

WIPO



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STANDING COMMITTEE ON INFORMATION TECHNOLOGIES STANDARDS AND DOCUMENTATION WORKING GROUP

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TASK LIST OF THE STANDARDS AND DOCUMENTATION WORKING GROUP

Document prepared by the Secretariat

1. At the eighth session of the Standing Committee on Information Technologies (SCIT), held in February 2004, the Secretariat reported on the work undertaken by the SCIT Standards and Documentation Working Group (SDWG) since its previous Plenary session. Subsequent to the said Plenary session and on the basis of the agreements reached by the SDWG at its fourth and fifth sessions, the Secretariat has prepared, for consideration by the SDWG, a new revised SDWG Task List, which includes, for each task, the background and status of work, the relevance/scope of the task and, where appropriate, proposed action with its corresponding time frame. The SDWG Task List is reproduced as Annex I to this document. It should be noted that the information concerning the revisions of WIPO Standard ST.3 is presented as new Task No. 33/3.
2. Annex II to this document contains the information concerning the tasks attributed to each active Task Force and the individuals representing Member States participating in the Task Force deliberations.

3. *The SDWG is invited:*

(a) *to consider the Task List given in Annex I to this document and to agree on its final version for incorporation in the SCIT Work Program;*

(b) *to consider and approve Task No. 33/3 concerning the revision of WIPO Standard ST.3 in the framework of Task No. 33, as described in page 28 of Annex I; and*

(c) *to note the information on the active Task Forces and their membership contained in Annex II to this document.*

[Annex I follows]

- As provided for in the Agreement, the possible extension of the project beyond 2003 is currently under review. In the light of this and the quality problems referred to in the previous paragraph, the planned production of the full GlobalPat collection on DVD-ROM has been deferred until a decision on the continuation of the project is reached.

II. RELEVANCE/SCOPE OF TASK

Member States of SCIT and the Patent Documentation Group (PDG) expressed their great interest in the continued availability of GlobalPat until such time that WIPONET constituted a viable alternative for accessing such patent information. The current proposals provide for continued distribution of GlobalPat CD-ROMs until the end of 2003.

III. PROPOSED ACTION WITH TIME FRAME

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

The SDWG, at its fifth session held in November 2004, agreed that Task No. 6 would be removed from the Task List. (See paragraph 101 of document SCIT/SDWG/5/13.)

Consequently, this will be the last occurrence of Task No. 6 on the SDWG Task List.

Task No. 7 Monitor and report on the changeover to electronic data carriers and update the Statement of Principles and technical guidelines, as necessary

I. BACKGROUND AND STATUS OF WORK

- Task was created by the Executive Coordination Committee of the Permanent Committee on Industrial Property (PCIPI), the precursor body of the SCIT Plenary, within the framework of project PCIPI/P 994/94 and continued as project SCIT/P 6/99.
- On the basis of the initial task, the Statement of Principles Concerning the Changeover to Electronic Data Carriers for the Exchange of Patent Documents was adopted by PCIPI/EXEC/XVI, in May 1995.
- The Secretariat has arranged for oral reporting by Member States on specifically related subject matters at various meetings of the PCIPI and SCIT, the last one taking place at the fourth session of the SCIT Plenary and the second session of the SCIT Working Groups, in December 1999. (See paragraphs 40 to 43 of document SCIT/WG/2/12; and paragraphs 38 and 39 of document SCIT/4/8.)
- The Technical Guidelines – Optical Disk, which form part of the above-mentioned Statement of Principles, were revised by the SDWG in December 1999 and adopted by the SCIT Plenary at its fourth session. (See paragraph 38 of document SCIT/4/8.)
- The SDWG, at its fifth session in November 2004, agreed to hold Task No. 7 in abeyance. (See paragraph 101 of document SCIT/SDWG/5/13.)

II. RELEVANCE/SCOPE OF TASK

The Task provides monitoring of the steps taken by IPOs in order to achieve the goals outlined in the Statement of Principles in respect of both their use of electronic carriers as the medium for exchange of their IP information and also their readiness to receive documents in electronic format.

III. PROPOSED ACTION WITH TIME FRAME

Task No. 7 is held in abeyance.

Task No. 13* Consider the “E-PCT” Standard for adoption as a WIPO Standard for e-filing, processing and storage of patent applications

I. BACKGROUND AND STATUS OF WORK

- Task was proposed by the Secretariat and approved in February 1999 by the SCIT Plenary (see paragraphs 33 and 34 of document SCIT/2/8).
- A Task Force was established and was instructed to prepare, on the basis of a draft by the Trilateral Offices, a final draft standard for approval by the SCIT Plenary.
- Following a decision by the PCT Assembly in September 2000, consultations were held to establish a legal framework and technical standards, as part of the PCT Administrative Instructions, for international applications under the PCT.
- New Part 7 and Annex F of the Administrative Instructions under the PCT concerning, respectively, the legal framework and technical standard necessary for the implementation of electronic filing and processing of international applications under the PCT were promulgated on December 27, 2001, with effect from January 7, 2002.
- The potential “E-PCT” standard that would evolve from this legal and technical framework adopted by the PCT will include a variety of technical standards that would be subject to review by the Electronic Data Processing and Exchange Standards (EDPES) Task Force. The first of this group of standards is the proposed WIPO Standard ST.36, discussed under Task No. 17.
- No additional materials related to this topic have been submitted for review by the EDPES Task Force.

II. RELEVANCE/SCOPE OF TASK

Task is of priority importance to the SCIT Plenary and has very high relevance for automation efforts in some IPOs.

III. PROPOSED ACTION WITH TIME FRAME

Task No. 13 was discontinued by the SDWG at its fifth session in November 2004.

Consequently, this will be the last occurrence of Task No. 13 on the SDWG Task List.

Task No. 15 Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes

I. BACKGROUND AND STATUS OF WORK

- Task was initiated by the Patent Office of the United Kingdom in 1993. Taking into account the interest by IPOs in the resolution of legal and technical issues related to the filing of applications in electronic form, the PCIPI Executive Coordination Committee decided, in June 1993, to create a Task and assign it to the Working Group on the Management of IP Information. (See document PCIPI/EXEC/XII/9 and paragraphs 17 and 18 of document PCIPI/EXEC/XII/10.)
- At the PCIPI/MI/XII meeting, in December 1993, the Working Group discussed the issue on the basis of a presentation made by the Delegation of the United States of America. The presentation focused on the trilateral project for the purpose of establishing procedures for the exchange of certified copies of priority applications. (See Project file PCIPI/P 985/93 and paragraphs 22 to 26 of document PCIPI/MI/XII/3.)
- No further consideration of the subject matter took place at any PCIPI or SCIT meetings until the SDWG, at its first session in April 2001, proposed to hold Task No. 15 in abeyance. The SCIT Plenary, at its seventh session in June 2002, approved the said proposal.
- The SDWG, at its fifth session in November 2004, approved the reactivation of Task No. 15 as outlined in document SCIT/SDWG/5/12. (See paragraph 104 of document SCIT/SDWG/5/13.)
- Following the set-up of the corresponding electronic forum, the P-Docs Task Force started its discussions concerning Task No. 15 on the basis of an initial document proposed by the Task Leader on May 20, 2005.

II. RELEVANCE/SCOPE OF TASK

Electronic filing and processing of patent applications, as well as other communications, are increasing. Task No. 15 will serve to clarify the provision and exchange in electronic form of priority documents in respect of national, regional and international applications.

III. PROPOSED ACTION WITH TIME FRAME

1. Elaborate standards and procedures relating to the provision (including certification) and exchange in electronic form of priority documents.
2. The International Bureau, as Task Leader, is requested to report to the SDWG, at its sixth session in September 2005, on the progress of the Task. (See paragraph 104 of document SCIT/SDWG/5/13.)

IV. TASK LEADER

The International Bureau is designated as the Task Leader.

