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**ORGANISATION MONDIALE  
DE LA PROPRIÉTÉ INTELLECTUELLE**

المنظمة العالمية للملكية الفكرية

**ВСЕМИРНАЯ ОРГАНИЗАЦИЯ  
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ**

C. SCIT 2432  
01

March 5, 1999

Re: Task Force Nominations – Electronic Filing

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Madam,  
Sir,

As its second Plenary session, held in February 1999, the Standing Committee on Information Technologies (SCIT) proposed the creation of a task force which would take responsibility for the preparation of "a draft technical standard for electronic filing, processing and storage of patent applications" (see document SCIT/2/8 Prov., paragraph 33). The task force should consist of technical specialists from industrial property offices who have appropriate experience in the subject area and can make a positive contribution to the work.

Nominations of experts to work as part of the task force are invited. Work will be based on a first draft standard to be provided by the Trilateral Offices in April 1999.

Please note that the task force representatives will also be expected to assist in the elaboration of "an international standard application format" (SCIT Task No. 38). These two tasks will result in the need for a significant commitment of effort by the task force representatives mainly involving e-mail correspondence during the period April to December 1999.

Details of nominated experts (name, e-mail) should be provided no later than April 15, 1999. Your response should be sent to our e-mail address, [scit.mail@wipo.int](mailto:scit.mail@wipo.int). Please indicate the number of this Circular in your reply.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'Y. Takagi', is written over a light background.

Y. Takagi  
Director

Inter-Office Information Services  
and Operational Affairs Department