

# WIPO



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WORLD INTELLECTUAL PROPERTY ORGANIZATION  
GENEVA

## STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

### PLENARY Seventh Session Geneva, June 10 to 14, 2002

REQUEST FOR THE APPROVAL OF THE TASK LIST TO THE  
STANDARDS AND DOCUMENTATION WORKING GROUP

*Document prepared by the Secretariat*

1. At its first session, the Standards and Documentation Working Group (SDWG) of the Standing Committee on Information Technologies (SCIT) reviewed the list of tasks that were assigned to it by the SCIT Plenary at its sixth session. As a result of the discussions, the SDWG agreed on a final version of the task list as given in Annex I to this document and recommended its presentation for approval by the SCIT Plenary. (See paragraph 12 of document SCIT/6/7, and paragraphs 13 to 15 of SCIT/SDWG/1/9.)

2. Annex II to this document contains, for information purposes, the "list of Tasks from the Fourth SCIT Plenary Report", which was annexed to document SCIT/6/7 and served as a basis for the preparation of the SDWG Task List.

*3. The SCIT Plenary is invited to consider the Task List of the SDWG as reproduced in Annex I to this document and to agree on its final version for incorporation in the current SCIT Work Program.*

[Annexes follow]

TASKLISTOF  
THESTANDARDSANDDOCUMENTATIONWORKINGGROUP  
(SDWG)

*(ExcerptfromdocumentSCIT/SDWG/1/9,AnnexIII)*

TaskNo.6\*      Assistsmall intellectualpropertyOffices(    IPOs)inacquiringopticaldisksto  
enhanceaccessto    patentinformation\*\*

I.    BACKGROUNDANDSTATUSOFWORK

- TaskwasincludedasaprioritytaskintheSCITWorkPlanbydecisionoftheSCIT  
PlenaryinJune1998toassistofficesinobtaininglocalaccesstopatentinformation  
onopticaldiskuntilsuchtimethatimplementationofW      IPONETwouldproviderrapid  
accesstopatentinformation.
- WithinthescopeofthistaskGlobalPat      <sup>1</sup>wasselectedasasuitableCD      -ROMbased  
collectionforusebyIPOs.

Actiontodate:

UnderthefirststageoftheProject,WIPOfinancedthesupplyoffree      copiesof  
GlobalPatto47MemberStates.FollowingarequestfromtheEPOforWIPO's  
participationinacontinuationoftheProject,theSCITPlenaryapprovedsuchaction  
inDecember1999(see documentSCIT/4/8,paragraph40).Theformofthis  
cooperationisbywayofafirmcommitmenttofundtheprovisionoftheGlobalPat  
productonbehalfofMemberStates,includingupdateofthebackfileandfrontfile  
subscriptions.WIPOwillbefundingontheorderof110to120subscriptionsto  
GlobalPat.

II.    RELEVANCE/SCOPEOFTASK

SCITMemberStatesandthePatentDocumentationGroupexpressedtheirgreatinterestinthe  
continuedavailabilityofGlobalPatuntilsuchtimethatWIPO      NETconstitutedaviable  
alternativeforaccessingsuchpatentinformation.The      urrentproposalscaterforcontinued  
provisionuntilend2003.AreviewoffurtherstagesoftheGlobalPatprojectwillbe  
undertakenin2003.

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<sup>1</sup>TheGlobalPatCD      -ROMcollectionisderivedfromtheFirstPageDatabaseofpatents,which  
containsasinglerepresentativememberofalmosteverypatentfamilypublishedbyFrance,  
Germany,t heUnitedKingdom,Switzerland,theUnitedStatesPatentandTrademarkOffice,WIPO  
(PCT)andtheEuropeanPatentOffice(EPO).Thiscollectioncontains,intheEnglishlanguage,  
bibliographicdataandabstract,and,whereappropriate,theimageofarepr      esentative drawing.

### III. PROPOSED ACTION WITH TIME FRAME

The following timetable applies for the delivery of Global Pat disks:

- |   |         |
|---|---------|
| 1. Issue of the backfile update (on CD-ROM) containing data of patent documents published during 1997 to 2000 | Q3/2001 |
| 2. Commencement of frontfile production   | Q3/2001 |
| 3. Reprocessing and production of the full backfile collection on DVD.  | Q4/2002 |

### IV. TASK LEADER

The Secretariat performs the role of task leader.