Task No. 17* Ongoing electronic data processing and exchange standards activities

I. BACKGROUND AND STATUS OF WORK

- Revision of Standards ST. 30, ST. 31, ST. 32, ST.33, ST. 35 and ST. 40 was initiated by PCIPI/EXEC, in May and November 1997; at which time, work concerning this Task was carried out by a Task Force. (See project files PCIPI/P 35/97, PCIPI/P 39/97 and SCIT/P 2/98.)
- Revisions of WIPO Standards ST.32, ST.33, ST.35 and ST.40 addressing changes required for Y2K purposes were completed. Further work remains to be done by the Task Force in accordance with other changes in IP and IT practice.
- The seventh session of the SCIT Plenary, in June 2002, broadened the mandate of the Task Force for Tasks Nos. 17 and 19 to deal with all matters related to all current and future WIPO electronic data processing and exchange standards, in particular, Tasks Nos. 13, 17, 18 and 19. This Task Force is referred to as the SCIT Electronic Data Processing and Exchange Standards Task Force (EDPES Task Force). (See document SCIT/7/4 and paragraphs 22 to 24 of document SCIT/7/17.)
- The SDWG, at its second session, in December 2002, agreed to change the name of the Task to its present title. (See paragraph 11 of document SCIT/SDWG/2/14.)
- The Secretariat issued Circular SCIT 2568, dated February 18, 2003, inviting industrial property offices to review their participation in the EDPES Task Force. (See paragraphs 53 and 54 of document SCIT/SDWG/2/14.)
- In April 2003, the Task Leader circulated, for review and comments by Task Force members, a document in which potential changes to WIPO electronic standards were presented. These potential changes were based on the deliberations of the WIPO Standards ST.6 and ST.8, and Patent Documentation Identification (PDI) Task Forces. (See paragraph 48 of document SCIT/SDWG/3/9.)
- In January, 2004, the Working Group requested the Secretariat to take various measures to encourage participation by the members of the EDPES Task Force. (See paragraphs 89 to 93 and 99 of document SCIT/SDWG/4/14). These measures were taken.
- The SDWG, at its fifth session in November 2004, approved the new WIPO Standard ST.36. (See paragraphs 83 to 100 of document SCIT/SDWG/5/13.)
- The Task Force has reviewed and recommended for approval by the SDWG, at its sixth session in September 2005, a change to WIPO Standard ST.36 that was proposed by the Trilateral-WIPO Standards Working Group (TWSWG).

II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary has given high priority to the Task.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT Electronic Data Processing and Exchange Standards Task Force is to review the work to be undertaken and provide a list of proposed activities in respect of each of the standards, as well as a corresponding time scale for such activities.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 18* Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies

I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee in December 1992 (see paragraphs 13 to 21 of document PCIPI/EXEC/XI/13) as a result of discussions relating to standardization efforts of the Trilateral Offices in view of machine-readable data.
- Status reports were regularly given at meetings of the PCIPI Working Group on the Management of IP Information from 1993 to 1997, and at the SCIT Plenary in February 1999 (see Project file PCIPI/P 983/93, paragraph 24 of document SCIT/2/8 and http://www.wipo.int/scit/en/meeting/2/presentations/us_11.pdf). The reports focused on development and usage of the MIMOSA software, Trilateral Data Exchange Standards, etc.
- The seventh session of the SCIT Plenary, in June 2002, decided to allocate this Task to the SCIT Electronic Data Processing and Exchange Standards Task Force. (See Task No. 17.)
- For changes in WIPO Standard ST.3 based on the announcements published in ISO 3166-1 Newsletter, see Task No. 33/3.

II. RELEVANCE/SCOPE OF TASK

Task will serve as a source for the timely identification of data exchange issues which require harmonization among IPOs.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT Electronic Data Processing and Exchange Standards Task Force will identify new developments and propose possible projects to be undertaken within the SCIT.

IV. TASK LEADER

The Secretariat is designated as the Task Leader and will report to the SDWG as necessary on the findings of the Task Force.

Task No. 19 Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical disks

I. BACKGROUND AND STATUS OF WORK

- Standardization of mixed-mode CD-ROMs was initially included in the PCIPI Work Program in 1990. (See paragraph 57 of document PCIPI/EXEC/VII/7.)
- The Task was assigned to the Working Group on Optical Storage. Due to the mixed-mode CD-ROM developments underway in the Trilateral Offices, the work is currently being held in abeyance. (For details, please refer to Project PCPI/P 936/90 and paragraphs 17 and 18 of document PCIPI/OS/V/2.)
- No draft standard has so far been prepared and presented within PCIPI or SCIT. However, MIMOSA is accepted as a *de facto* standard within the IP community.

II. RELEVANCE/SCOPE OF TASK

When drafted in the early 1990s, WIPO Standard ST.40 “Recommendation Concerning Making Facsimile Images of Patent Documents Available on CD-ROM” reflected the then current practice of the major offices in respect of dissemination of patent information on CD-ROM. Facsimile images were commonplace. The use of mixed-mode, although proposed, was in its infancy. Since then the position has changed and the production of mixed-mode CD-ROMs, especially under the MIMOSA platform, is becoming commonplace. This current practice should therefore be reflected either in a new standard or in an update of WIPO Standard ST.40.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG has allocated this Task to the Task Force responsible for Task No. 17, i.e., the SCIT Electronic Data Processing and Exchange Standards Task Force.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 20 Prepare, for adoption as a WIPO standard, a recommendation for the electronic management of the figurative elements of trademarks.

I. BACKGROUND AND STATUS OF WORK

- Elaboration of a WIPO recommendation on this topic was suggested by the PCIPI Working Group on the Management of IP information and approved by the PCIPI Executive Coordination Committee, in December 1991. (See documents PCIPI/MI/VIII/2 and VIII/3 and paragraphs 29 to 31 of document PCIPI/EXEC/IX/9.)
- A questionnaire was developed and circulated to IP offices for completion along with circular SCIT 2541, dated July 31, 2001. The collated results of the questionnaire were published in document SCIT/SDWG/2/9 and presented at the second session of the SDWG in December 2002. (See paragraphs 46 to 48 of document SCIT/SDWG/2/14.) The analysis of these results was presented by the Secretariat and considered by the SDWG at its third session in May 2003. (See document SCIT/SDWG/3/5, and paragraphs 38 to 43 of SCIT/SDWG/3/9.)
- See Task No. 34, section I (Background and Status of Work), first and second paragraphs.
- The Trademark Standards Task Force informed the SDWG, at its fifth session in November 2004, that an additional survey concerning Task No. 20 would be conducted in 2005. (See paragraphs 34 to 38 of document SCIT/SDWG/4/14, and 33 of SCIT/SDWG/5/13.)
- The International Bureau issued Circular SCIT 2617, dated August 18, 2005, which invited industrial property offices to complete a new questionnaire concerning Task No. 20 (Questionnaire concerning Formats for Figurative Elements of Marks currently in use by Industrial Property Offices). The said questionnaire had been prepared by the Trademark Standards Task Force.

II. RELEVANCE/SCOPE OF TASK

The initial proposal to develop a WIPO recommendation concerning the capturing of figurative elements of marks was made in view of the fact that, with the entry into force of the Madrid Protocol and the internationalization of trademark data exchange, standards are required to guarantee the exchange of highly standardized data of impeccable quality. (See paragraph 43 of document PCIPI/SEM/TM/91/12.)

The International Bureau is currently using a *de facto* standard for publication of quality images, including screen presentation, within WIPO internal IT systems, and in certain cooperative software implementation projects that WIPO has developed for some developing countries.

The SDWG, at its fourth session, in January 2004, agreed to reword the title of Task No. 20 as given above. (See paragraph 38 of document SCIT/SDWG/4/14.)

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG, at its third session, in May 2003, agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force, which took into account this new Task in the project brief that was reproduced as Annex I to document SCIT/SDWG/4/4.
2. The SDWG, at its fourth session, in January 2004, agreed that the eventual results of the work on Task No. 20 be considered, at a later date, for their application to industrial designs. (See paragraph 38 of document SCIT/SDWG/4/14.)

IV. TASK LEADER

The Task Leader is the Leader of the Trademark Standards Task Force, i.e., the Korean Intellectual Property Office (KIPO).

Task No. 23 Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRSdatabase

I. BACKGROUND AND STATUS OF WORK

- Task is based on a project undertaken by the former PCIPI aimed at making information on the status of PCT international applications searchable for the IP user community. In November 1995, the PCIPI Executive Coordination Committee agreed to the collection of data in order to supplement the existing EPIDOS (European Patent Information and Documentation Systems) Patent Register Service (PRS) with information regarding the entry, and, where available, the non-entry into the national (regional) phase of PCT international applications. This task is carried out by the EPO (EPIDOS). (See paragraphs 50 to 54 of document PCIPI/EXEC/XVII/7.)
- The Task has been progressing since November 1996. (See paragraphs 83 to 87 of document PCIPI/EXEC/XIX/7.)
- Background information is provided in project files PCIPI/P 993/94, PCIPI/P 993/94 Rev.1 and PCIPI/P 25; and in documents PCIPI/EXEC/XIX/5, PCIPI/EXEC/XX/8, SCIT/WG/2/8, SCIT/6/5 and SCIT/SDWG/2/11.

