



Regional Seminar on the Patent Cooperation Treaty (PCT) for Selected African Countries

Topic 2: Filing of PCT Applications, ePCT Demonstration

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Elements making up the international application

- Request (Article 3(2))
- Description (Article 3(2))
- One or more claims (Article 3(2))
- Abstract (may be filed later without affecting the international filing date) (Articles 3(2) and 3(3))
- Drawings (where applicable) — later submission may, subject to certain conditions, result in a later international filing date (Articles 3(2) and 14(2))
- Sequence listing part of description (where applicable) (Rule 5.2(a))
- Indications containing references to deposited microorganisms or other biological material (some designated Offices (e.g. Japan) require that they be in the description or in the international application on the international filing date) (Rule 13*bis*)

Elements which may accompany the international application

- Translation of the international application for the purposes of international search or international publication — may be furnished later without affecting the international filing date (Rules 12.3 and 12.4)
- Separate power of attorney or copy of general power of attorney — may be filed later without affecting the international filing date (Rules 90.4 and 90.5)
- Priority document(s) — may be furnished until the date of international publication (Rule 17.1)
- Sequence listing in electronic form complying with the Standard set out in Annex C of the Administrative Instructions—may be furnished later directly to the ISA without affecting the international filing date but subject to a late furnishing fee (Rule 13*ter*)
- Separate indications concerning deposited biological material that are not part of the international application, for ex., Form PCT/RO/134 (Rule 13*bis*)

The request (1)

- Electronic filing of the international application
 - ePCT-Filing
 - PCT-SAFE fully electronic
 - Other filing means provided by the receiving Office

The request (2)

- Printed request form (Form PCT/RO/101)
 - Available on Internet (www.wipo.int/pct/en/forms)
- Computer print-out (Rules 3.1 and 3.4, Section 102(h))
 - For integration with in-house computer systems
 - Layout and content shall correspond to the paper form (minor adjustments permitted)

Concept and operation of designation system (Rule 4.9)

- Automatic and all-inclusive designation of all PCT Contracting States
 - exceptions to the all-inclusive designation possible for DE, JP and KR (countries with particular rules on “self-designation”)
 - but only if the international application contains a priority claim to an earlier application filed in the State that is to be excluded
 - otherwise withdrawals of designations possible
- Choice of types of protection postponed until national phase entry (e.g. patent or utility model, national or regional patent)
- “Parent” information (continuation applications, patents of addition) may be included in PCT request form for search purposes

Use of Earlier Search Results (Rule 4.12)

- The applicant may request the ISA to take into account the results of an earlier search in carrying out the international search
 - How? by filling-in the appropriate box on the request form
- To the extent that the ISA takes such earlier search results into account, it may reduce the search fee
 - For further details see the agreements between the International Bureau and the ISAs/IPEAs at:
www.wipo.int/pct/en/access/isa_ipea_agreements.html

Transmittal of Earlier Search and/or Classification Results by ROs to ISAs

(Rules 12*bis*, 23*bis* and 41) (1)

- Where the applicant does not request the ISA to take into account the results of an earlier search under Rule 4.12, ROs nevertheless forward the search/classification results from priority applications without the applicant's express permission
- Exceptions:
 - Applicants filing with RO/DE, RO/FI or RO/SE may request at the time of filing of the PCT application NOT to have earlier search results forwarded to the ISA, by checking the appropriate box on the request form

Transmittal of Earlier Search and/or Classification Results by ROs to ISAs (Rules 12*bis*, 23*bis* and 41) (2)

■ Exceptions: (*cont.*)

- ROs which have notified the IB of incompatibility of such forwarding with their applicable national law will only forward earlier search and classification results to the ISA if the applicant expressly authorized the RO by checking the appropriate box on the request form (concerns the receiving Offices: AU, CZ, FI, HU, IL, JP, NO, SE, SG and US)
- If priority of an earlier PCT application is claimed and the earlier international search was carried out by a different ISA, ROs will only forward earlier search and classification results to the ISA if the applicant expressly authorized the RO by checking the appropriate box on the request form

Signature of the request (1)

(Rules 4.15, 26.2*bis*(a))

- In principle, the request must be signed by all persons (legal entity or natural persons) indicated as “applicant” or “applicant and inventor”

BUT: if only one of the applicants signs, the lack of signature of the other applicants will not be considered a defect

WARNING: Any notice of withdrawal would have to be signed by or on behalf of all applicants (including applicant/inventors)

NOTE: DOs are entitled to require confirmation of the international application by the signature of any applicant for the DO who has not signed the request

Signature of the request (2)

(Rules 4.15, 26.2bis(a))

- Signature by a person not named as applicant (FOR---ON BEHALF OF---AS AUTHORIZED SIGNATORY OF) depends on national law applied by receiving Office:
 - either an officer or employee of a legal entity (an officer or employee who does not have to be a patent attorney or patent agent)
 - or a legal representative, if the applicant is a natural person who is incapacitated
 - or a legal representative, if the applicant is a bankrupt company
- A person indicated as “inventor only” need not sign the request

Signature of the request (3)

(Rules 4.15, 26.2*bis*(a))

- If the request is not signed by the applicant(s) but by an agent, a separate power of attorney signed by all the applicant(s) must be filed (either original individual power or copy of general power)

BUT: if only a power of attorney signed by one applicant is filed, the lack of powers of attorney signed by the other applicants will not be considered a defect

NOTE: ROs may waive requirement that a separate power or a copy of a general power of attorney must be submitted

Physical requirements of the international application (Rule 11) (1)

- A4 size paper for all the sheets (Rule 11.5)
- Line spacing: 1 1/2 for pages of text in description, claims and abstract (Rule 11.9(c))
- Minimum and maximum margins for the sheets of text and drawings (Rule 11.6)
- Indication of the applicant's or agent's file reference (Rule 11.6(f) and Section 109)
 - 25 characters maximum
 - in the upper left-hand corner of the sheet
 - within 1.5 cm of the top of the sheet

Physical requirements of the international application (Rule 11) (2)

- Numbering of the sheets (Rule 11.7, Sections 207 and 311)
 - centered at the top or bottom of the sheets, not in the margin
 - 4 series: request
description, claims, abstract
drawings (if any)
sequence listing part of the description (if any)
- Special requirements for drawings (Rule 11.13)

Recommendation: no text matter in the drawings (avoids problems with translations for national phase)

Headings of the parts of the description (Rule 5 and Section 204 of the Administrative Instructions)

- Technical Field
- Background Art
- Disclosure of Invention *or* Summary of Invention
- Brief Description of Drawings
- Best Mode for Carrying Out the Invention *or, where appropriate, Mode(s) for Carrying Out the Invention*
- Industrial Applicability
- Sequence Listing
- Sequence Listing Free Text