Task No. 7            Monitor the change over to electronic data carriers and update the Statement of Principles and technical guidelines, as necessary

## I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee, the precursor body of the SCIT Plenary, within the framework of project PCIPI/P994/94 and continued as project SCIT/P6/99.
- On the basis of the initial task, the Statement of Principles Concerning the Change over to Electronic Data Carriers for the Exchange of Patent Documents was adopted by PCIPI/EXEC/XVI, in May 1995.
- The Secretariat has arranged reporting by Member States on specifically related subject matter at various meetings of the PCIPI and SCIT, the last time being during SCIT/WG/2 and SCIT/4, in December 1999 (see documents SCIT/WG/2/12, paragraphs 40 to 43 and SCIT/4/8, paragraphs 38 and 39).
- The Technical Guidelines – Optical Disk, which form part of the above -mentioned Statement of Principles, were revised by the SDWG in December 1999 and adopted by the SCIT Plenary at its fourth session (see document SCIT/4/8, paragraph 38).

## II. RELEVANCE/SCOPE OF TASK

The Task provides for monitoring the steps taken by IPOs to achieve the goals outlined in the Statement of Principles in respect of both their use of electronic carriers as the medium for exchange of their IP information and also their readiness to receive documents in electronic format.

## III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided that monitoring the change over activities taken by IPOs with respect to the usage of electronic data carriers and tools for the exchange of IP information was included as a continuous activity of the SDWG.
2. As decided by the SCIT Plenary, in December 1999, the SDWG was entrusted with the task to update the Statement of Principles (see paragraph 39 of document SCIT/4/8). It was therefore agreed to start a review of the document, with the inclusion of other IP rights, in the second half of 2001 with the aim to present a draft revision of the Statement of Principles for consideration by the SDWG in 2002.

## IV. TASK LEADER

The Secretariat performs the role of task leader for Task No. 7.

Task No. 8      Elaborate an International Standard Application Format (ISAF) for patents

## I. BACKGROUND AND STATUS OF WORK

- Task was proposed by the US Delegation and approved in February 1999 by SCIT Plenary (see document SCIT/2/8, paragraphs 35 and 36).
- A task force established to prepare a PCT e-filing standard was requested to present a final draft standard to the SCIT Plenary for approval.
- No action has been taken by that task force so far.

## II. RELEVANCE/SCOPE OF TASK

According to the initial proposal, the ISAF should be applicable to all papers of the international applications submitted under the PCT, and should replace all pre-printed forms with a published format for submission of all documents. Documents would be suitable for SGML/XML capture (conforming to DTD, use of SGML/XML tags). ISAF would be a paper-based, but pageless, standard format for use by applicants and IPOs. Basic ISAF benefits envisaged are: Templates have standardized SGML data identifiers with home language data descriptors for easy understanding, ISAF storage is language neutral, display can show data with descriptors in any language, it is a prerequisite for automatic translation.

## III. PROPOSED ACTION WITH TIMEFRAME

Task depends on the completion of the "E-PCT" Standard (see Task No. 13). Task No. 13 will not include the establishment of ISAF standards perse. Further work is currently expected to commence Q1/2002.

## IV. TASK LEADER

The Delegation of the United States of America performs the role of task leader.

Task No. 10 Consider the need for communication standards related to the network - based publication, retrieval and exchange of information resources

## I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee, in May 1998.
- The matter of field name tags used in patent search systems was initially considered within PCIPI Project 978.
- The Secretariat presented a report to the SCIT Working Groups, in November 1998, which outlined possible approaches to provide user -friendly end- user search interfaces with a view to the planned IPDL pilot project activity. Further details are given in document SCIT/WG/1/8 and paragraphs 31 to 33 of SCIT/WG/1/12.

## II. RELEVANCE/SCOPE OF TASK

One of the components of the IPDL project is the identification and/or development of data exchange standards to be used between digital libraries implemented by IPOs in WIPO Member States, and the IPDL system implemented by the International Bureau. A goal of the IPDL project is to support a maximum level of integrated access to IP data collections with minimum duplication of data and resources.

