

**WORLD INTELLECTUAL PROPERTY  
ORGANIZATION**

世界知识产权组织

**ORGANIZACION MUNDIAL  
DE LA PROPIEDAD INTELECTUAL**



**ORGANISATION MONDIALE  
DE LA PROPRIÉTÉ INTELLECTUELLE**

المنظمة العالمية للملكية الفكرية

**ВСЕМИРНАЯ ОРГАНИЗАЦИЯ  
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ**

C. SCIT 2590  
01

December 22, 2003

Madam,  
Sir,

./ Please find enclosed a copy of Note C. SCIT 2589, together with its enclosure, which is being sent today to the Minister for Foreign Affairs of your country and which relates to the eighth Plenary session of the *Standing Committee on Information Technologies (SCIT)*, to be held at the headquarters of WIPO, 34, chemin des Colombettes, Geneva, from Monday, February 23 (10 a.m.) to Friday, February 27, 2004.

Sincerely yours,

Allan Roach  
Chief Information Officer and  
Director, IT Division

Enclosures: Note C. SCIT 2589  
document SCIT/8/1

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C. SCIT 2589

01

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to invite His Excellency's Government to be represented at the eighth Plenary session of the *Standing Committee on Information Technologies (SCIT)*, which will be held at the headquarters of WIPO, 34, chemin des Colombettes, Geneva, from Monday, February 23 (10 a.m.) to Friday, February 27, 2004.

The annotated draft agenda (document SCIT/8/1) is enclosed. Following decisions taken at the sixth Plenary session of the SCIT, held in Geneva from January 22 to 26, 2001, working documents will be available on the SCIT website <http://www.wipo.int/scit/en/index.html>. Paper copies will only be made available on request.

Simultaneous interpretation will be provided in English, Arabic, Chinese, French, Russian and Spanish.

The Director General would appreciate it if the name(s) and title(s) of the person(s) appointed by His Excellency's Government could be communicated to him by January 26, 2004.

December 22, 2003

Enclosure: document SCIT/8/1

# WIPO



SCIT/8/1

ORIGINAL: English

DATE: November 18, 2003

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**WORLD INTELLECTUAL PROPERTY ORGANIZATION**  
GENEVA

## **STANDING COMMITTEE ON INFORMATION TECHNOLOGIES**

### **PLENARY Eighth Session Geneva, February 23 to 27, 2004**

#### **DRAFT AGENDA**

*Document prepared by the Secretariat*

1. Opening of the session
2. Election of the Chair and Vice-Chairs
3. Adoption of the agenda  
See the present document.
4. Update on the progress of work of the Standards and Documentation Working Group  
Oral report by the Secretariat
5. Status report on the WIPONET Project  
See document SCIT/8/2.
6. Status report on the work to connect WIPONET, Trinet and Patnet  
See document SCIT/8/3.
7. Status report on the PCT Information Systems Program  
See document SCIT/8/4.

8. Status report on the AIMS Project  
See document SCIT/8/5.
9. Report of the SCIT Task Force on the utilization of WIPO's Information Technology Systems  
See document SCIT/8/6.
10. Report of the activities of the Intellectual Property Office Automation Division  
See document SCIT/8/7.
11. Admission of observers  
See document SCIT/8/8.
12. Schedule of activities  
See document SCIT/8/9.
13. Adoption of the Report
14. Closing of the session

*The opening session will start at 10 a.m, on Monday, February 23, 2004, at the headquarters of WIPO, 34, chemin des Colombettes, Geneva (Conference Room A).*

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