II. RELEVANCE/SCOPE OF TASK

Task is of an informational nature.

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided to continue monitoring further developments in the searchability of data on PCT applications.
2. The Secretariat is requested to report at meetings of the SDWG every second year on the progress of the Task. (See paragraph 57 of document SCIT/SDWG/2/14.)
3. The Secretariat, at the fifth session of the SDWG in November 2004, announced that an item concerning Task No. 23 would be included in the draft agenda of the following session of the SDWG in September 2005. (See paragraph 101 of document SCIT/SDWG/5/13.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 24 Collect and publish Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)

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I. BACKGROUND AND STATUS OF WORK

- On the basis of decisions by the former Permanent Committee on Patent Information (PCPI) and PCIPI/EXEC in 1978, 1990 and 1996, the Secretariat collected information of IPOs on their information activities in the patent, trademark and industrial design areas, on an annual basis, and prepared the publication of the ATRs on WIPO's website. (See paragraphs 45, 18 and 77 of documents PCPI/II/3, PCIPI/EXEC/VII/7 and PCIPI/EXEC/XIX/7, respectively.)
- Paper collections of ATRs have been published by the Secretariat for some 25 years for patents, 14 years for trademarks and eight years for industrial designs.
- In 2001 and 2002, the Secretariat collected this information by means of an electronic report form in order to reduce the workload for IPOs and WIPO in the establishing and processing of the ATRs.
- A test exercise of a new ATR Management System was carried out in November 2002. With the launch of the new ATR Management System in July 2003, the IB also re-designed the ATR Home Page of WIPO's website at the URL <http://www.wipo.int/scit/en/atrs>.
- The collections of ATRs since 1998, the recommended contents of the ATRs and the Guidelines for preparing them using the ATR Management System are available at the above-mentioned URL.
- IPOs were invited to submit their 2004 ATRs online using the ATR Management System through Circulars SCIT 2610, 2611 and 2612, dated May 27, 2005.

II. RELEVANCE/SCOPE OF TASK

Information contained in the ATRs is available to all IPOs and the public. It is used for various information purposes, including awareness building, training and teaching.

III. PROPOSED ACTION WITH TIME FRAME

1. Task is of a continuous nature.
2. The SDWG, at its fifth session in November 2004, agreed that the Secretariat would prepare a document concerning Task No. 24 and the status of the Annual Technical Reports activity for consideration at the following session of the SDWG. (See paragraph 101 of document SCIT/SDWG/5/13.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 26 Report on activities of WIPO in respect of

- (a) updating the *Handbook on Industrial Property Information Documentation*
- (b) the collection and publication of Industrial Property Statistics
- (c) the Journal of Patent Associated Literature (JOPAL)
- (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)
- (e) WIPO publications on electronic media containing IP information**

I. BACKGROUND AND STATUS OF WORK

- Monitoring of and reporting on WIPO publications on electronic media relating to IP information and documentation was done through written reports to the PCIPI Executive Coordination Committee, the last one being presented in May 1998, and oral reports to the SCIT Plenary. (See paragraph 41 of document SCIT/2/8.)
- All the languages versions (English, French and Spanish) of the WIPO *Handbook on Industrial Property Information and Documentation*, as well as WIPO Standards in Russian, are available on a single CD-ROM (WIPO Handbook CD-ROM); the last version thereof was distributed in December 2003. WIPO Standards and certain parts of the WIPO Handbook are also available on WIPO's website (<http://www.wipo.int/scit/en/standards/>).
- The SDWG, at its fourth session in January 2004, agreed to the proposal by the Secretariat to create a Task Force for the discussion and preparation of a proposal to renew the contents of the WIPO Handbook and its publication and maintenance procedures as described in document SCIT/SDWG/4/5; the SDWG further agreed that issues relating to publication and archiving be addressed by this Task Force. (See paragraphs 45 to 51 of document SCIT/SDWG/4/14.)
- The SDWG, at its fifth session in November 2004, adopted new contents and structure of the WIPO Handbook. (See paragraphs 35 to 43 of document SCIT/SDWG/5/13.)
- Two revised versions of the List of Periodicals of the PCT Minimum Documentation were published on January 20 and June 14, 2005. The last revision of the said List of Periodicals was agreed at the Meeting of International Authorities under the PCT (PCT/MIA) held in February 2005.

II. RELEVANCE/SCOPE OF TASK

Activity reporting covers work undertaken by the Secretariat and relating to all of the above-mentioned areas or projects. An example of an activity report is reproduced in document PCIPI/EXEC/22/3. Through activity 26(e), information is being disseminated on the development or publication of WIPO CD-ROM products containing IP information, such as the WIPO Handbook, IPC:CLASS, IP Statistics and IPLEX CD-ROMs.

III. PROPOSED ACTION WITH TIME FRAME

1. The Secretariat will report to the SDWG once a year on activities listed under (a) to (e), above.
2. The Secretariat, as leader of the Renewal of the WIPO Handbook Task Force, will present a report on the agreements reached with regard to the renewal of the publication and maintenance procedures of the WIPO Handbook, to be considered for approval by the SDWG at its sixth session in September 2005. (See document SCIT/SDWG/6/3.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 30 Revision of WIPO Standard ST.10/C

I. BACKGROUND AND STATUS OF WORK

- The necessity of revising WIPO Standard ST.10/C was proposed by the Japan Patent Office (JPO) at the Trilateral Working Group Meeting held in Washington, DC, in April 2001. This proposal was supported by both the EPO and the USPTO.
- The proposal was made and supported at the first SDWG meeting in May 2001. (See paragraphs 34 and 35 of document SCIT/SDWG/1/9.)
- The JPO submitted a project brief entitled “Project Brief of the Revision of ST.10/C” to the Secretariat on July 2, 2001. (See Annex to document SCIT/7/5.)
- Task was created by the SCIT Plenary at its seventh session in June 2002. It was also agreed that a Task Force would be set up to discuss this issue. (See paragraphs 25 to 27 of document SCIT/7/17.)
- At the second session of the SDWG in December 2002, it was agreed that the Task Force would implement a two-phase process; (i) the first phase consisting of a moderate and pragmatic solution; and (ii) a second phase with a standardized format solution. (See paragraphs 35 to 38 of document SCIT/SDWG/2/14.)
- The International Bureau issued Circulars SCIT 2580 and 2581, dated April 4, 2003, which invited industrial property offices to provide updated information to the Appendix to WIPO Standard ST.10/C. The circulars were based on a letter and questionnaires prepared by the Task Force. The updated Appendix and the revised version of the Standard that was adopted by the SDWG on May 8, 2003 (see Task No. 31), were published in the 2003 WIPO *Handbook on Industrial Property Information and Documentation* CD-ROM and in the SCIT area of WIPO’s website.
- The Task Force presented a report on the work carried out at the third session of the SDWG in May 2003. (See paragraphs 16 to 19 of document SCIT/SDWG/3/9, and document SCIT/SDWG/3/2.)
- On October 10, 2003, the Japan Patent Office, as Task Leader, submitted a proposal for the revision of WIPO Standard ST.10/C. The SDWG, at its fourth session in January 2004, adopted the said proposal and considered the first phase of the process for the revision of the Standard as completed. (See paragraphs 20 to 30 of document SCIT/SDWG/4/14, and document SCIT/SDWG/4/3.)
- At the fourth session of the SDWG, it was suggested that the Task Force consider the impact of the revision of WIPO Standard ST.10/C on WIPO Standard ST.13 during the second phase in order to avoid inconsistent recommendations between these Standards.
- At the Task Force meeting held during the fourth session of the SDWG, it was proposed to examine an appropriate numbering system for applications along with the second phase of the WIPO Standard ST.10/C revision and to include the revision of WIPO Standard ST.13 in the scope of Task No. 30. (See conclusion part of “Minutes of ST.10/C Task Force Meeting on January 28, 2004”.)