## III. PROPOSED ACTION WITH TIMEFRAME

1. Options outlined in document SCIT/WG/1/8 to provide user -friendly end -user search interfaces and support for cross site searching among databases should be examined within the scope of the IPDL pilot project activity with particular emphasis on the development of Z39.50 compliant systems. The Secretariat shall take steps to identify or develop, document and enter into the WIPO standards process, communications standard suitable for achieving the integrated information dissemination goals of the IPDL project. The Secretariat is convening a workshop during the second quarter of 2001 comprised of industry experts and Member States representatives to review and identify suitable existing and proposed standards. The resulting documentation will be distributed to the SCIT IPDL Electronic Task Force for review, prior to formal submission into WIPO standard track procedures.

Q2/2001

2. The Secretariat is to provide a report to the SDWG on study results expected to be reached under III/1, above.

Q2/2002

## IV. TASK LEADER

The Secretariat performs the role of task leader.

Task No. 11      Develop preference resources useful for IPOs to be made available on the network

#### I. BACKGROUND AND STATUS OF WORK

- Task was included in the SCIT Work Program by decision of the SCIT Plenary, in June 1998, and assigned to the Secretariat (see Annex IV, page 5 of document SCIT/1/7).
- According to the SCIT Work Program for the 2000-01 biennium, Task No. 11 was classified as an issue to be dealt with within the scope of the IPDL Project.
- The SCIT/5 Plenary, in July 2000, approved the establishment of a SCIT task force to support further development of the IPDL Project, in particular the processes for project planning, implementation, testing and data collections development. Standards documentation that will result from Task No. 10 will be distributed to participants of this group.

#### II. RELEVANCE/SCOPE OF TASK

The importance of the Task should be evaluated by SCIT Member States.

#### III. PROPOSED ACTION WITH TIME FRAME

The SCIT IPDL Electronic Task Force was requested to determine the relevance and scope of the task, to reflect the conclusions reached in the task description and to report back to the SCIT Plenary at the next meeting, in December 2001.

#### IV. TASK LEADER

The Secretariat performs the role of task leader.

Task No. 13\* Consider the "E -PCT" Standard for adoption as a WIPO standard for e-filing, processing and storage of patent applications

#### I. BACKGROUND AND STATUS OF WORK

- Task was proposed by the Secretariat and approved in February 1999 by the SCIT Plenary (see document SCIT/2/8, paragraphs 33 and 34).
- A task force was established and instructed to prepare, on the basis of a draft by the Trilateral Offices, a final draft standard for approval by the SCIT Plenary.
- Following a decision of the PCT Assembly in September 2000, consultations are being carried out to establish legal framework and technical standards, as part of the PCT Administrative Instructions, for international applications under the PCT.

#### II. RELEVANCE/SCOPE OF TASK

Task is of priority importance to the SCIT Plenary and has very high relevance for automation efforts in some IPOs.

#### III. PROPOSED ACTION

Next action by SCIT depends on finalization of the "E -PCT" Standard. Work on standardization issues is currently targeted to commence in Q1/2002.

#### IV. TASK LEADER

The Secretariat performs the role of task leader.



Task No. 15 Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes

## I. BACKGROUND AND STATUS OF WORK

- Task was initiated by the Patent Office of the United Kingdom in 1993. Taking into account the interest by IPOs in the resolution of legal and technical issues related to the filing of applications in electronic form, the PCIPI Executive Coordination Committee decided, in June 1993, to create a task and assign it to the Working Group on the Management of IP Information (see documents PCIPI/EXEC/XII/9 and PCIPI/EXEC/XII/10, paragraphs 17 and 18).
- At the PCIPI/MI/XII meeting, in December 1993, the Working Group discussed the issue on the basis of a presentation made by the Delegation of the United States. The presentation focused on the trilateral project to establish procedures for the exchange of certified copies of priority applications (see Project file PCIPI/P985/93 and paragraphs 22 to 26 of document PCIPI/MI/XII/3). No further consideration of the subject matter took place at any PCIPI or SCIT meetings.

