600pix*	*max H-600pix*
Image color management techniques	*n/a*	*n/a*	*n/a*	*n/a*
Compression technique & Rate	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*	*JPG/JFIF, progressive*

Note: Please refer to the above comments.

(b) What does your Office regard as an original image and how does your Office store it (please describe in detail)?

Insert your reply below (free text, table, etc.):

The original picture is a picture printed on a paper obtained from an applicant, which is enclosed by applicant. It is stored in the paper dossier.

QUESTION 2

Does your Office receive electronically trademark images in digital format?

YES ☐   NO ☒

(a)   If "Yes," please specify your regulations or guidelines for accepting digital images (specifically about size, format, media of an image):

Insert your reply below (free text, table, etc.):

(b)   Does your Office accept color images?

YES ☒   NO ☐

(c)   Does your Office apply different regulations or guidelines depending on the color of the image (e.g., different for black-white image and color image)?

YES ☐   NO ☒

(d)   Please also indicate your practice for each item listed below based on your regulations or guidelines:

	Black White	Grayscale	Color	Others
Image format				
Image resolution & Depth				
Minimum and Maximum size of image				
Image color management techniques				
Compression technique & Rate				

Note: Please refer to the above comments.

QUESTION 3

Who carries out the electronic capture?

☐ Applicant
☒ Your Office
☐ Applicant and your Office
☐ Other (please specify):

QUESTION 4

Indicate how the images of figurative elements of marks are displayed (e.g., expandable thumbnails, thumbnails only, full screen image):

☐ Normal:
☒ Expandable thumbnails: *Internet*
☐ Thumbnails only:
☒ Full screen image: *Intranet*
☐ Other (please specify):

Note: You may choose more than one if applicable.

QUESTION 5

(a) If your customer files a digital image that does not fully comply with the relevant regulation or guideline, how does your Office handle it (please describe in detail)?
Insert your reply below (free text, table, etc.):

n/a

(b) Please identify if you "Touch Up" scanned images. What procedures and software tools do you have in place for "Touch Up"?
Insert your reply below (free text, table, etc.):

Adobe Photoshop 7.0

(c) Please also specify which practice(s) is(are) used to ensure that the quality of mark images is identical to that of original images:

- Skilled person:
Insert your reply below (free text, table, etc.):

- Procedures (i.e., notification to applications, etc.):
Insert your reply below (free text, table, etc.):
n/a

- Regulations or guidelines:
Insert your reply below (free text, table, etc.):
n/a

- Imaging tool (i.e., scanner, software, etc.:
Insert your reply below (free text, table, etc.):
HP ScanJet 2400, Photoshop 7.0

- Others (please specify):
Insert your reply below (free text, table, etc.):
n/a

QUESTION 6

How many mark images are stored with the above-indicated format(s) in your Office's computer system(s) (please list breakdown by format)?

Insert your reply below (free text, table, etc.):
188500 Polish Trademarks / jpg

QUESTION 7

Which color space does your Office currently use (i.e., RGB, sRGB, YcrCb, etc.)?

Insert your reply below (free text, table, etc.):
RGB

QUESTION 8

Does your Office have a color management system for equipment such as scanner, monitor, printer, etc., to ensure the image quality?

YES ☐   NO ☒

If "Yes," please specify your practice:

(i) Calibration (please indicate specification of scanner, monitor, printer, etc.):
Insert your reply below (free text, table, etc.):

(ii) Profiling (or characterization):
If applying ICC profile: Insert your reply below (free text, table, etc.):

Others: Insert your reply below (free text, table, etc.):

(iii) Color transformation: Insert your reply below (free text, table, etc.):

QUESTION 9

Please indicate the list of software and hardware on which your Office depends to process electronically an image (in particular color image), which information could eventually be used to establish a new WIPO standard:

Insert your reply below (free text, table, etc.):
Adobe Photoshop 7.0

QUESTION 10

Please identify any additional information that your Office has discovered related to the processing of images (i.e., best practices, problems, solutions, experiences, etc.):

Insert your reply below (free text, table, etc.):
The problem we encounter rather frequently is the colors similarity. Sometimes colors of scanned images vary from colors of original pictures, especially for metallic ones (e.g. silver, gold etc.).
At the moment we are working on migration to completely new work platform (Soprano) which is developed in cooperation with EPO. We hope that in new environment we will find the way to improve the quality of scanned images. As we are at the beginning of our electronic management of the figurative elements of trademarks we had not worked out any special practise, procedures and regulations yet. We are opened for any suggestions and new solutions, accordingly.

SECTION II

QUESTION 1

Please indicate your Office's current and future direction for other types of marks (i.e., sound mark, smell mark, motion mark, etc.):

Insert your reply below (free text, table, etc.):
For the very moment we register combinations of word, graphic and three-dimensional representations of marks, color's compositions and also sound marks. In case of sound marks, applicants are obliged to enclose both the relevant notes and recordings.

QUESTION 2

Please indicate the number of applications/registrations your Office currently has, grouped by the type of mark:

Insert your reply below (free text, table, etc.):
We have no information about number of trade marks grouped by the type of mark. We store 238387 trademarks (90938 registered).

QUESTION 3

Please indicate if your Office processes in electronic form any other types of marks besides those mentioned in Question 1 of Section II:

Insert your reply below (free text, table, etc.):

n/a

GLOSSARY

Color space:

A color model is an abstract mathematical model describing the way colors can be represented as tuples of numbers, typically as three or four values or *color components* (e.g., RGB and CMYK are color models). However, a color model with no associated mapping function to a reference color space is a more or less arbitrary color system with little connection to the requirements of any given application. For example, Adobe RGB and sRGB are two different color spaces, both based on the RGB model. *(Wikipedia, the free encyclopedia)*

Calibration:

The process of returning a device to known color conditions. Commonly done with devices that change color frequently, such as monitors (phosphors lose brightness over time) and printers (proofers and other digital printing devices can change output when colorant or paper stock is changed). (*Adobe.com*)

Profiling (Characterization):

Characterization is the process of identifying the relationship between a device-dependent color gamut and device-independent color. After a device has been calibrated, characterizing is the next process (sometimes referred to as profiling a device). Any production device that scans, displays, or prints a standard target comprised of many different solids and tints can be characterized. (*Adobe.com*)

ICC profile:

Set of transforms from one colour encoding to another, e.g. from device colour coordinates to profile connection space, prepared in accordance with ICC.1. (*ISO 12231 and ISO 12647-1*)

Color transformation:

A transformation process that begins with color information that is encoded in one color space, or appropriate for one device, and produces corresponding information in a different color space, or for a different device. Color transformations are of particular interest in digital imaging where they are used to transform images from one device space to another, e.g., monitor RGB to printer CMYK). (*Chem industry.com*)

[End of Annex and of questionnaire]