- The SDWG, at its fifth session in November 2004, on the basis of a proposal presented by the Task Force, adopted a revision of WIPO Standard ST.10/C. (See paragraphs 27 to 31 of document SCIT/SDWG/5/13.)
- The SDWG, at its fifth session, also approved a proposal by the Task Force to revise the description of Task No. 30. The new description included the revision of WIPO Standard ST.13 in the scope of the Task and a revised time frame for the completion of the work of the Task Force. (See paragraph 26 of document SCIT/SDWG/5/13.)

II. RELEVANCE/SCOPE OF TASK

In order to improve the quality of patent family data and to avoid confusion in the presentation of priority application numbers, the Task Force considers in particular the need to:

- (a) Revise and update the Appendix to WIPO Standard ST.10/C.

The following revisions and updates of the Appendix to WIPO Standard ST.10/C should be considered:

- (i) a revision and update to cover all the member States of the Paris Convention;
- (ii) a revision and update to include the presentation of application numbers of both patents and utility models in the examples;
- (iii) a revision and update to include, in the examples, the presentation of application numbers assigned by receiving regional offices of a particular country in those cases where there is no uniform system established for assigning application numbers among the different receiving regional offices.

- (b) Revise the recommendation set out in WIPO Standard ST.10/C.

The following two recommendations should be considered to be added to the said Standard:

- (i) a recommendation to industrial property offices to comply with the Standard when presenting the application numbers of a patent document in the notification of the first filing and in the certificate of priority;
- (ii) a recommendation to industrial property offices to encourage and facilitate compliance, by applicants, with the Standard when providing the priority application number in subsequent filings.

In order to establish an ideal unified format for priority application numbers, during the second phase, that would be in harmony with recommended application numbers set out in WIPO Standard ST.13, the Task Force also considers the need to:

- (c) Revise the recommendation set out in WIPO Standard ST.13

The following two revisions should be considered:

(i) a revision to facilitate industrial property offices' compliance with the Standard, taking into account requirements of industrial property offices such as amending of the total number of alphanumeric characters;

(ii) a revision to assure a more standardized presentation of application numbers.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG, at its second session, in December 2002, agreed on a two-phase process for this Task. During the first phase, the Appendix to WIPO Standard ST.10/C was revised and updated in October 2003, and a proposal concerning the recommendations set out in this Standard was approved at the fourth session of the SCIT/SDWG, in January 2004. Thus, the first phase was completed. The Task Force will present, in the second phase, a proposal on a unified format for priority application numbers for consideration by the SDWG. (See paragraphs 31 to 38 of document SCIT/SDWG/1/14, and document SCIT/SDWG/2/6.) In addition, the Task Force intends to present, for consideration by the SDWG, a proposal on an appropriate format for application numbers that will be used as part of priority application numbers.

IV. TASK LEADER

The Japan Patent Office (JPO) is designated as the Task leader.

Task No. 31 Revision of all WIPO Standards which may require modification in view of the IPC Reform

I. BACKGROUND AND STATUS OF WORK

- The *ad hoc* International Patent Classification (IPC) Reform Working Group, at its fifth session, agreed that, in view of the reform of the IPC, WIPO Standard ST.8 and some other relevant standards (electronic data processing standards) needed revision. In this respect, the IPC Reform Working Group authorized the International Bureau to submit a request to the SCIT for inclusion of the revision of WIPO Standard ST.8 (and as necessary, recommendations concerning other relevant standards) in the SCIT work program. The IPC Reform Working Group, at its seventh session, also considered a review, prepared by the European Patent Office, concerning the existing WIPO Standards that would require modifications in view of the new presentation of classification symbols on the front page of patent documents, and requested the International Bureau to inform the SCIT accordingly. (See paragraphs 41 to 43 of document IPC/REF/5/3; paragraphs 39 and 40 of document IPC/REF/7/3; and documents SCIT/7/7 and SCIT/7/7 Add.1.)
- Task was approved, in June 2002, by the SCIT Plenary, which also established a Task Force to handle the revision of non-electronic standards and assigned the revision of the electronic standards to the Electronic Data Processing and Exchange Standards Task Force. (See paragraphs 31 and 32 of document SCIT/7/17.)
- The Task Force presented a report on the work carried out at the second session of the SDWG in December 2002. (See paragraphs 39 to 41 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/7.)
- The SDWG, at its third session, in May 2003, considered the outcome of the deliberations of the Task Force and adopted the revisions of WIPO Standards ST.8, ST.10/B and ST.10/C proposed by the Task Force to bring WIPO Standards into line with the program of the IPC reform. (See document SCIT/SDWG/3/3, and paragraphs 20 to 30 of document SCIT/SDWG/3/9.)
- The SDWG, at its fourth session in January 2004, agreed that Task No. 30 was completed regarding the non-electronic WIPO Standards. (See paragraph 99 of document SCIT/SDWG/4/14.)
- The IPC Committee of Experts, at its 34th session in February 2004, decided to postpone the entry into force of the reformed IPC until January 1, 2006. (See paragraphs 36 to 47 of document IPC/CE/34/10.)
- The SDWG, at its fifth session in November 2004, adopted a further revision of WIPO Standards ST.8 and ST.10/C. (See paragraphs 22, 23, 27 to 29, and 31 of document SCIT/SDWG/5/13.)

II. RELEVANCE/SCOPE OF TASK

The current WIPO Standard ST.8 defines the format of the IPC for computer interpretation which is used in exchange of standards. The reformed IPC itself, as well as the need for a smooth and correct retrieval of the information, are resulting in fundamental changes of the currently existing indicators as well as the creation of new indicators. With the IPC reform, the quality of IPC symbols allotted by IPOs should improve and the benefits for all offices and the public will be important and proportional to the number of first filings worldwide. The revision of WIPO Standard ST.8 is the necessary condition to materialize the benefits of the improvement in the quality of the classification data, by providing a standardized exchange format.

III. PROPOSED ACTION WITH TIME FRAME

1. Concerning the content of data handled by WIPO Standard ST.8, the implementation of the reform of the IPC by industrial property offices is ongoing, and the new IPC has been available since July 2005 for internal use by industrial property offices; the new symbols will be used on the published documents from January 2006 onwards. The main objective of the Task is to translate the new requirements for IPC symbols into a revised WIPO Standard ST.8, providing a standard machine-readable form for the new symbols and their presentation. The Task Force(s) will also determine the impact on other WIPO Standards and revise them accordingly. The impact on electronic data standards (e.g., ST.8, ST.30, ST.32, ST.33, ST.35 and ST.40), in particular, will be dealt with by the Electronic Data Processing and Exchange Standards Task Force.

2. The two Task Force Leaders involved in this revision, as mentioned above, are requested to provide to the SDWG a report on any further work undertaken and on any proposal concerning the revision of WIPO Standards.

IV. TASK LEADER

The European Patent Office is designated as the Task Leader.

Task No. 32 Establishment of an inventory of electronic data products produced by intellectual property offices for the purpose of disseminating their intellectual property information

I. BACKGROUND AND STATUS OF WORK

- The SDWG, at its first session, in May 2001, agreed, during discussions concerning Task No. 7, to provide a project brief aimed at initiating a new task and to establish the inventory referred to above. On June 29, 2001, the State Office for Inventions and Trademarks of Romania submitted to the Secretariat a project brief for the creation of the new task, which had been prepared in consultation with other IPOs, for the consideration by the SCIT Plenary. (See paragraph 14 of document SCIT/SDWG/1/9, and document SCIT/7/8.)
- Task was approved, in June 2002, by the SCIT Plenary, which also established a Task Force to handle this Task. (See paragraphs 34 to 36 of document SCIT/7/17.)
- The Task Leader reported on the outcome of deliberations of the Task Force on this subject, and presented a prototype E-Product Inventory System at the second session of the SDWG in December 2002. (See paragraphs 42 to 45 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/8.)
- At the third session of the SDWG in May 2003, the Task Leader reported on the work carried out and on a pre-production trial of the E-Product Inventory System hosted by the website of the Office for Inventions and Trademarks of Romania. As a result of the discussions, it was decided that the State Office for Inventions and Trademarks of Romania and the Secretariat would begin bilateral discussions on the possible transfer of the inventory database to a WIPONET platform. (See paragraphs 31 to 37 of document SCIT/SDWG/3/9.)
- At the fourth session of the SDWG, in January 2004, the Delegation of Romania informed that its Office had sent a letter to the IB informing of its agreement regarding its participation in a group of experts for the transfer and implementation of the E- Product Inventory System. (See paragraph 99 of document SCIT/SDWG/4/14.)
- Task No. 32 was considered completed with regard to the preparation of the prototype of the E-Product Inventory System at the third session of the SDWG in May 2003. (See paragraphs 37 of document SCIT/SDWG/3/9, and 101 of SCIT/SDWG/5/13.)

