



Topic 10 WIPO File

Front-Office & Back-Office Portals
Dar es Salaam, August 26 to 30, 2019

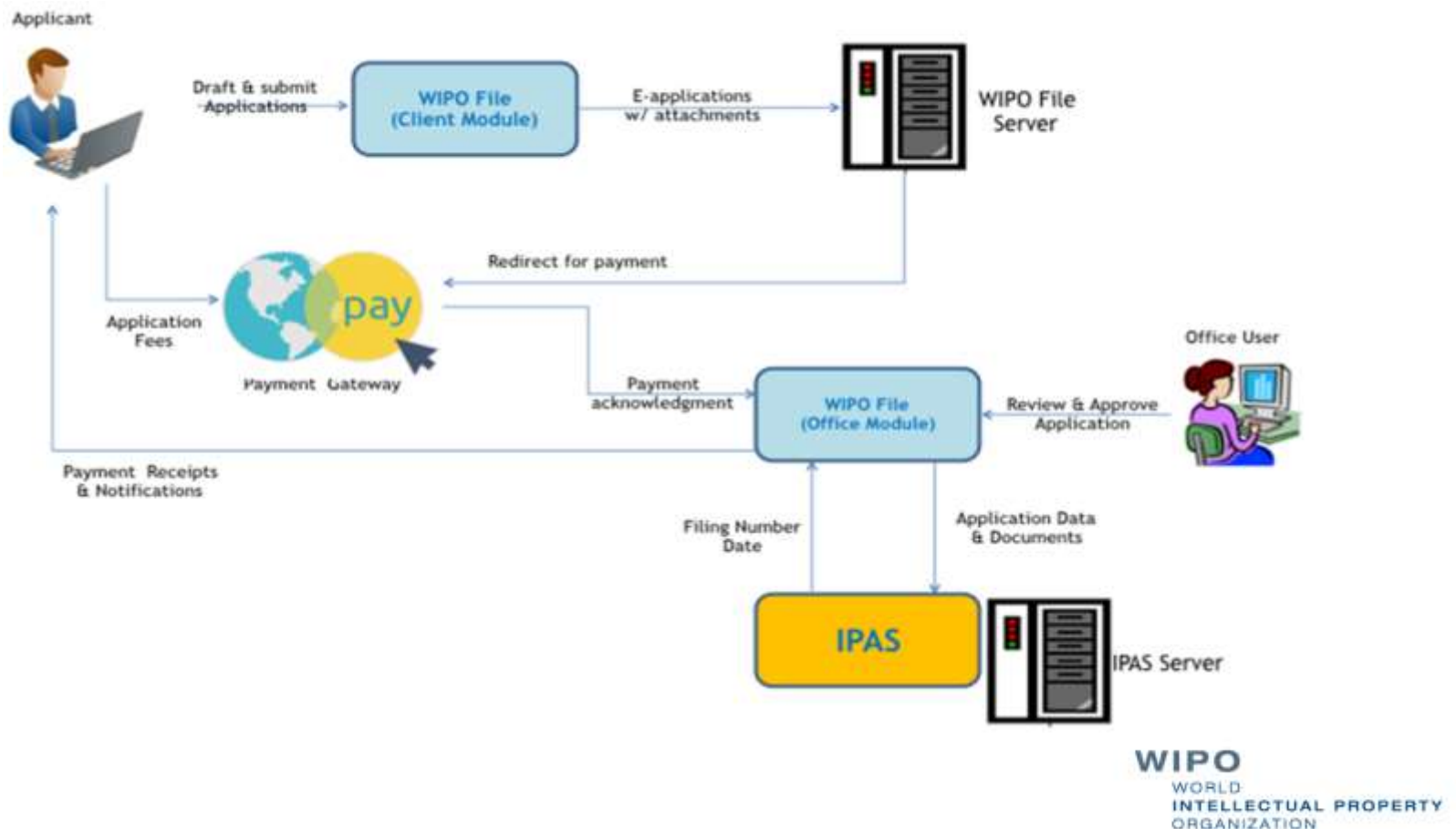
WIPO Industrial Property Business Solutions Division (IPOBSD)

Agenda

- Online filing by local Agents
- Deployment Prerequisites
- Technical Arrangements for Integration with IPAS
- Operational Modes
- Front-Office Agent Portal
- Back-Office Administrator Portal
- Questions and answers

WIPO File

- Online filing by local agents of industrial design, patent and trademark applications and subsequent requests



Online Filing Services for Local Agents

- Drafting and submission of new application of industrial designs, patents and trademarks, with required supporting documents
- Post-filing requests including renewal, payment of annuities, change of owner, change of representatives, amended claims, description, etc.
- Viewing, filtering, management of e-filing requests in portfolios and workbench
- Possibility to receive online Office correspondences in response to e-filing requests.

