

**PL – POLAND**

IAFB COLLECTION OF INDUSTRIAL MICROORGANISMS

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1. Requirements for Deposit

(a) Kinds of Microorganism that May Be Deposited

Bacteria, yeasts and filamentous fungi are accepted which are capable of long-term preservation without any substantial change in their initial properties.

Note:

- dangerous pathogens and species that can be hazardous to man and animals will not be accepted;
- microorganisms with special requirements for cultivation that the IAFB Collection of Industrial Microorganisms is not capable of carrying out technically will not be accepted;
- mixtures and cultures without scientific description and cultures that cannot be identified will not be accepted;
- when strains containing a plasmid are deposited, the IAFB Collection of Industrial Microorganisms will require information on the properties and classification of the plasmid and its host strain (i.e., group P1, P2, P3 or P4). The Collection will accept only plasmids and host strains belonging to group P1.

(b) Technical Requirements and Procedures

(i) Form and Quantity

The Collection of Industrial Microorganisms prefers to receive microorganisms submitted for deposit as lyophilized preparations. When it is undesirable or impossible to supply lyophilized preparations, active cultures growing in or on a suitable nutrient medium are acceptable.

The minimum number of replicates that the depositor must supply when making his deposit is 20 for lyophilized preparations or three active cultures (agar slants).

(ii) Time Required for Viability Testing

The average length of time for testing viability is 7 to 14 days, but occasionally viability testing may take longer, particularly if unusual antibiotics or other additives are necessary in the medium.

(iii) Depositor Checks and Renewal of Stocks

Where the microorganism is deposited as an active culture, the Collection of Industrial Microorganisms prepares its own batches by subculturing the material supplied by the depositor. The Collection of Industrial Microorganisms routinely asks the depositor to check the authenticity of the deposited preparations after subculturing.

New batches of cultures are prepared whenever it is necessary to renew diminishing stocks. Whatever method is used for preparing batches of samples of distribution, the Collection of Industrial Microorganisms always keeps a portion of the original material supplied by the depositor.

(c) Administrative Requirements and Procedures

(i) General

*Language.* The official language of the IAFB Collection is Polish. Communications in English are also accepted.

*Contract.* The IAFB Collection does not enter into a written contract with the depositor defining the liabilities of the two parties. However, by signing the IAFB Collection deposit form, the depositor surrenders any right to withdraw his deposit during the required storage period.

*Import and/or Quarantine Regulations.* The kinds of microorganism accepted by the Collection of Industrial Microorganisms are not subject to import or quarantine regulations.

(ii) Making the Original Deposit

*Requirements to Be Met by the Depositor.* The depositor is required to complete model form BP/1. In the event of later indication or amendment of the scientific description and/or proposed taxonomic designation, the depositor must complete model form BP/7.

*Official Notifications to the Depositor.* The receipt and viability statement are issued on mandatory international forms BP/4 and BP/9 respectively. Attestation of receipt of a later indication or amendment of the scientific description and/or proposed taxonomic designation is issued on model form BP/8. Notification of furnishing of a sample to a third party is issued on model form BP/14. The IAFB Collection uses its own standard letters for other official notifications.

*Unofficial Notifications to the Depositor.* If requested, the IAFB Collection will give the date of deposit and accession number by telephone, fax or e-mail when a microorganism has been received and before the official receipt is issued. The IAFB Collection will also give the result of the viability test by telephone, fax or e-mail before the official viability statement is issued.

*Supply of Information to a Patent Agent.* The IAFB Collection does not routinely ask the depositor for the name and address of his patent agent. However, if requested, the Collection of Industrial Microorganisms will send copies of the receipt and viability statement to both the depositor and his patent agent.

(iii) Converting a Previous Deposit

The administrative requirements for conversion are the same as those to be met for an original deposit made under the Treaty.

(iv) Making a New Deposit

When making a new deposit, the depositor is required to complete model form BP/2 and to send copies of the relevant documents (Rule 6.2); otherwise the procedure is similar to that for making an original deposit.

## 2. Furnishing of Samples

(a) Requests for Samples

The IAFB Collection advises third parties of the correct procedures to follow in order to make a valid request. In the case of requests requiring proof of entitlement, the Collection of Industrial Microorganisms will provide the requesting parties with copies of model request form BP/12 and/or request forms used by individual industrial property offices.

(b) Notification of the Depositor

Unless the right to be so notified has been waived, the IAFB Collection notifies the depositor by letter when samples of its microorganisms have been furnished to third parties.

(c) Cataloguing of Budapest Treaty Deposits

The IAFB Collection does not list Budapest Treaty deposits in its List of Cultures.

3. Schedule of Fees

	<u>PLN</u>
(a) Storage	3,400
(b) Issuance of a viability statement	350
(c) Furnishing of a sample	400

4. Guidance for Depositors

The IAFB Collection does not produce a standard letter or guidelines for prospective depositors, but can of course be contacted for specific information. All inquiries should be addressed to the Collection of Industrial Microorganisms.