

ANNEX IV

LIST OF TASKS FROM THE FOURTH SCIT PLENARY REPORT (SCIT/4/8)

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
1*	Monitor the establishment and operation of the WIPONET, in particular, its deployment in IPOs with no Internet access and the training of IPO staff in the use of the applications and services available over the network, and the Service Level Agreements for WIPONET performance.	ITPWG	WIPONET Service Level Agreements to be made available to next meeting of ITPWG for consideration
2	Study the potential of electronic commerce, its infrastructure and the usage of tools therefore by IPOs	ITPWG	Scope of task to be reconsidered after the application of the new process for task initiation by the ITPWG
3*	Deleted		
4*	Deleted		
5*	Monitor pilot projects, undertaken by the International Bureau, to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small IPOs	ITPWG **	
6*	Assist small IPOs in acquiring optical discs to enhance accessing of patent information	SDWG **	
7	Monitor the changeover to electronic data carriers and the corresponding equipment to update the Statement of Principles and technical guidelines, as necessary	SDWG	
8	Elaborate an International Standard Application Format	SDWG	SDWG to consider the scope and wording of this text in connection with its linkages with tasks 13, 18, 19 and 21

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
9*	Monitor functionality and operations of the IPDLs Project	ITPWG	
10	Consider the need for common field name tags in databases contained in IPDLs	SDWG	
11	Develop reference resources useful for IPOs to be made available on the network	SDWG	
12	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems	ITPWG	ITPWG to consider the scope and wording of this task in connection with its linkage to task 27
13*	Prepare technical standards for e-filing, processing and storage of patent applications	SDWG	SDWG to consider the scope and wording of this task in connection with its linkage with tasks 8 and 15
14*	Monitor the development of electronic filing of patent and trademark applications and provide developing countries with technical assistance in this area	ITPWG **	
15	Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes	SDWG	(See task 13)
16	Monitor activities to be undertaken to gradually meet the IT requirements of the WIPO Academy Distance Learning Program	ITPWG **	
17*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40 [ST. 33 and ST.35 completed]	SDWG	
18*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the EPO, the JPO and the USPTO at each meeting	SDWG	(See task 8) International Bureau to prepare new text to include element on harmonization and so that task 21 may be subsumed by task 18

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
19	Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical discs.	SDWG	(See task 8) SDWG should also consider linkage between this task and current work on ST.40
20	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	SDWG	
21	Monitor work of and participate in relevant Internet and IT standard-setting bodies	SDWG **	To be deleted, once new wording of task 18 is agreed
22*	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how a patent document should be uniquely identified	SDWG	
23	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database	SDWG	
24	Collect and publish Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)	SDWG **	
25	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM	SDWG **	
26	Report on activities of WIPO in respect of: (a) updating the Handbook on Industrial Property Information and Documentation (b) the collection of Industrial Property Statistics (c) the Journal of Patent Associated Literature (JOPAL) (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)	SDWG **	

Task No.	Description	Working Group assignment under new SCIT structure	Action to be taken by Working Groups
27	Monitor the progress of activities carried out to implement the Classification Automated Information System (CLAIMS) in accordance with Project 12 of the IT Strategic Implementation Plan	ITPWG **	(See task 12)
28	Update the Survey of the Grant and Publication of SPCs and make it available through WIPO's web site	SDWG **	

Notes: * High priority tasks

** Task to be carried out/handled by the IB and to be reported on to the ITPWG or SDWG

IB: International Bureau

SDWG: Standards and Documentation Working Group

ITPWG: Information Technology Projects Working Group

[End of Annex IV and of document]