Deployment

Customization Prerequisites

- Public subdomain should be reserved for the online agent demo and production portals
- Adopt your office website look and feel (e.g. IP Office's logo)
- Make sure that the demo and production portals are distinctive
- Localize the web pages and messages in your local language
- Put your Office's disclaimer text and helpdesk contact details
- Enable the e filing services as per your operational plan and strategy

Deployment

Operation Prerequisites

- Access to the Agent Portal requires individual accounts using username and password and linked to end-user emails
 - Minimum password length to be customized by System Administrator
 - End-user emails should be confirmed
- Prepare and publish your own efilings user guide
- Filing fees are configured and tested as per office's fee regulations
- Helpdesk team and procedure are in place for 1st level end-user support and to liaise with internal IPAS business and operation support team

IPAS / Technical Arrangements

- Application document is created by merging request form and supporting documents in single PDF file per filing request
- Logos for trademarks and drawings for designs and patents are transferred to IPAS database but not IPAS EDMS
- Payment and transmission receipts are stored in WIPO FILE
- Copies of online filing requests are stored in WIPO File EDMS but can be deleted
- Lookup on existing IPAS File numbers, registration numbers, expiration dates and annuities

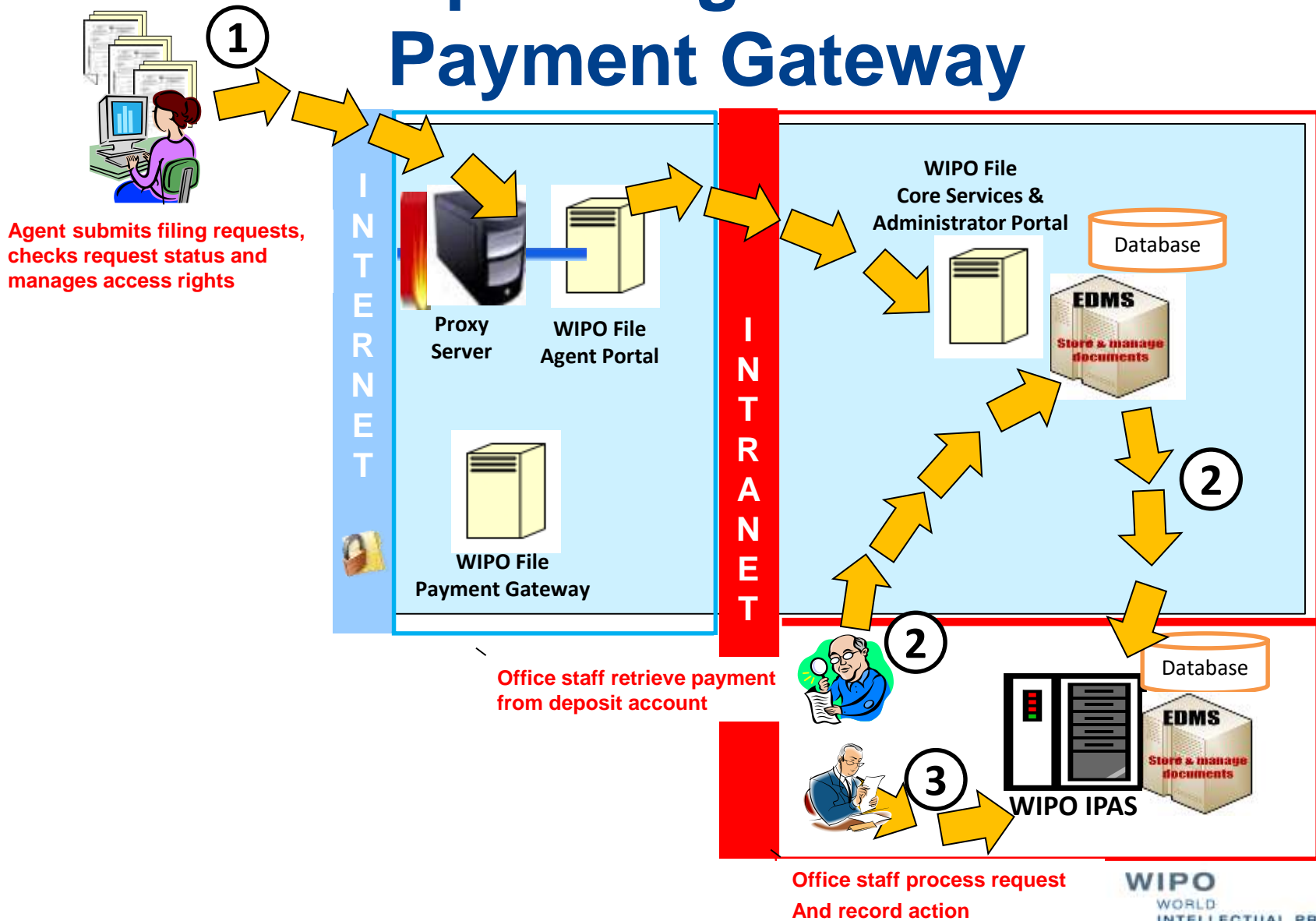
IPAS / Fee Conditions and Calculation

- Conditions
 - Number of Nice classes for Trademark applications, renewals and registration fees.
 - Number of claims and description pages for patent application
 - Number of design units for industrial design application
 - Number of Affected files
- Each condition has applicable basic fees, extra fees and one possible discount
- Fixed fees for specific requests

