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STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

PLENARY

Seventh Session

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INFORMATION TECHNOLOGY PROGRAM REPORTING

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INTRODUCTION

1. The Standing Committee on Information Technologies (SCIT), at its sixth Plenary session held in January 2001 approved the Consolidated Special Rules of Procedure and Structure contained in the Annex to document SCIT/7/14.
2. In implementing these special rules of procedure, and using the practical experience gained, the International Bureau has encountered two procedures that it recommends for amendment.

Recommendations

3. (a) With reference to the reporting methods established between the SCIT and its two Working Groups (see paragraph 8), namely the Information Technology Projects Working Group (ITPWG) and the Standards and Documentation Working Group (SDWG), there appear to be some inconsistencies between paragraph 8 and paragraphs 11 and 14. It is noted that the maximum number of meetings is limited to twice a year for both the ITPWG and the SDWG but no minimum is specified. In keeping with the principle that Working Groups will only meet if there is a need for them to meet, it is recommended that the consolidated working methods of the SCIT be changed to reflect the fact that the ITPWG and

theSDWGmaynotnecessarilymeetonanannualbasis.Withthisinmind,itis recommendedthattheword“annual”bedeletedfromthefirstsentenceofparagraph8ofthe ConsolidatedSpecialRulesofProcedureandStructure.

(b) WithreferencetothereportingmethodsoftheInternationalBureautothe ITPWG,itisrecommendedthattheprogressreportstotheITPWGwillbemadeavailableon asixmonthlybasisasopposedtofourmonthly.Thiswouldthenbemoreconsistentwiththe InternationalBureau’sownreportingmechanismsandwouldreducesubstantiallythe overheadofpreparingthesereports.Itisthereforerecommendedthatparagraph 11ofthe ConsolidatedSpecialRulesofProcedureandStructurebeamendedaccordingly.

4. TheSCITPlenaryisinvitedtocomment onandapprovetherecommendations containedinparagraph3(a)and(b)ofthis document.

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