II. RELEVANCE/SCOPE OF TASK

This Task shall address the need to obtain coherent and up-to-date information concerning the way IPOs disseminate their IP information. To have faster and easier access to information concerning IPO policies for dissemination of IP data is a matter of common interest for both IPOs and third parties.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG, at its fourth session, agreed that the Secretariat should keep the Working Group informed of any future discussions between the Office for Inventions and Trademarks of Romania and WIPO regarding the electronic inventory system.

IV. TASK LEADER

The State Office for Inventions and Trademarks of Romania is designated as the Task Leader.

Task No. 33 Ongoing revision of non-electronic WIPO Standards

I. BACKGROUND AND STATUS OF WORK

- Task was created by the SCIT Plenary, at its seventh session, in June 2002. (See paragraphs 69 to 72 of document SCIT/7/17.)
- See Task No. 33/3 for revisions concerning WIPO Standard ST.3.
- At the second session of the SDWG, in December 2002, the Korean Intellectual Property Office (KIPO) made a proposal to revise existing, or as necessary, create new WIPO Standards relating to trademarks. The SDWG agreed to establish a Trademark Standards Task Force with the mandate to prepare a project brief on the said proposal; KIPO was designated as Task Force Leader (see document SCIT/SDWG/2/4, and paragraphs 20 to 25 of document SCIT/SDWG/2/14). At its third session, in May 2003, the SDWG also agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force (see paragraph 43 of document SCIT/SDWG/3/9). At its fourth session, in January 2004, the SDWG reworded Task No. 20 and created Task No. 34 (see paragraphs 34 to 44 of document SCIT/SDWG/4/14, and document SCIT/SDWG/4/4).
- On the basis of the initiatives presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004, the SDWG created Task No. 35 concerning the implementation of WIPO Standard ST.50, and Task No. 36 concerning the harmonization and identification of specific parts of patent documents. (See paragraphs 71 and 72 of document SCIT/SDWG/4/14.)
- The SDWG, at its second session in December 2002, created Task No. 33/1 regarding the revision of WIPO Standard ST.80. At its fourth session in January 2004, the SDWG adopted the revision of WIPO Standard ST.80 and, as a consequence of this, a revision of WIPO Standard ST.9. Task No. 33/1 was considered completed at the fourth session of the SDWG. (See paragraphs 16 to 19 of document SCIT/SDWG/2/14, paragraphs 10 to 15 of SCIT/SDWG/3/9, and paragraphs 15 to 19 of SCIT/SDWG/4/14.)

II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary, at its seventh session, decided, as a means of expediting the standards revision process, that requests for the revision of standards could be passed directly to the Task Leader, or to the SDWG. The revision of non-electronic standards is considered an ongoing task.

III. PROPOSED ACTION WITH TIME FRAME

Where a specific request to revise a particular standard is passed directly to the Task Leader, and where possible, work would start immediately; otherwise, the Task Leader would refer the request to the next session of the SDWG.

IV. TASK LEADER

The Secretariat is designated as the Task Leader. The SDWG will further consider the appointment of Task Leaders upon specific requests for the revision of standards.

Task No. 33/2 Revision of WIPO Standard ST.60

I. BACKGROUND AND STATUS OF WORK

- In the course of laying the groundwork for the implementation of the trilingual publication of the WIPO *Gazette of International Marks* (the *Gazette*) and the enhancement of the ROMARIN database, the Internationally agreed Numbers for the Identification of (bibliographic) Data (INID codes) as provided by WIPO Standard ST.60 were found to be insufficient to render a clear publication of data in the *Gazette*, as well as in the ROMARIN and Madrid Express databases. (See document SCIT/SDWG/5/2.)
- Task was approved by the SDWG at its fifth session in November 2004. In addition, the SDWG agreed on the establishment of a Task Force to handle the revision. (See paragraphs 11 to 20 of document SCIT/SDWG/5/13.) The corresponding electronic forum for discussions among Task Force members was set up on February 8, 2005.
- Task Force was established on February 8, 2005.

II. RELEVANCE/SCOPE OF TASK

The main objective of the Task is to expand the (800) series of INID codes (codes specific to the Madrid Agreement and Madrid Protocol) to address the existing deficiencies, and to allow clear, accurate and consistent publication of Madrid-related data in the *Gazette*, ROMARIN and Madrid Express. This will reduce risks of misinterpretation of Madrid-related information and thus contribute to greater certainty for holders, industrial property offices and third parties.

III. PROPOSED ACTION WITH TIME FRAME

1. A revised (800) series of INID codes will be elaborated. More specifically, codes should be defined to cover the new terminology of the Common Regulations of the Madrid Agreement and Protocol, and also to cover those cases that are currently published in the *Gazette* under a trilingual heading.
2. The Task Force will present a report on the results of its discussions at the sixth session of the SDWG in September 2005. The report will include a proposal for the revision of WIPO Standard ST.60.

IV. TASK LEADER

The International Bureau is designated as the Task Leader.

Task No. 33/3 Ongoing revision of WIPO Standard ST.3

I. BACKGROUND AND STATUS OF WORK

- In order to keep WIPO Standard ST.3 aligned with International Standard ISO 3166-1, the International Bureau requested SCIT members to approve by correspondence proposed changes to certain country names and two-letter codes. These changes, based on the corresponding announcements concerning them published in ISO 3166-1 Newsletters No.V-4, No.V-5 and No.V-6, were approved by consensus by SCIT members. (See Circular SCIT 2573, dated February 28, 2003.)
- With regard to the announcement published in ISO 3166-1 Newsletters No.V-8 (see Circular SCIT 2583, dated August 21, 2003), no consensus could be reached by correspondence and the proposed change was presented for consideration by the SDWG at its fourth session in January 2004. As it was not possible, at the fourth session, to reach an agreement regarding the revision proposed in Circular SCIT 2583, the International Bureau presented a new proposal that was adopted by the SDWG at its fifth session in November 2004. (See paragraphs 52 to 60 of document SCIT/SDWG/4/14; document SCIT/SDWG/5/6; and paragraph 55 of SCIT/SDWG/5/13.)
- The SDWG, at its fifth session, in November 2004, considered a proposal by the International Bureau regarding the establishment of a two-letter code to represent the Community Plant Variety Office (European Union) (CPVO) in WIPO Standard ST.3. The SDWG agreed to defer the discussion concerning this matter to its next session (see document SCIT/SDWG/5/6, and paragraph 65 of document SCIT/SDWG/5/13). A new working document (SCIT/SDWG/6/4) related to this proposal will be presented for consideration by the SDWG at its sixth session in September 2005.

II. RELEVANCE/SCOPE OF TASK

1. In order to establish a more efficient procedure for the approval of changes in country names and two-letter codes approved by the International Organization for Standardization (ISO), the International Bureau was entrusted to request SCIT members to approve such changes by correspondence. In cases where no consensus could be reached in this manner, the matter should be brought to the attention of the SDWG for its consideration. (See paragraph 11 of document SCT/SDWG/2/14, and paragraph 14 of PCIPI/EXEC/XII/10.)
2. Other proposals for the revision of WIPO Standard ST.3 identified or received by the Secretariat will be presented for consideration by the SDWG.

