

WORLD INTELLECTUAL PROPERTY
ORGANIZATION

世界知识产权组织

ORGANIZACION MUNDIAL
DE LA PROPIEDAD INTELECTUAL



ORGANISATION MONDIALE
DE LA PROPRIÉTÉ INTELLECTUELLE

المنظمة العالمية للملكية الفكرية

ВСЕМИРНАЯ ОРГАНИЗАЦИЯ
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ

C. SCIT 2659
-02

September 19, 2008

Madam,
Sir,

./ Please find enclosed a copy of Note C. SCIT 2658, together with its enclosure, which is being sent today to the Minister for Foreign Affairs of your country and which relates to the tenth session of the Standards and Documentation Working Group (SDWG) of the *Standing Committee on Information Technologies* (SCIT), which will take place in Geneva, at the headquarters of the World Intellectual Property Organization (WIPO), from Monday, November 17 (10 a.m.) to Friday, November 21, 2008.

Yours sincerely,

A handwritten signature in green ink, which appears to be 'Francis Gurry', written in a cursive style.

Francis Gurry
Deputy Director General

Enclosures: Note C. SCIT 2658
document SCIT/SDWG/10/1 Prov.

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**ВСЕМИРНАЯ ОРГАНИЗАЦИЯ
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ**

C. SCIT 2658

-02

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to invite His Excellency's Government to be represented at the tenth session of the Standards and Documentation Working Group (SDWG) of the *Standing Committee on Information Technologies* (SCIT), which will take place in Geneva, at the headquarters of WIPO, from Monday, November 17 (10 a.m.) to Friday, November 21, 2008.

./ The draft agenda (document SCIT/SDWG/10/1 Prov.) is enclosed.

Following decisions taken at the sixth Plenary session of the SCIT, held in Geneva from January 22 to 26, 2001, working documents will be available on the SCIT website <http://www.wipo.int/scit/en/index.html>. Paper copies will only be made available on request.

Simultaneous interpretation will be provided in English, French and Spanish.

The Director General would appreciate it if the name(s) and title(s) of the person(s) designated by His Excellency's Government could be communicated to WIPO by October 17, 2008.

September 19, 2008

A handwritten signature in purple ink, consisting of a large, stylized loop followed by a vertical line extending downwards.

Enclosure: document SCIT/SDWG/10/1 Prov.

WIPO



SCIT/SDWG/10/1 Prov.
ORIGINAL: English
DATE: September 19, 2008

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WORLD INTELLECTUAL PROPERTY ORGANIZATION
GENEVA

STANDING COMMITTEE ON INFORMATION TECHNOLOGIES
STANDARDS AND DOCUMENTATION WORKING GROUP

Tenth Session
Geneva, November 17 to 21, 2008

DRAFT AGENDA

Document prepared by the Secretariat

1. Opening of the session
2. Election of the Chair and two Vice-Chairs
3. Adoption of the agenda
4. ST.10/C Task Force (Task No. 30)
 - (a) Report by the Task Leader
 - (b) Draft proposal on the revision of WIPO Standard ST.10/C
See document SCIT/SDWG/10/2.
5. Proposal on the revision of WIPO Standard ST.22 (Task No. 37)
See document SCIT/SDWG/10/3.
6. Proposal on the revision of WIPO Standard ST.3 (Task No. 33)
See document SCIT/SDWG/10/4.

7. Report by the Task Leader of the ST.36 Task Force (Task No. 38)
See document SCIT/SDWG/10/5.
8. Survey of practices in industrial property offices regarding codes used for internal purposes or individual use (Task No. 26)
See document SCIT/SDWG/10/6.
9. Citation practices by patent offices (Task No. 36)
 - (a) Report by the International Bureau
 - (b) New survey concerning citation practices: summary, results and analysis
See document SCIT/SDWG/10/7.
10. Exchange of information:
 - (a) Presentation, by the International Bureau, on the Priority Document Access Service
 - (b) Oral report, by the International Bureau, on modifications of Annex C to the Administrative Instructions under the Patent Cooperation Treaty (PCT) and of WIPO Standard ST.25
 - (c) Oral report, by the International Bureau, on the use of WIPO Standard ST.66 by the Madrid System for the International Registration of Marks
11. Proposal on the revision of WIPO Standard ST.60 (Task No. 33)
See document SCIT/SDWG/10/8.
12. Oral report by the Task Leader of the Trademark Standards Task Force
13. Report, by the International Bureau, on activities relating to the Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities (Task No. 24)
See document SCIT/SDWG/10/9.
14. Oral report, by the International Bureau, on the *WIPO Handbook on Industrial Property Information and Documentation* (Task No. 26)
15. Consideration of the SDWG Task List
See document SCIT/SDWG/10/10.
16. Schedule of activities
See document SCIT/SDWG/10/11.

17. Adoption of the report of the session

18. Closing of the session

The session will start at 10 a.m. on Monday, November 17, 2008, at the headquarters of WIPO, 34, chemin des Colombettes, Geneva (Conference Room A).

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