

WIPO



SCIT/WG/1/2
ORIGINAL: English
DATE: October 8, 1998

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WORLD INTELLECTUAL PROPERTY ORGANIZATION
GENEVA

STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

WORKING GROUPS

First Session

Geneva, November 16 to 20, 1998

SCIT WORK PROGRAM

Document prepared by the International Bureau

1. During the first session of the SCIT Plenary, in June 1998, certain delegations expressed the wish to have available a list of Tasks contained in the SCIT Work Program which were grouped in accordance with their objectives. Subsequently, the SCIT Plenary requested the Secretariat to prepare a list of Tasks grouped according to their ultimate objectives and to present it to the Working Groups (see paragraph 26 of document SCIT/1/7 Prov.).
2. The Secretariat has prepared the requested list, which is contained in the Annex to this document. The Tasks are listed according to the following five groupings:
 - I. WIPO Global Information Network (WIPONET);
 - II. Intellectual Property Office Automation;

III. Applications of WIPONET

- A. Intellectual Property Digital Libraries Project (IPDL);
- B. Electronic filing;
- C. WIPO Worldwide Academy;

IV. Standardization efforts;

V. Other service activities supported by intellectual property offices.

3. Please note that this grouping may have to be reviewed according to the revision, deletion or addition of certain Tasks of the Work Program.

4. The SCIT Working Groups are invited to note the list contained in the Annex to this document and to agree on its contents.

[Annex follows]

ANNEX

I. Tasks relating to the WIPO Global Information Network (WIPONET)	
Task No.	Description
22*	Oversee the establishment and operation of the WIPO Global Information Network
24*	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access
26	Recommend a coordinated information dissemination policy regarding intellectual property information on the network
27	Identify technical issues in relation to the exchange of unpublished data and undertake pilot projects to find viable technical solutions
28	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices
29	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications
35*	<p>Assist the International Bureau in preparing the Request for Proposals for the Global Information Network including, in particular:</p> <p>(a) Assessment of technical requirements to provide network services for the intellectual property offices in the light of their existing information infrastructure determined through a technical inventory</p> <p>(b) Establishment of technical requirements for data exchange between intellectual property offices, including the exchange of unpublished data, by means of a survey of the needs of the intellectual property offices for such exchange</p>

Note: Tasks indicated by an asterisk are considered of urgent priority.

II. Tasks relating to intellectual property office automation	
Task No.	Description
1*	Monitor the changeover to electronic data carriers and update technical guidelines as necessary
8	Study the use of optical disc systems as mass storage media for industrial property information
9	Collect information concerning the stability in the long term of digital optical discs and the security of supply of information recorded thereon
12	Promote the exchange of information related to the development of automation of trademark information
23*	Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices
31*	Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing search of patent information

III. Tasks relating to WIPONET applications	
A. Tasks relating to the Intellectual Property Digital Libraries Project (IPDL)	
Task No.	Description
4*	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries
17	Study the practical questions associated with downloading in the context of library use
21	Update the study relating to the provision by an industrial property office of a Web site and conduct a survey of the intentions of industrial property offices in respect of making searchable industrial property information available on the Internet
25	Elaborate new standards, when necessary, for the exchange of intellectual property data on the network
30*	Undertake pilot projects to start, and where in existence, expand the Intellectual Property Digital Libraries
32	Develop reference resources useful for intellectual property offices to be made available on the network

III. Tasks relating to WIPONET applications B. Tasks relating to electronic filing	
Task No.	Description
10*	Monitor the development of electronic filing of patent and trademark applications and, where appropriate, elaborate a WIPO Standard, and provide developing countries with technical assistance in this area
16	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes

III. Tasks relating to WIPONET applications C. Tasks relating to the Worldwide Academy	
Task No.	Description
33	Undertake pilot projects to facilitate the WIPO Worldwide Academy initiatives

IV. Tasks relating to standardization efforts	
Task No.	Description
2	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM
5	Elaborate a WIPO standard which provides guidance to industrial property offices for issuing, in machine-readable form, industrial property gazettes and other similar publications
6*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40
7*	(a) Revise WIPO Standard ST.14 to cover references obtained from the Internet and used as citations (b) Investigate whether supplementary correction codes should be included as a further data element under paragraph 11(a) of WIPO Standard ST.14
11*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting
13	Elaborate a WIPO Standard for the electronic exchange between offices of information relating to trademark applications and registrations
14	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)
15	Prepare minimum technical standards for trademark search systems online or on CD-ROM
36	Monitor and participate in relevant Internet and information technology standard-setting bodies

V. Tasks relating to other service activities supported by industrial property offices	
Task No.	Description
3	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database
18	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)
19	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM
20	Report on activities of WIPO in respect of: (a) updating the <i>Handbook on Industrial Property Information and Documentation</i> (b) the collection of Industrial Property Statistics (c) the Journal of Patent Associated Literature (JOPAL) (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)
34	Undertake pilot projects to use Internet-based communication tools for task forces and adoption of a meeting report

[End of Annex and of document]