## II. RELEVANCE/SCOPE OF TASK

Task No. 15 depends on the standards and associated legal framework of the technical standards for e-filing, processing and storage of patent applications to be developed under Task No. 13.

## III. PROPOSED ACTION WITH TIMEFRAME

Task No. 15 should be held in abeyance.

Task No. 17\*      Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40

#### I. BACKGROUND AND STATUS OF WORK

- Revision of the above -mentioned Standards was initiated by PCIPI/EXEC, in May and November 1997, and work is undertaken by a task force (see project files PCIPI/P35/97, PCIPI/P39/97 and SCIT/P2/98).  
Revisions of Standards ST.32, 33, 35 and 40 catered for the changes needed for purposes and were completed. Further work remains to be done by the task force to reflect other changes in IP and IT practice

Y2K

#### II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary has given high priority to the task.

#### III. PROPOSED ACTION WITH TIMEFRAME

See document SCIT/SDWG/1/4 for details in respect of the above.

Task force to review the work to be undertaken and provide a list of proposed activities in respect of each of the standards and timescale for action. Plan to be provided by end October, 2001.

#### IV. TASK LEADER

The Secretariat will perform the role of task leader.

Task No. 18\* Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies

## I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee in December 1992 (see paragraphs 13 to 21 of document PCIPI/EXEC/XI/13) as a result of discussions relating to standardization efforts of the Trilateral Offices in view of machine-readable data.
- Status reports were regularly given at meetings of the PCIPI Working Group on the Management of IP Information from 1993 to 1997 and of the SCIT Plenary in February 1999 (see Project file PCIPI/P983/93, paragraph 24 of document SCIT/2/8 and <http://www.wipo.int/scit/en/other-p/scit-2/us-7.pdf>). The reports focused on development and usage of the MIMOSA software, Trilateral Data Exchange Standards, etc.

## II. RELEVANCE/SCOPE OF TASK

Task should serve as a source for the in-time identification of data exchange issues which require harmonization among IPOs.

## III. TASK LEADER

The Secretariat perform the role of task leader and will report to the SDWG, once a year, on new developments and possible projects to be undertaken within the SCIT.

Task No. 19      Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical disks

## I. BACKGROUND AND STATUS OF WORK

- Standardization of mixed-mode CD-ROMs was initially included in the PCIP Work Program in 1990 (see paragraph 57 of document PCIP/EXEC/VII/7).
- The task was assigned to the Working Group on Optical Storage, followed up by the group and finally, due to the mixed-mode CD-ROM developments underway in the Trilateral Offices, held in abeyance (for details please refer to Project PCIP/P936/90 and document PCIP/OS/V/2, paragraphs 17 and 18).
- No draft standard has to date been prepared and presented within PCIP or SCIT. However, MIMOSA is accepted as a *de facto* standard within the IP community.

## II. RELEVANCE/SCOPE OF TASK

When drafted in the early 1990s, WIPO Standard ST.40 "Recommendation Concerning Making Facsimile Images of Patent Documents Available on CD-ROM" reflected the current practice of the major offices in respect of dissemination of patent information on CD-ROM. Facsimile images were commonplace. The use of mixed-mode, although proposed, was in its infancy. Since then the position has changed and the production of mixed-mode CD-ROMs, especially under the MIMOSA platform, is becoming commonplace. This current practice should therefore be reflected either in a new standard or in an update of WIPO Standard ST.40.

## III. PROPOSED ACTION WITH TIME FRAME

The SDWG decided to allocate consideration of this task and the course of action to be taken, to the task force responsible for Task No. 17.

## IV. TASK LEADER

The Secretariat will perform the role of task leader.

Task No. 20 Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)

## I. BACKGROUND AND STATUS OF WORK

- Elaboration of a WIPO recommendation on the above-mentioned subject matter was suggested by the PCIPI Working Group on the Management of IP Information and approved by the PCIPI Executive Coordination Committee, in December 1991 (see documents PCIPI/MI/VIII/2 and VIII/3 and paragraphs 29 to 31 of document PCIPI/EXEC/IX/9).
- No action has been taken so far within PCIPI/SCIT.

