In response to your October 12 circular number C.SCIT 2399, please find attached the questionnaire that you kindly submitted, properly filled out.

1. GENERAL INFORMATION
Name of Office: Instituto Nacional del Derecho de Autor
Country: México
Name & Title of Officer in charge: Licenciado Fernando Serrano Migallón.

Adress: Avenida Mariano Escobedo, número 438, colonia Nueva Anzures, Delegación Miguel Hidalgo, México, Distrito Federal, México, código postal 11590.
Tel: 2307630
Fax:2500380
E-mail:fserrano@titan.sep.gob.mx
Number of staff: Total:136   Computer Technicians: 3
Annual Budget: In US$0.00   In local currency:$0.00

2. COMPUTERIZATION STATUS
2.1 Automation Support Service Level
Yes,

  * (X) stand alone personal computers
  * (X) automated with integrated database

2.2 Summary of existing software

  * Databse management: FoxPro
  * Application software development tool: data not available
  * Network operating system: Novell and Windows
  * Server operating system: Novell
  * Wokstation operating systems: Windows 95 and Windows 3.11
  * Internet software: Netscape Communicator
  * Web publishing: None

Office Automation (OA)

  * word processor: Word
  * spreadsheet: Excel
  * graphics: none
  * publishing: powerpoint
  * others: Corel Draw

2.3 Summary of existing hardware

  * worstations
     o total of Pentium processor-based PC's: 30
     o other workstations: 20

* servers: 1
* Peripheral devices
    o printer: 15
    o modem: 0
    o CD-ROM: 3
    o scanner: 1
    o others: 0

3. TELECOMMUNICATIONS
3.1 Access to Internet

  * (X) Dedicated line   Speed: Data not available

                                 Bandwidth: Data not
available
3.2 Web Site

  * (X) No

3.3 Telecommunication System
Telephone system

  * (X) Digital   Number of lines: 20

Does your Office have any plan to deploy ISDN?

  * (X) No, data not available to describe availability of ISDN and
    leased lines.

4. DATA EXCHANGE
4.1 Does your Office wish to receive IP data?

  * (X) Yes
    o (X) Copyright management data
    o (X) Unpublished administrative and procedural data

4.2 Does your Office wish to transmit IP data?

  * (X) Yes
    o (X) Copyright management data

4.3 Frecuency and volume of data
Monthly.
Currently, data on volume of information not available.