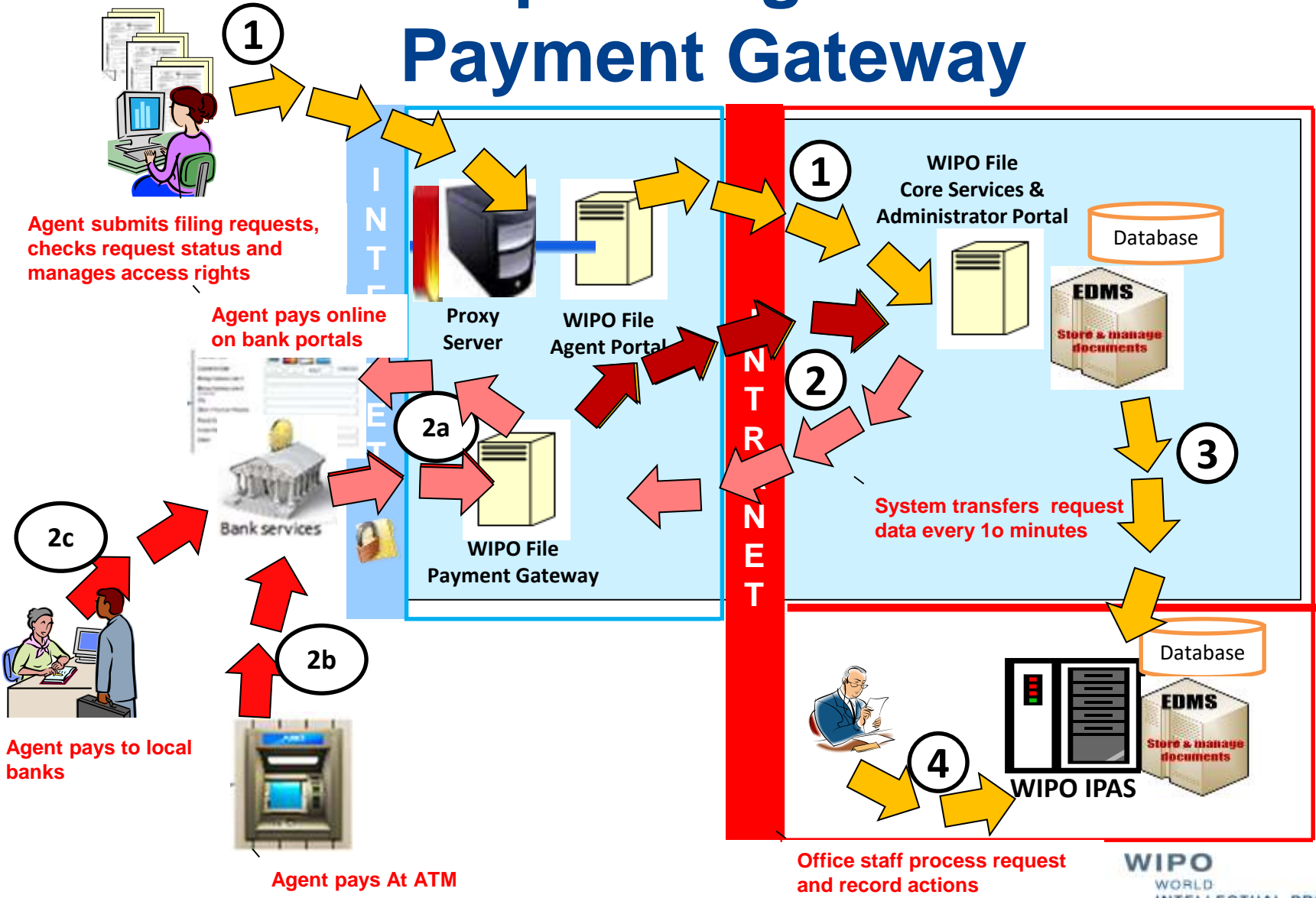
IPAS / Configuration Changes

- Enable EDMS support in IPAS
- Create online reception office (new e-filing document origin)
- Define online filing services based on application types, and subtypes or user document types
- Define new user documents to be used as supporting documents for e-filing requests (e.g. patent description, patent claims, SME certificate)
- If needed, adjust workflow process to dispatch online requests received in IPAS with separate workflow actions
- If needed, create additional payment receipt types
- Implement office document workflow changes to support online notification through WIPO File


Operating without Payment Gateway



Operating with Payment Gateway



Front-Office Portal Account Profile Details

Login Id *	<input type="text"/>
User Name *	<input type="text"/>
Password *	<input type="password"/>
Confirm Password *	<input type="password"/>
Do you want to use your profile data as representative data	<input type="checkbox"/>
Is Company	<input type="checkbox"/>
AgentCode	4
Agent Identification Number	<input type="text"/>
User email	<input type="text"/>
Address Street	<input type="text"/>
City Name	<input type="text"/>
Zip Code	<input type="text"/>
Phone Nbr	<input type="text"/>
Representative Type	--Select-- <input type="button" value="v"/>
Nationality Country	--Select-- <input type="button" value="v"/>
Residence Country	--Select-- <input type="button" value="v"/>
State Code	--Select-- <input type="button" value="v"/>
Enter Captcha *	 <input type="text"/>
	<input type="button" value="Save"/>

New Patent Application Form

The image shows a screenshot of a web application interface for filing a patent application. The main page is titled "WIPO File | Patent Application". Two modal windows are open over the main content.

Left Modal Window: Add

- Radio buttons: Individual, Organization
- Name * (text input)
- Country * (dropdown menu: --Select--)