III. PROPOSED ACTION WITH TIME FRAME

Task is of a continuous nature.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 34 Prepare an XML Standard for the electronic external process and exchange of trademark data

I. BACKGROUND AND STATUS OF WORK

- The SDWG, at its second session in December 2002, created a Task Force led by the Korean Intellectual Property Office (KIPO), for the revision of existing WIPO Standards relating to trademarks or, as necessary, for the creation of new standards.
- In 2003, the Trademark Standards Task Force began its work by conducting a survey with the aim of prioritizing its work regarding the revision or, if necessary, the creation of 13 standards for trademarks. The results of the survey showed that the two main priorities were a standard concerning the figurative elements of trademarks (see Task No. 20) and a standard for the electronic external process and exchange of trademark data using XML (Extensible Markup Language) (see document SCIT/SDWG/4/4). The SDWG, at its fourth session in January 2004, endorsed the proposal to give the highest priority to the said two standards, and subsequently, reworded Task No. 20, and created Task No. 34. Regarding the remaining 11 standards included in the above-mentioned survey, the SDWG decided to place work on hold until such time as the standard concerning the figurative elements of trademarks and the XML standard for trademarks were completed. (See paragraphs 34 to 44 of document SCIT/SDWG/4/14.)
- The SDWG, at its fourth session, also agreed that the Trademark Standards Task Force should work in close cooperation with the Expert Group (XML Standard for Trademarks) of the Office for Harmonization in the Internal Market (OHIM), the OHIM's EG.

II. RELEVANCE/SCOPE OF TASK

Some trademark offices have electronically received trademark applications and have exchanged trademark documents with other offices. Under the Madrid Agreement and Protocol, in particular, the offices can electronically exchange data with WIPO through MECA (Madrid Electronic CommunicAtions). Although MECA is a *de facto* standard for the exchange, it does not cover all areas relating to the electronic management of trademark data and all needs of the different offices. A standard is needed for the interoperability across offices.

III. PROPOSED ACTION WITH TIME FRAME

On January 29, 2004, the Trademark Standards Task Force met with the OHIM's EG in order to agree how to proceed with the work on this issue whilst ensuring close cooperation between the two groups and no duplication of effort. In the said meetings the two groups agreed that once the OHIM's EG had completed its work concerning an XML standard for trademarks, the Trademark Standards Task Force would take that work as input to its own work, that of preparing a draft standard to present for the consideration of the SDWG as a proposal for the adoption of a new WIPO standard.

IV. TASK LEADER

The Task Leader is the Leader of the Trademark Standards Task Force, i.e., the Korean Intellectual Property Office (KIPO).

Task No. 35 Prepare a questionnaire and carry out a survey on the implementation of WIPO Standard ST.50 and on the status of the correction procedures in the industrial property offices. Prepare a proposal regarding this matter for consideration by the SDWG.

I. BACKGROUND AND STATUS OF WORK

- The necessity of carrying out a survey relating to the implementation of WIPO Standard ST.50 was proposed by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
- Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 71 to 75 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)
- The SDWG, at its fifth session in November 2004, added the request on the preparation of a proposal to the title of the Task. (See paragraph 81 of document SCIT/SDWG/5/13.)
- The Questionnaire on Correction Procedures in Patent Offices, which had been approved by the SDWG at its fifth session, was distributed to industrial property offices for completion along with circular SCIT 2604, dated December 14, 2004. (See paragraphs 66 to 70 of document SCIT/SDWG/5/13.)
- The SDWG, at its fifth session, agreed on the establishment of a Task Force to analyze the replies to the questionnaire and prepare a proposal for consideration by the SDWG. (See paragraph 71 of document SCIT/SDWG/5/13.) The corresponding electronic forum for discussions among Task Force members was set up on June 2, 2005.

II. RELEVANCE/SCOPE OF TASK

The Guidelines in WIPO Standard ST.50 aim at providing guidance to industrial property offices and other suppliers of patent information on how to issue corrections, alterations and supplements relating to patent information published in paper form or on machine-readable media, for the purpose of promoting an unambiguous and uniform presentation of such corrections, alterations and supplements. The PDG proposed to carry out a survey on the status of the correction procedures followed by industrial property offices with respect to published patent information.

III. PROPOSED ACTION WITH TIME FRAME

1. In order to provide guidance to industrial property offices, the Task Force, after analyzing the replies to the questionnaire, should prepare a proposal, for consideration by the SDWG, on how to issue corrections, alterations and supplements relating to patent information.
2. The Task Leader will present a report on the progress of the Task at the sixth session of the SDWG in September 2005.

IV. TASK FORCE LEADER

The International Bureau is designated as the Task Leader.

Task No. 36 Prepare a questionnaire and carry out a survey in order to clarify the different practices by industrial property offices regarding the difficulties in citing specific parts of the description of the invention text in a patent document. Prepare a proposal regarding this matter for consideration by the SDWG

I. BACKGROUND AND STATUS OF WORK

- The proposal to carry out a survey in order to clarify the different practices by industrial property offices regarding the harmonization and identification of specific parts of patent documents was presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
- Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 76 to 79 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)
- The SDWG, at its fifth session in November 2004, added the request on the preparation of a proposal to the title of the Task. (See paragraph 81 of document SCIT/SDWG/5/13.)
- The Questionnaire on the Harmonization and Identification of the Parts of Patent Specifications, which had been approved by the SDWG at its fifth session, was distributed to industrial property offices for completion along with circular SCIT 2605, dated December 14, 2004. (See paragraphs 72 and 73 of document SCIT/SDWG/5/13.)
- The SDWG, at its fifth session, agreed on the establishment of a Task Force to analyze the replies to the questionnaire and prepare a proposal for consideration by the SDWG. (See paragraph 74 of document SCIT/SDWG/5/13.) The corresponding electronic forum for discussions among Task Force members was set up on June 2, 2005.

II. RELEVANCE/SCOPE OF TASK

Users of patent information encounter difficulties when they need to refer to citations and to locate specific parts of a patent document (e.g., when a patent document is available in electronic media, the identification of specific parts of the description text may become difficult if the document layout depends on the software settings of the users). This problem is related to the diverse forms of media on which patent documents are available.

III. PROPOSED ACTION WITH TIME FRAME

1. In order to provide guidance to industrial property offices, the Task Force, after analyzing the replies to the questionnaire, should prepare a proposal, for consideration by the SDWG, on how to identify specific parts of the description of the invention text in patent documents.
2. The Task Leader will present a report on the progress of the Task at the sixth session of the SDWG in September 2005.

IV. TASK FORCE LEADER

The International Bureau is designated as the Task Leader.

Notes

- * High priority task
- ** Task to be carried out/handled by the Secretariat and to be reported on to the SDWG

[Annex II follows]

ANNEX II

SCIT/SDWG TASK FORCES

1. The active SCIT/SDWG Task Forces are the following:

WIPO Standards and IPC Reform Task Force (ST.8 Task Force)

WIPO Standard ST.10/C Task Force (ST.10/C Task Force)

Electronic Data Processing and Exchange Standards Task Force
(EDPES Task Force)

Trademark Standards Task Force

Renewal of the WIPO Handbook Task Force

Correction Procedures Task Force

Citation Practices Task Force

P-Docs Task Force

WIPO Standard ST. 60 Task Force (ST.60 Task Force)

ST.8 TASK FORCE

2. (a) The ST.8 Task Force is responsible for carrying out Task No. 31: Revision of all WIPO Standards which may require modification in view of the IPC Reform.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

ST.8 Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
BITRIÁN CALVO Mariano (Mr.)	Coordinator Área Sistemas Informáticos	Spain
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
GRONAU Elvira (Ms.)	Head, Technical Department XI	Austria
HIRST Deborah (Ms.)	Director, Business Process and IT Systems (BPITS)	Australia
KHACHIKYAN Andranik (Mr.)	Deputy Head	Armenia
KIIGE Christopher (Mr.)	Director Technical	African Regional Industrial Property Organization (ARIPO)
KIM Donjon (Mr.)	Deputy Director	Republic of Korea
KRIER Marc (Mr.)	Director Applied Research and Development, Documentation	European Patent Office (EPO, NL)
LYON-BOUGEAT Michèle (Ms.)	Chargée de mission, Département des brevets	France
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MAVYA Julius (Mr.)	System Administrator	Kenya
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NING LONG (Mr.)	Deputy Director General, Automation Department	China
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America
ROGOZHIN Dimtri (Mr.)	Vice-Director, Preliminary Examination	Eurasian Patent Organization (EAPO)
RUIZ LÓPEZ DE LA TORRE AYLÓN Luis (Mr.)	Técnico Superior Examinator	Spain
SAMAN FARAG Mona (Ms.)	Technical Examiner	Egypt

(c) The European Patent Office (EPO) is designated as the Task Leader.

