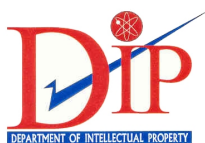


WIPO/IPTK/BKK/09/INF/3

ORIGINAL: English

DATE: December 2009



DEPARTMENT OF INTELLECTUAL PROPERTY
MINISTRY OF COMMERCE
GOVERNMENT OF THAILAND



WORLD INTELLECTUAL
PROPERTY ORGANIZATION

WIPO REGIONAL SEMINAR ON INTELLECTUAL PROPERTY (IP) AND TRADITIONAL KNOWLEDGE (TK), GENETIC RESOURCES (GRs) AND TRADITIONAL CULTURAL EXPRESSIONS (TCEs)

**organized by
the World Intellectual Property Organization (WIPO)**

in cooperation with
the Department of Intellectual Property (DIP),
Ministry of Commerce,
Government of Thailand

Bangkok, December 16 and 17, 2009

GENERAL INFORMATION FOR PARTICIPANTS

prepared by the International Bureau for WIPO

THE SEMINAR

1. The World Intellectual Property Organization (WIPO) Regional Seminar on Intellectual Property (IP) and Traditional Knowledge (TK), Genetic Resources (GRs) and Traditional Cultural Expressions (TCEs), is organized by WIPO in cooperation with the Department of Intellectual Property (DIP), Ministry of Commerce, Government of Thailand.

VENUE AND DATES

2. The Seminar will be held in Bangkok, Thailand, on December 16 and 17, 2009, at the following hotel:

Holiday Inn Silom Bangkok
981, Silom Road
Bangkok 10500
Thailand.
Tel: +66 2238-4300
Fax: +66 2238-5289
Website: www.holidayinn.com

REGISTRATION

3. On the first day of the Seminar (December 16, 2009), participants and speakers will be requested to register their names between 8.30 a.m. and 9.00 a.m. at the Registration/Information Counter in front of Crystal Ballroom, Holiday Inn Silom Hotel. At the time of registration, they will be provided with WIPO documents for the Seminar.

OBJECTIVES

4. The objectives of the Seminar are to: (a) analyze various models for protecting TK, TCEs and GRs, and provide opportunities for an exchange of experiences on national/regional initiatives for protection of TK, GR and TCEs; (b) provide information on TK databases and the role, in general, of documentation of TK and TCEs in relation to their possible protection; and (c) brief the participants on the new mandate of the WIPO IGC and, based on the results of the forthcoming session of the IGC from December 7 to 11, 2009, introduce them to the documentation, issues and working methods that will underline the negotiations due to commence in 2010.

OPENING CEREMONY

5. The Seminar will be inaugurated at 9.00 a.m. on Wednesday, December 16, 2009.

WORKING SESSIONS

6. The Seminar will deal with the following topics.

- Topic 1: An Introduction to Core Concepts and Objectives: What are Traditional Knowledge (TK), Genetic Resources (GRs) and Traditional Cultural Expressions (TCEs)? Why should they receive Legal Protection?
- Topic 2: The WIPO Intergovernmental Committee (IGC): Latest Developments and Perspectives on Future Work
- Topic 3: Establishing Policy, Legal and Practical Measures for the Protection of TK, GRs and TCEs
- Topic 4: WIPO's Work Elements and Options for the Intellectual Property Protection of TK, GRs and TCEs
- Topic 5: TK Databases and other Forms of TK and TCEs Documentation – Intellectual Property-related Objectives and Methodologies for the Establishment of Databases
- Topic 6: Overview of TK, GRs and TCEs Protection in the Region

7. Each of the above topics will be covered by one or two speakers, who will make presentation(s) which will be followed by discussions, when the floor will be open to all the participants. The last session will involve a roundtable discussion with the participation of all speakers and participants.

CLOSING CEREMONY

8. A short closing ceremony will be held at the end of the Seminar. The Seminar will be closed at around 16.30 p.m. on Thursday, December 17, 2009.

WORKING LANGUAGE

9. The working language for the Seminar is English with simultaneous interpretation into Thai language.

SOCIAL ACTIVITIES

10. All the participants and speakers are cordially invited to the WIPO Reception, to be held at the Room Silom 1, Holiday Inn Silom Hotel, on the evening of December 16, 2009, after conclusion of the day's proceedings.

NUMBER OF PARTICIPANTS

11. Forty-six participants from Afghanistan, Bangladesh, Bhutan, Brunei Darussalam, Cambodia, China, Democratic People's Republic of Korea, India, Indonesia, Islamic Republic of Iran, Lao People's Democratic Republic, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Samoa, Singapore, Sri Lanka, Tonga and Viet Nam, have been invited

to attend the Seminar. In addition, participants from the host country, Thailand, will also be invited.

TRAVEL ARRANGEMENTS

12. For each participant from outside Thailand whose travel and subsistence expenses are borne by WIPO, a round-trip economy-class air ticket between his/her home and Bangkok, by the most direct and economical route, will be provided by the respective (United Nations Development Programme) UNDP Office on behalf of WIPO. Participants should arrive in Bangkok on December 15, and depart on December 18, 2009, or the nearest possible date.

13. **For speakers from outside Thailand whose participation is funded by WIPO, separate arrangements will be made (paragraph 12 will not apply to them).** However, they are also requested to inform, as soon as possible, DIP and WIPO (**see contact persons, paragraphs 25 and 26**), of the exact details (date, flight number and time) of arrival in, and departure from, Thailand.

