





JAPAN PATENT OFFICE



NATIONAL COURSE

WIPO/IP/CMB/20 ORIGINAL: ENGLISH DATE: AUGUST 25, 2020

National Virtual Patent Drafting Course

organized by the World Intellectual Property Organization (WIPO)

in cooperation with the Coordinating Secretariat for Science, Technology and Innovation (COSTI) and the National Intellectual Property Office (NIPO) of Sri Lanka

and with the assistance of the Japan Patent Office (JPO)

Sri Lanka, August 31 to September 11, 2020

FINAL PROGRAM

prepared by the International Bureau of WIPO

Monday, August 31, 2020

10.00 – 10.15 Welcome Address by:

Dr. Geetha Abeysignhe, Director, COSTI, Colombo

Mrs. Geethanjali Ranawaka, Director General, NIPO of Sri Lanka, Colombo

Ms. Tomoko Miyamoto, Head, Patent Law Section, Patent Law Division, WIPO, Geneva

10.15 – 10.25 Chief Guest Address

Prof. Kapila Perera, Secretary, Ministry of Education

10.25 – 10.30 Introduction to the program

Ms. Marta Díaz Pozo, Associate Legal Officer, Patent Law Division, WIPO, Geneva

10.30 – 12.00 Webinar 1 Patentability requirements: novelty and inventive step.

Main parts of the patent application.

Speaker: Ms. Becky White,

General Manager Intellectual Property,

Xero, Wellington

12.00 - 12.10 Break

12.10 – 13.30 Webinar 2 Identification of the inventive concept (with small

exercises)

Speaker: Ms. Becky White

From 13.30 Individual work Send exercise to the assigned tutor before 12.00 on the

next day, September 1.1

Set of Exercises A: identification of the inventive concepts.

Reading of sections II, III and V of the WIPO Manual on patent

drafting.

Wednesday, September 2, 2020

9.00 – 10.00 Webinar 3 Comments on Set of Exercises A

Speakers: Mr. James Kinnaird, Partner,

Registered Patent Attorney (SG), Chartered Patent Attorney (UK) and

¹ All the participants must submit the workshop exercises (A, B, C, D and E) on time, complying with the deadlines indicated in the program. The responses to the exercises must be send in Word format and by e-mail to patentdraftingworkshop@gmail.com indicating on the subject: **GROUP (1, 2, 3 OR 4)/ EXERCISE (A, B, C, D OR E)**/NAME. Those who do not submit their exercises will not be eligible for receiving the certificate after completion of the workshop.

European Qualified, Marks & Clerk Singapore LLP

Break			
Webinar 4	Obtaining all the information from the inventor: importance of due diligence		
	Speaker: Mr. James Kinnaird		
Break			
Webinar 5	Independent claim: concept, structure and format		
	Speaker: Mr. James Kinnaird		
Individual work	Send exercise to the assigned tutor before 20.00 on the next day, September 3. Set of Exercises B: the participants will carry out 2 exercises of drafting the independent claims. Reading of sections VI and VII of the WIPO Manual on patent drafting.		
	Webinar 4 Break Webinar 5	Webinar 4 Obtaining all the information from the inventor: importance of due diligence Speaker: Mr. James Kinnaird Break Webinar 5 Independent claim: concept, structure and format Speaker: Mr. James Kinnaird Individual work Send exercise to the assigned tutor before 20.00 on the day, September 3. Set of Exercises B: the participants will carry out 2 exercise of drafting the independent claims. Reading of sections VI and VII of the WIPO Manual on	

Thursday, September 3, 2020

9.00 – 10.00	Webinar 6	Independent claim: further review	
		Speakers:	Ms. Becky White
10.00 – 10.10	Break		
10.10 – 11.30	Webinar 7	Importance of preliminary search and the role of claims in infringement proceedings	
		Speaker:	Mr. James Snaith, Associate, Kilburn & Strode LLP, London
11.30 – 11.40	Break		
11.40 – 13.00	Webinar 8	Dependent claims and their relationship with the independent claim	

Speaker:

Mr. James Snaith

Friday, September 4, 2020

8.30 – 9.30 Webinar 9 Comments on Set of Exercises B

Speakers: Mr. Robert Sayre,

Registered Patent Attorney, Modern Times Legal, Cambridge, Massachusetts (Groups 1 and 2)

Ms. Becky White (Groups 3 and 4)

From 9.30 Individual work Send to the assigned tutor before 20.00 on the same day,

September 4. Participants will receive individual feedback

before Monday, September 7.

Set of Exercises C: the participants will carry out $\underline{2}$ exercises of drafting the dependent claims for the independent claims

drafted in Exercise B.

Monday, September 7, 2020

8.30 - 9.30 Webinar 10 The patent specification (description) and the concept of

"sufficiency"

Speaker: Mr. Robert Sayre

9.30 – 10.30 Webinar 11 Types of claims by technical field

Speaker: Mr. Robert Sayre

From 10.30 Individual work Send to the assigned tutor before 20.00 on the same day,

September 7.

Set of Exercises D: the participants will draft <u>one of the</u> <u>descriptions for Exercise C</u> completing all the necessary information in view of the claims and the inventive concepts.

Tuesday, September 8, 2020

8.30 – 10.00 Webinar 12 Comments on Set of Exercises D (and additional notes

on Exercise C)

Speakers: Mr. Robert Sayre

Ms. Becky White

Wednesday, September 9, 2020

9.00 – 10.00 Webinar 13 Common pitfalls in drafting patent claims

Speaker: Mr. James Kinnaird

10.00 – 10.30 Introduction to Exercise E: Drafting of a full patent application

(work in 3 steps)

Speaker: Mr. James Snaith

From 10.30 Individual work Step 1: the participants will draft the independent claim of the

invention provided by the tutors and send their work before

16.00 (on the same day) to the assigned tutors by e-mail.

16.00 **Feedback** Tutors provide comments on the independent claim by e-mail.

by e-mail Start of step 2

From 16.00 Individual work Step 2: the participants will finish drafting the independent and

dependent claims of the invention. The final claims should be sent to the assigned tutors before 21.00 (on the same day,

September 9).

Thursday, September 10, 2020

session

10.00 – 12.00 **Feedback** Tutors provide comments on the independent and dependent claims.

Introduction of "surprise element". Start of step 3

Speakers: Mr. James Kinnaird

Mr. James Snaith

From 12.00 Individual work Step 3: the participants will draft the final set of claims and

(optionally) the description.

Friday, September 11, 2020

9.00 – 11.00 Comments on Exercise E and closing of the workshop

Speaker: Mr. James Kinnaird

All speakers and participants

Closing of the workshop by COSTI representative

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