## II. RELEVANCE/SCOPE OF TASK

The proposal to develop a WIPO recommendation concerning the capturing of figurative elements of marks was made in view of the fact that, with the entry into force of the Madrid Protocol and the ensuing internationalization of trademark data exchange, standards are needed to guarantee the exchange of highly standardized data in impeccable quality (see paragraph 43 of document PCIPI/SEM/TM/91/12).

The Secretariat is using a *de-facto* standard for publication quality images, including screen presentation, within WIPO internal IP systems and in cooperation projects for WIPO software implementation in some developing countries.

## III. PROPOSED ACTION WITH TIME FRAME

The SDWG decided to have the following work carried out before a decision could be made as to the continuation of Task No. 20:

- |  |                   |
|--|-------------------|
| (a) Collect data from IPOs on formats currently in use for figurative elements of marks through sending out a questionnaire to IPOs<br>Secretariat in cooperation with the United States Patent and Trademark Office (USPTO) and the European Community Office for Harmonization in the Internal Market (OHIM) | July 30, 2001     |
| (b) Receipt of input data<br>IPOs  | October 30, 2001  |
| (c) Report to the SDWG with suggestions for further action<br>Secretariat  | December 30, 2001 |

## IV. TASK LEADER

The SDWG will determine task leaders subsequent to the completion of work scheduled under Chapter III.

Task No. 21      Monitor work of and participate in relevant Internet and IT standard      -setting  
bodies

I.      BACKGROUND AND STATUS OF WORK

- Task was created by the SCIT Plenary, in June 1998, and assigned to the Secretariat (see Annex IV, page 5 of document SCIT/1/7).
- The sixth session of the SCIT Plenary, in January 2001, agreed to have this task subsumed by Task No. 18 (see Annex IV, paragraph 3 of document SCIT/6/7).

Task subsumed by Task No. 18.

Task No. 22\* Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how patent documents should be uniquely identified

## I. BACKGROUND AND STATUS OF WORK

- Task resulted from the creation of supplementary correction codes for patent documents and a proposal by the USPTO (see document SCIT/WG/1/12, paragraph 28).
- Discussions on the subject matter took place at SCIT/WG/2, in December 1999, and subsequent work was carried out through a task force during the year 2000.
- The results reached by the task force were presented to IPOs for consideration and comments in December of last year (see Circular SCIT2524 dated December 22, 2000).

## II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary, at its sixth session, in January 2001, attributed priority status to this task.

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Task considered completed at the first session of SDWG.

Task No. 23      Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database

#### I. BACKGROUND AND STATUS OF WORK

- Task is based on a project by the former PCIPI to make information on the status of PCT international applications searchable for the IP user community. In November 1995, the PCIPI Executive Coordination Committee agreed to the collection of data in order to supplement the existing EPIDOS Patent Register Service (PRS) with information about the entry, and, where available, the non-entry into the national (regional) phase of PCT international applications, and to have these tasks carried out by the EPO (EPIDOS) (see document PCIPI/EXEC/XVII/7, paragraphs 50 to 54).
- Background information is provided in project files PCIPI/P993/94, PCIPI/P25.
- The task has had the status of a continuous activity since November 1996.

#### II. RELEVANCE/SCOPE OF TASK

Task is of an informational nature.

#### III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided to continue monitoring further developments in the searchability of data on PCT applications.
2. The Secretariat is to arrange reporting to meetings of the SDWG at regular intervals (once a year).

#### IV. TASK LEADER

The Secretariat performs the role of task leader.



Task No. 24 Collect and publish Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)\*\*

## I. BACKGROUND AND STATUS OF WORK

- On the basis of decisions by the PCPI and PCIPI/EXEC in 1978, 1990 and 1996, the Secretariat collects information of IPOs on their information activities in the patent, trademark and industrial design areas, on an annual basis, and arranges the posting of the ATRs on WIPO's website (see paragraphs 45, 18 and 77 of documents PCPI/II/3, PCIPI/EXEC/VII/7 and PCIPI/EXEC/XIX/7, respectively).
- The ATRs for the 1998 and 1999 activities are available at the URL <http://www.wipo.int/eng/general/scit/atrs/index.hti>. In addition, paper collections of ATRs have been published by the Secretariat for some 20 years for patents, 10 years for trademarks and five years for industrial designs.
- In 2001, the Secretariat started a trial to collect information through an electronic report form in order to reduce the workload for IPOs and WIPO in the establishing and processing of the ATRs.