DAILY SUBSISTENCE ALLOWANCE AND TERMINAL EXPENSES

14. WIPO will request the UNDP Office, which makes the air ticket arrangements, to pay the duly nominated participants from outside Thailand their daily subsistence allowance (DSA) on its behalf, based on the United Nations DSA rate applicable to Bangkok (currently US\$217, subject to change). In addition to the above DSA, a lump-sum payment of US\$152 to the participants will be made through the UNDP Office to cover terminal expenses, i.e., expenses for local transportation between cities and airports, airport taxes, and any other miscellaneous expense items concerning their travel.

15. Any expenses incurred by the participants over and above the official period of the Seminar due to any reason whatsoever, except unavoidable flight arrangements, shall be borne by the participants.

16. **For speakers from outside Thailand whose participation is funded by WIPO, separate arrangements will be made (paragraph 14 above will not apply to them).**

ENTRY VISAS

17. All foreign participants and speakers are advised to inquire about visa requirements from the nearest embassy/consulate of Thailand in their respective countries. Those nationals required to obtain a visa (except ASEAN countries) should be in possession of a Thailand entry visa before commencing their travel. The visa should be valid for the full period of their stay necessary to participate in the Workshop, from arrival on December 15 to departure on December 18. Any participant having difficulty in obtaining an entry visa to Thailand should immediately inform the local organizer (**see paragraph 26**) and WIPO for possible assistance. The visa fee will be reimbursed by UNDP on presentation of the payment receipt.

18. If required, upon application for a Thai entry visa, you may refer to the following person as a referee in Thailand:

Mr. Kajit Sukhum
Assistant to Director-General
Department of Intellectual Property (DIP)
Ministry of Commerce
44/100 Nonthaburi 1 Road
Nonthaburi 11000
Tel: +66 2 547 4652
Fax: +66 2 547 4665
E-mail: kajits@moc.go.th

HOTEL ACCOMMODATION

19. For the participants and speakers from outside Thailand, a provisional reservation of single room accommodation has been made at the following hotel for the period of December 15 to December 17, 2009 (three nights):

Holiday Inn Silom Bangkok
981, Silom Road
Bangkok 10500
Thailand
Tel: +66 2238-4300
Fax: +66 2238-5289
Website: www.holidayinn.com

20. The above reservation has been made by DIP at a preferential rate of Baht 1200 (approximately US\$ 36) per night per person, inclusive of breakfast and taxes. Participants who intend to extend their stay in Thailand beyond this period are requested to make separate arrangements with the hotel at their own cost. All participants should settle all hotel bills themselves, as well as for other services incurred at the Hotel, such as drinks, laundry, telephone, dining, etc. Expenses relating to alternative accommodation arrangements will not be reimbursed. For payment to the hotel, all major credit cards will be accepted.

21. **All foreign speakers are to settle all their hotel bills (e.g. accommodation, services, etc) themselves.**

22. To confirm the room reservation, each participant is required to fill in the “**Hotel Reservation Form**” as attached and send to the DIP official in charge (see paragraph 26), by facsimile or e-mail, by 10 December 2009 with his/her itinerary, i.e., check-in and check-out dates, the flight numbers and expected times of arrival and departure, as well as his/her name, title and country name.

LOCAL TRANSPORTATION

23. On arrival, all participants and speakers can take the Holiday Inn Silom Hotel limousine at the airport at the cost of Baht 1,000 (approximately US\$30) net per way per car (maximum 3 persons), if the DIP contact person (**please see paragraph 26**) are provided with sufficient advance information about the date, flight number and time of arrival. However, if he/she wishes to take a local taxi to the Holiday Inn Silom Hotel, the probable cost of a taxi would be Baht 400-600/car (approximately US\$18) net per way per car (maximum 3 persons). In this respect, the Taxi Stand is located outside the arrival hall.

24. If you wish to take the Holiday Inn Silom Hotel limousine, please look for the Holiday Inn Silom Hotel Staff who will carry a placard bearing either the hotel's name or a WIPO sign.

CONTACT PERSONS

25. WIPO

Mrs. Françoise Simon-Vianès
Senior Program Officer
Cooperation for Development Bureau
for Asia and the Pacific
World Intellectual Property Organization (WIPO)
Telephone: (41-22) 338-8232
Facsimile: (41-22) 733-6373
Email: francoise.simon-vianes@wipo.int

26. DIP

The itinerary of each participant, as well as any other information should be sent to the following DIP officials:

Miss Namyard Nanta
Trade Officer (International Cooperation)
IP Promotion and Development Division
Department of Intellectual Property
Ministry of Commerce
44/100 Nonthaburi 1 Road
Nonthaburi 11000 Thailand
Tel. (+662) 547 4652
Cellphone: (+6680) 604 2112
Fax: (+662) 547 4665
E-mail: nnanta.dip@gmail.com

MISCELLANEOUS INFORMATION

Currency

The exchange rate of the Thai Baht (THB) is approximately US\$1=Baht33.50 (subject to change).

Local Time

The local time in Thailand is GMT +7hrs.

Electricity

Electricity power in Thailand is 220V.

Airport Tax

Airport Tax is already included in the air-ticket.

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