ST.10/C TASK FORCE

3. (a) The ST.10/C Task Force is responsible for carrying out Task No. 30: Revision of WIPO Standard ST.10/C.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

ST.10/C Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ABD ELREHIM Gomaa (Mr.)	Technical Examiner	Egypt
BABAYAN Manvel (Mr.)	Director, Information Technologies Department	Armenia
DAUBERT Katja (Mrs.)	Strategic Management and International Cooperation (IT)	Germany
FAIZOVA Enissa (Ms.)	Head, Advertising & Publishing Department	Kazakhstan
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
HOFFMANN Konrad (Mr.)	Patent Examiner, IT International Cooperation	Germany
HOFSTETTER Rolf (Mr.)	Head of Patent Administration	Switzerland
KONE Hamidou (Mr.)	Chef de service Informatique et Statistique	OAPI
KRIER Marc (Mr.)	Director Applied Research and Development, Documentation	European Patent Office (EPO, NL)
LEE Byung-Jae (Mr.)	Deputy Director, Information Planning Division	Republic of Korea
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
MUÑOZ OZORES Ignacio (Mr.)	Jefe del Servicio de Documentación	Spain
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America
ROTHE Hubert (Mr.)	Head of Section, Industrial Property Information for the Public, Supply of Literature	Germany
SAMAN FARAG Mona (Ms.)	Technical Examiner	Egypt
STOLT Leif (Mr.)	Process Manager, Patent Information	Sweden
TOROCSIK Zsuzsanna (Ms.)	Deputy Head, Information Technology Department	Hungary

(c) The Japan Patent Office (JPO) is designated as the Task Leader.

ELECTRONIC DATA PROCESSING AND EXCHANGE STANDARDS (EDPES)
TASK FORCE

4. (a) The EDPES Task Force is responsible for carrying out the following tasks:

Task No. 13: Consider the “E-PCT” Standard for adoption as a WIPO Standard for e-filing, processing and storage of patent applications;

Task No. 17: Ongoing electronic data processing and exchange standards Activities;

Task No. 18: Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies;

Task No. 19: Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical disks.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

EDPES Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ALVIM Jorge (Mr.)	IT Director	Portugal
BOZKOVA Hana (Mrs.)		Czech Republic
CHMELA Florian (Mr.)	Strategic Projects, IT-Standards	Germany
CHOI Il-seung (Mr.)	Deputy Director, Information Development Division	Republic of Korea
COX Bruce (Mr.)	Senior Advisor for SML Technologies	United States of America
FIGUEROA LORENTE Angel (Mr.)	Administrator, Principal Directorate Information Systems	European Patent Office – (EPO – NL)
FUJI Yoshiriro (Mr.)	Patent Examiner	Japan
GATELY Andrew (Mr.)	Director – Architecture and Standards	Australia
GUENTER Matthias	Head IT	Switzerland
JOHNSON Robert (Mr.)	Supervisory Computer Engineer	United States of America
KRIER Marc (Mr.)	Director, Applied Research and Development, Principal Directorate Tools	European Patent Office (EPO – NL)
LEVIN Don (Mr.)	Manager, E-Commerce Unit	United States of America
MAYER Thomas (Mr.)	Dipl. Ing.	Austria

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NAME	TITLE	COUNTRY OR ORGANIZATION
NING LONG (Mr.)	Deputy Director General, Automation Department	China
NOE Seok-hyoun (Mr.)	Deputy Director, Information Management Division	Republic of Korea
PENAS GARCIA Gerardo (Mr.)	Jefe, Unidad de Información Tecnológica	Spain
ROMBOUTS John (Mr.)	Technical Architect	Canada
RUGGABER Ansgar (Mr.)	Program DPMA 2000, IT-Standards	Germany
SABIEN Heiko (Mr.)	Publication	Germany
SOLLIE Jean Peter (Mr.)	Assistant, ICT-Manager	Norway
STAUDE Siegfried (Mr.)	Project Manager e-filing	Germany
STRYJEWSKI Bill Z(Mr.)	Patent Business Expert and EFP Project Manager	United States of America
VYSHKVARKO Sergey (Mr.)	Chief of Information Technologies Department	Kazakhstan
WATANABE Toyohide (Mr.)	Deputy Director, Information Technology Planning Office	Japan
YUN Young-woo (Mr.)	Deputy Director, Information Planning Division	Republic of Korea

(c) The Secretariat is designated as the Task Leader.

TRADEMARK STANDARDS TASK FORCE

5. (a) At its second session held in December 2002, the SDWG discussed a proposal by the Korean Intellectual Property Office (KIPO) to revise existing or, as necessary, create new WIPO standards relating to trademarks. The SDWG agreed to establish the Trademark Standards Task Force with the responsibility of preparing a detailed project brief elaborating the objectives of the task to be created, a clear description of the need for each proposed standard and of the expected benefits of each proposed standard, as well as a prioritization of the list of proposed standards. (See paragraphs 20 to 25 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/4.)

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Trademark Standards Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ARAÚJO Maria Luisa (Mrs.)	Chef de département	Portugal
CANNON Gary (Mr.)	Director of the Office of Program Control	United States of America
COLLINS Dan (Mr.)	Director, Trade Marks, IT Projects	Australia
COX Bruce (Mr.)	Senior Advisor for XML Technologies	United States of America
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
HIRASAWA Yoshiyuki (Mr.)	Deputy-Director of Trademark, Patent Information Promotion Policy Office	Japan
HOLBERTON Roger (Mr.)	Senior Analyst Programmer	International Bureau
JOHN David (Mr.)	Head, Trade Marks IT Application Development	United Kingdom
KIM Jong-An (Mr.)	Deputy Director General of Information and Documentation Bureau	Republic of Korea
KONE Hamidou (Mr.)	Chef, Service informatique et statistique	OAPI
LEE BYUNG-Jae	Deputy Director, Information Planning Division	Republic of Korea
LINDBOM Gunnar (Mr.)	IT-controller, Trademark Department	Sweden
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MOON Chang-Jin (Mr.)	Deputy Director of Trademark and Design Policy Planning Division	Republic of Korea
NOORSAMAN SOMMENG Andy	Director, Information Technology	Indonesia
POSSELT Christian (Mr.)	IT-Coordinator (Trademarks)	Germany
PUTZ Jean-Marie	IT-Manager	Benelux

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NAME	TITLE	COUNTRY OR ORGANIZATION
ROMBOUTS John (Mr.)	Technical Architect, Informatics Services Branch	Canada
TŐROCSIK Zsuzsanna (Mrs.)	Deputy Head, Information Technology Department	Hungary
TRAN Alexandre	IT Architect	Spain
TRIPATHI Ramesh Chandra	Director	India

(c) The Korean Intellectual Property Office (KIPO) is designated as the Task Leader.

RENEWAL OF THE WIPO HANDBOOK TASK FORCE

6. (a) The Renewal of the WIPO Handbook Task Force is responsible for the discussion and preparation of a proposal to renew the contents of the *WIPO Handbook on Industrial Property Information and Documentation* and its publication and maintenance procedures as described in document SCIT/SDWG/4/5 (see paragraphs 45 to 51 of document SCIT/SDWG/4/14).

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Renewal of the WIPO Handbook Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
BERGSTROM Kerstin (Ms.)	Head, Patent Information	Sweden
CASSIDY Dolores (Ms.)	Patent Examiner	Ireland
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
GRONAU Elvira (Ms.)	Head of Technical Department 3C	Austria
MAKSIMOVA Valéria (Ms.)	Deputy Head, Information Resources & WIPO St. promotion Department	Russian Federation
MARCOK Ratislav (Mr.)	Director, Patent Documentation and Information Department	Slovakia
MARDAYMOOTOO Nairainsamy (Mr.)	Executife Officer	Mauritius
McMASTER Don (Mr.)	Advisor Electronic IP Information Products	Canada
MINDRESCU Iurii (Mr.)	Head of Informatics Department	Republic of Moldova
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NESCHETNA Tetyana (Ms.)	Head, Patent Information Division Support Department	Ukraine
NING Long (Mr.)	Deputy Director, Automation Department	People's Republic of China
NJUGUNA David (Mr.)	Patent Examiner	Kenya
PICMAN Dobroslav (Mr.)	Head, Public Reading Room/Patent Information Department	Czech Republic
PINZAN Sabina (Ms.)	Senior Procurement Office	WIPO
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America

NAME	TITLE	COUNTRY OR ORGANIZATION
SEVER Marija (Ms.)	Adviser, IT Department	Croatia
TARRY-SERGIO Franceschina (Ms.)	Communication Unit, Doc Help Coordinator	EPO

(c) The International Bureau is designated as the Task Leader.