## II. RELEVANCE/SCOPE OF TASK

Information contained in the ATRs is available to all IPOs and the public. It is used for various information purposes, among them, for awareness building, training and teaching.

## III. PROPOSED ACTION WITH TIME FRAME

No actions are proposed. Task is of a continuous nature.

## IV. TASK LEADER

The Secretariat has been entrusted to handle Task No. 24.

Task No. 25 Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM\*\*

## I. BACKGROUND AND STATUS OF WORK

- Task No. 25, which is considered a continuous activity of the Secretariat, has been carried forward in the PCIPI and SCIT work plans for many years (see Annex VIII of document PCIPI/EXEC/22/6).
- Monitoring and reporting on WIPO publications on CD-ROM relating to IP information and documentation was done through written reports to the PCIPI Executive Coordination Committee, the last one being presented in May 1998, and oral reports to the SCIT Plenary (see paragraph 41 of document SCIT/2/8).

## II. RELEVANCE/SCOPE OF TASK

Through this activity, information is being disseminated on the development or publication of WIPO CD-ROM products containing IP information, such as the WIPO Handbook, IPC:CLASS, IP Statistics and IPLEX CD-ROMs.

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Task was included in Task No. 26.

- Task No. 26 Report on activities of WIPO in respect of
- (a) updating the Handbook on Industrial Property Information and Documentation
  - (b) the collection and publication of Industrial Property Statistics
  - (c) the Journal of Patent Associated Literature (JOPAL)
  - (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)
  - (e) WIPO publications on electronic media containing IP information\*\*

## I. BACKGROUND AND STATUS OF WORK

The Secretariat regularly presented activity reports to the PCIPI Executive Coordination Committee and the SCIT Plenary on tasks assigned to the International Bureau, the last time at SCIT/2 in February 1999 (see paragraph 41 of document SCIT/2/8).

Monitoring and reporting on WIPO publications on electronic media relating to IP information and documentation was done through written reports to the PCIPI Executive Coordination Committee, the last one being presented in May 1998, and oral reports to the SCIT Plenary (see paragraph 41 of document SCIT/2/8).

## II. RELEVANCE/SCOPE OF TASK

Activity reporting covered work undertaken by the Secretariat and relating to all of the above mentioned areas or projects. An example of an activity report is reproduced in document PCIPI/EXEC/22/3. Through activity 26(e), information is being disseminated on the development or publication of WIPO CD-ROM products containing IP information, such as the WIPO Handbook, IPC: CLASS, IP Statistics and IPLEXCD-ROMs.

## III. PROPOSED ACTION WITH TIMEFRAME

The Secretariat offers to prepare a report on activities listed under (a) to (e), above, for presentation to the second session of the SDWG planned to be held in April 2002.

## IV. TASK LEADER

The Secretariat performs the role of task leader.

Task No.28      Update the Survey of the Grant and Publication of Supplementary Protection Certificates (SPCs) and make it available through WIPO's website\*\*

## I. BACKGROUND AND STATUS OF WORK

- The Survey of the Grant and Publication of SPCs for medicinal products was published in the WIPO *Handbook on Industrial Property Information and Documentation* on the basis of a decision taken by the PCIPI Executive Coordination Committee, in May 1994.
- In December 1999, the SCIT Plenary agreed to have the Survey updated by reflecting information on the protection of phyto-pharmaceutical products.
- Subsequent to that decision, the Secretariat collected information from IPOs and established a revised version of the Survey. Its publication on WIPO's website, in English, French and Spanish, is envisaged for Q3/2001.

## II. RELEVANCE/SCOPE OF TASK

Elaboration and update of the Survey was initiated by the Patent Documentation Group and supported by the PCIPI Executive Coordination Committee and SCIT Plenary.

