



NATIONAL COURSE

WIPO/IP/CMB/20
ORIGINAL: ENGLISH
DATE: AUGUST 25, 2020

National Virtual Patent Drafting Course

organized by
the World Intellectual Property Organization (WIPO)

in cooperation with
the Coordinating Secretariat for Science, Technology and Innovation (COSTI) and the National
Intellectual Property Office (NIPO) of Sri Lanka

and with the assistance of
the Japan Patent Office (JPO)

Sri Lanka, August 31 to September 11, 2020

FINAL PROGRAM

prepared by the International Bureau of WIPO

European Qualified,
Marks & Clerk Singapore LLP

- 10.00 – 10.10 Break
- 10.10 – 11.00 **Webinar 4** **Obtaining all the information from the inventor: importance of due diligence**
Speaker: Mr. James Kinnaird
- 11.00 – 11.05 Break
- 11.05 – 12.15 **Webinar 5** **Independent claim: concept, structure and format**
Speaker: Mr. James Kinnaird

From 12.15 **Individual work** *Send exercise to the assigned tutor before 20.00 on the next day, September 3.*
Set of Exercises B: the participants will carry out 2 exercises of drafting the independent claims.
Reading of sections VI and VII of the WIPO Manual on patent drafting.

Thursday, September 3, 2020

- 9.00 – 10.00 **Webinar 6** **Independent claim: further review**
Speakers: Ms. Becky White
- 10.00 – 10.10 Break
- 10.10 – 11.30 **Webinar 7** **Importance of preliminary search and the role of claims in infringement proceedings**
Speaker: Mr. James Snaith, Associate,
Kilburn & Strode LLP, London
- 11.30 – 11.40 Break
- 11.40 – 13.00 **Webinar 8** **Dependent claims and their relationship with the independent claim**
Speaker: Mr. James Snaith

Friday, September 4, 2020

8.30 – 9.30 **Webinar 9**

Comments on Set of Exercises B

Speakers: Mr. Robert Sayre,
Registered Patent Attorney,
Modern Times Legal, Cambridge,
Massachusetts (Groups 1 and 2)

Ms. Becky White (Groups 3 and 4)

From 9.30

Individual work

Send to the assigned tutor before 20.00 on the same day, September 4. Participants will receive individual feedback before Monday, September 7.

Set of Exercises C: the participants will carry out 2 exercises of drafting the dependent claims for the independent claims drafted in Exercise B.

Monday, September 7, 2020

8.30 – 9.30 **Webinar 10**

The patent specification (description) and the concept of “sufficiency”

Speaker: Mr. Robert Sayre

9.30 – 10.30 **Webinar 11**

Types of claims by technical field

Speaker: Mr. Robert Sayre

From 10.30

Individual work

Send to the assigned tutor before 20.00 on the same day, September 7.

Set of Exercises D: the participants will draft one of the descriptions for Exercise C completing all the necessary information in view of the claims and the inventive concepts.

Tuesday, September 8, 2020

8.30 – 10.00 **Webinar 12**

Comments on Set of Exercises D (and additional notes on Exercise C)

Speakers: Mr. Robert Sayre

Ms. Becky White

Wednesday, September 9, 2020

9.00 – 10.00 **Webinar 13**

Common pitfalls in drafting patent claims

Speaker: Mr. James Kinnaird

10.00 – 10.30 **Introduction to Exercise E: Drafting of a full patent application
(work in 3 steps)**

Speaker: Mr. James Snaith

From 10.30 **Individual work** Step 1: the participants will draft the independent claim of the invention provided by the tutors and send their work before 16.00 (on the same day) to the assigned tutors by e-mail.

16.00 **Feedback by e-mail** Tutors provide comments on the independent claim by e-mail. Start of step 2

From 16.00 **Individual work** Step 2: the participants will finish drafting the independent and dependent claims of the invention. The final claims should be sent to the assigned tutors before 21.00 (on the same day, September 9).

Thursday, September 10, 2020

10.00 – 12.00 **Feedback session** Tutors provide comments on the independent and dependent claims. Introduction of “surprise element”. Start of step 3

Speakers: Mr. James Kinnaird

Mr. James Snaith

From 12.00 **Individual work** Step 3: the participants will draft the final set of claims and (optionally) the description.

Friday, September 11, 2020

9.00 – 11.00 **Comments on Exercise E and closing of the workshop**

Speaker: Mr. James Kinnaird

All speakers and participants

Closing of the workshop by COSTI representative

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