CORRECTION PROCEDURES TASK FORCE

7. (a) The Correction Procedures Task Force is responsible for carrying out Task No. 35 : Prepare a questionnaire and carry out a survey on the implementation of WIPO Standard ST.50 and on the status of the correction procedures in the industrial property offices. Prepare a proposal regarding this matter for consideration by the SDWG.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Correction Procedures Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
AVEDIKIAN Pierre (Mr.)	Publication Department	EPO-Vienna
BARARU Crsitina Maria (Ms.)	Head, Editing Department	Romania
CEBAN Aurelia (Mrs.)	Head, Preliminary Examination and Methodology Division	Republic of Moldova
COURT Geoff (Mr.)	Senior Classification & Documentation Manager	United Kingdom
DAUKUVIENE Saule (Mrs.)	Deputy Head, Information and Information Technologies Division	Lithuania
GENIN Boris (Mr.)	Head, Information Technologies	Russian Federation
HWANG Sung-Bum (Mr.)	Assistant Director, Department Information Management Division	Republic of Korea
LOUIS-SEIZE Luc (Mr.)	Agent des normes et méthodes	Canada
MAKSIMOVA Valeria (Mrs.)	Deputy Head, Information Resources & WIPO Standards Promotion	Russian Federation
MEREDITH William (Mr.)	Head, PCT Statistics Section	WIPO (CH)
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NING Long (Mr.)	Deputy Director, Automation Department	China
PERYAN Avetis (Mr.)	Chief Examiner, Inventions and Utility Models Department	Armenia
RISHELL Ed. (Mr.)	International Exchanges and Standards Specialist	United States of America
SABIEN Heiko (Mr.)	Head, Publication Section	Germany
SEVER Marija (Mrs.)	IT and Documentation Department	Croatia
STOLT Leif (Mr.)	Process Manager	Sweden

NAME	TITLE	COUNTRY OR ORGANIZATION
TONEVA Ivanka (Mrs.)	Principal Expert, Information, Publication & IP State Registers Department	Bulgaria
WENZEL Alfred (Mr.)	Publication Department	EPO-Vienna

(c) The International Bureau is designated as the Task Leader.

CITATION PRACTICES TASK FORCE

8. (a) The Citation Practices Task Force is responsible for carrying out Task No. 36 : Prepare a questionnaire and carry out a survey in order to clarify the different practices by industrial property offices regarding the difficulties in citing specific parts of the description of the invention text in a patent document. Prepare a proposal regarding this matter for consideration by the SDWG.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Citation Practices Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
AVEDIKIAN Pierre (Mr.)	Publication Department	EPO-Vienna
CEBAN Aurelia (Mrs.)	Head, Preliminary Examination and Methodology Division	Republic of Moldova
COURT Geoff (Mr.)	Senior Classification & Documentation Manager	United Kingdom
DAUKUVIENE Saule (Mrs.)	Deputy Head, Information and Information Technologies Division	Lithuania
GENIN Boris (Mr.)	Head, Information Technologies	Russian Federation
HEPPELL Joel (Mr.)	Senior Patent Examiner	Canada
MAKSIMOVA Valeria (Mrs.)	Deputy Head, Information Resources & WIPO Standards Promotion	Russian Federation
MEREDITH William (Mr.)	Head, PCT Statistics Section	WIPO (CH)
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NING Long (Mr.)	Deputy Director, Automation Department	China
PERYAN Avetis (Mr.)	Chief Examiner, Inventions and Utility Models Department	Armenia
RISHELL Ed. (Mr.)	International Exchanges and Standards Specialist	United States of America
ROTHER Hubert (Mr.)	Head, Section Industrial Property Information for the Public, Supply of Literature	Germany
SHIN Yong-Joo (Mr.)	Deputy Director, Department Information Development Division	Republic of Korea
STOLT Leif (Mr.)	Process Manager	Sweden
WENZEL Alfred (Mr.)	Publication Department	EPO-Vienna

(c) The International Bureau is designated as the Task Leader.

P-DOCS TASK FORCE

9. (a) The P-Docs Task Force is responsible for carrying out Task No. 15: Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

P-Docs Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
AVEDIKIAN Pierre (Mr.)	Publication Department	EPO-Vienna
COURT Geoff (Mr.)	Senior Classification & Documentation Manager	United Kingdom
DAUBERT Katja (Mrs.)	Strategic Management and International Cooperation (IT)	Germany
DAUKUVIENE Saule (Mrs.)	Deputy Head, Information and Information Technologies Division	Lithuania
ELOSHWAY Chuck (Mr.)	Patent Attorney, Office of International Relations	United States of America
ESCRIBANO Angel (Mr.)	Técnico Superior	Spain
HOFFMANN Konrad (Mr.)	Patent Examiner, IT International Cooperation	Germany
HOY Samantha (Ms.)	Technical Coordinator, International Cooperation & Development	Australia
INOUE Hiroyuki (Mr.)	Deputy Director, Information Technology Planning Office	Japan
KALEJS Karl (Mr.)	Head, Operations and Support Section	WIPO (CH)
KIM Il-Gyu (Mr.)	Deputy Director, Department Informaton Planning Division	Republic of Korea
KLUEV Viatcheslav (Mr.)	Head, Information System Support	Russian Federation
LUCAS Jay (Mr.)	Senior Legal Advisor	United States of America
MAKSIMOVA Valeria (Mrs.)	Deputy Head, Information Resources & WIPO Standards Promotion	Russian Federation
MATTHES Claus (Mr.)	Acting Director, PCT Reform Division	WIPO (CH)
MIKUTIENE Vida (Mrs.)	Expert, Inventions Division	Lithuania
MINDRESCU Iurie (Mr.)	Head, Department of Informatics and Logistics	Republic of Moldova
MULS David (Mr.)	Deputy Director and Head, PCT Operations Support Service	WIPO (CH)
NING Long (Mr.)	Deputy Director, Automation Department	China
PERYAN Avetis (Mr.)	Chief Examiner, Inventions and Utility Models Department	Armenia

NAME	TITLE	COUNTRY OR ORGANIZATION
SNIPPE Robert (Mr.)	Patent Examination User Requirement Representative	Canada
VALLANA François (Mr.)	Legal Officer	France
WENZEL Alfred (Mr.)	Publication Department	EPO-Vienna

(c) The International Bureau is designated as the Task Leader.

ST. 60 TASK FORCE

10. (a) The ST.60 Task Force is responsible for carrying out Task No. 33/2: Revision of WIPO Standard ST.60.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

ST. 60 Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
CANNON Gary (Mr.)	Director, Office of Trademark Program Control	United States of America
COLLINS Dan (Mr.)	Manager, Enterprise Solutions	Australia
HIRASAWA Yoshiyuki (Mr.)	Deputy Director for Trademark, Patent Information Promotion Policy Office	Japan
HOLBERTON Roger (Mr.)	Head, Information Technology Section	WIPO (CH)
IGNATOVA Aglaida (Mrs.)	Head, Information and Documentation of Trademarks Section	Bulgaria
JIVOTNEV Viatcheslav (Mr.)	Head, Application Software Designing	Russian Federation
KUSA Svitlana (Ms.)	Head, Patent Documentaiton and Standardization Division	Ukraine
LEE Choon-Moo (Mr.)	Deputy Director, Trademark & Desigh Policy Planning Division	Republic of Korea
LINDBOM Gunnar (Mr.)	IT Controller, Design and Trademark Department	Sweden
MAKSIMOVA Valeria (Mrs.)	Deputy Head, Information Resources & WIPO Standards Promotion	Russian Federation
MINDRESCU Iurie (Mr.)	Head, Department of Informatics and Logistics	Republic of Moldova
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NAZARYAN Albina (Mrs.)	Head, Trademark and Industrial Design Department	Armenia
POSSELT Christian (Mr.)	IT-Coordinator (Trademarks)	Germany
ROA BOTELLO Javier (Mr.)	Subdirector Divisional de Desarrollo de Sistemas	Mexico
SEVER Marija (Mrs.)	IT and Documentation Department	Croatia

(c) The International Bureau is designated as the Task Leader.

[End of Annex II and of document]