## III. PROPOSED ACTION WITH TIMEFRAME

Timetable for termination of work:

- |   |                 |
|---|-----------------|
| 1. Completion of translation into English, French and Spanish | - June 30, 2001 |
| 2. Agreeing Survey contents with IPOs concerned               | - Q3/2001       |
| 3. Publication of Survey on WIPO's website                    | - Q3/2001       |
| 4. Inclusion of Survey in 2002 issue of WIPO Handbook CD-ROM  | - Q1/2002       |

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### Notes

- \* High priority task
- \*\* Task to be carried out/handled by the Secretariat and to be reported onto the SDWG

[Annex II follows]

## LISTOFTASKSFROMTHEFOURTHSCITPLENARYREPORT(SCIT/4/8)

*(ExcerptfromdocumentSCIT/6/7,AnnexIV)*

<b>Task No.</b>	<b>Description</b>	<b>Working Group assignment under new SCIT structure</b>	<b>Action to be taken by Working Groups</b>
1*	Monitor the establishment and operation of the WIPO NET, in particular, its deployment in IPOs with no Internet access and the training of IPO staff in the use of the applications and services available over the network, and the Service Level Agreements for WIPO NET performance.	ITPWG	WIPO NET Service Level Agreements to be made available to next meeting of ITPWG for consideration
2	Study the potential of electronic commerce, its infrastructure and the usage of tools therefore by IPOs	ITPWG	Scope of task to be reconsidered after the application of the new process for task initiation by the ITPWG
3*	Deleted		
4*	Deleted		
5*	Monitor pilot projects, undertaken by the International Bureau, to evaluate viable, cost-effective and user -friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small IPOs	ITPWG **	
6*	Assist small IPOs in acquiring optical discs to enhance accessing of patent information	SDWG **	
7	Monitor the change over to electronic data carriers and the corresponding equipment to update the Statement of Principles and technical guidelines, as necessary	SDWG	
8	Elaborate an International Standard Application Format	SDWG	SDWG to consider the scope and wording of this text in connection with its linkages with tasks 13, 18, 19 and 21

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
9*	Monitor functionality and operations of the IPDLs Project	ITPWG	
10	Consider the need for common field name tags in databases contained in IPDLs	SDWG	
11	Develop preference resources useful for IPOs to be made available on the network	SDWG	
12	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems	ITPWG	ITWG to consider the scope and wording of this task in connection with its linkage to task 27
13*	Prepare technical standards for e-filing, processing and storage of patent applications	SDWG	SDWG to consider the scope and wording of this task in connection with its linkage with tasks 8 and 15
14*	Monitor the development of electronic filing of patent and trademark applications and provide developing countries with technical assistance in this area	ITPWG **	
15	Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes	SDWG	(See task 13)
16	Monitor activities to be undertaken to gradually meet the IT requirements of the WIPO Academy Distance Learning Program	ITPWG **	
17*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40 [ST.33 and ST.35 completed]	SDWG	
18*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the EPO, the JPO and the USPTO at each meeting	SDWG	(See task 8) International Bureau to prepare new text to include element on harmonization and so that task 21 may be subsumed by task 18

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
19	Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical discs.	SDWG	(See task 8) SDWG should also consider linkage between this task and current work on ST.40
20	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	SDWG	
21	Monitor work of and participate in relevant Internet and IT standard -setting bodies	SDWG **	To be deleted, once new wording of task 18 is agreed
22*	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST. 35 and ST.40, requires revision in order to clarify how patent documents should be uniquely identified	SDWG	
23	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/ PRS database	SDWG	
24	Collect and publish Annual Technical Report on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)	SDWG **	
25	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM	SDWG **	
26	Report on activities of WIPO in respect of: (a) updating the Handbook on Industrial Property Information and Documentation (b) the collection of Industrial Property Statistics (c) the Journal of Patent Associated Literature (JOPAL) (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)	SDWG **	

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
27	Monitor the progress of activities carried out to implement the Classification Automated Information System (CLAIMS) in accordance with Project 12 of the IT Strategic Implementation Plan	ITPWG **	(See task 12)
28	Update the Survey of the Grant and Publication of SPCs and make it available through WIPO's web site	SDWG **	

**Notes:** \*High priority tasks  
 \*\* Task to be carried out/handled by the IB and to be reported onto the ITPWG or SDWG  
 IB: International Bureau  
 SDWG: Standards and Documentation Working Group  
 ITPWG: Information Technology Projects Working Group

[End of Annex II and of document]