- Nationality Country * (dropdown menu: --Select--)
- Phone Nbr * (text input)
- Zip Code (text input)
- Address Street * (text input)
- Email (text input)

Right Modal Window: Add

- Radio buttons: Individual, Organization
- Name * (text input: agent)
- Representative Type * (dropdown menu: Agent)
- Agent Identification Number (text input: 112)
- Country * (dropdown menu: Cambodia)
- Nationality Country * (dropdown menu: Cambodia)
- Address Street * (text input: House No. 54, Street 45, Sangkat Boeung Kak 1, Khan Tuol Kork)
- Email * (text input: agent@gmail.com)

Bottom Left Modal Window: Priority Details

- Office Code : (dropdown menu: --Select--)
- Priority Application Nbr: (text input)
- Priority Filing Date * : (text input with calendar icon)

Bottom Right Modal Window: Add New Document

- Document Type: (dropdown menu: --Select--)
- Notes: (text area)
- Select file to upload: (Browse... button, No file selected. text)

Buttons at the bottom of the modals: Save, Save and Close, Cancel.

New Trademark Application Form

The image shows a web browser window with the URL `10.1.7.79:8080/efiling/trademark`. The page title is "WIPO File | Trademark Application". The navigation bar includes "WORKDESK", "SUBMISSION", and "MY PROFILE". The main content area shows a form for a trademark application. The "Application Type" is set to "Merek Dagang". The "Mark Translation" field is empty. The "Add Nice Details" modal window is open, showing the following fields:

- Nice Classification Nbr * :
- Nice Classification Description * :
- Number of Descriptions :

At the bottom of the modal window, there are three buttons: "Save", "Save and Close", and "Cancel".

The background form has several sections:

- Applicant Details**: Edit, Person Name
- Nice Details**: Nbr, Count
- Priority Details**: Edit, Office Code

On the right side of the page, there are three data tables, each with "No records to view" and a "Page 0 of 5" indicator:

- Address**: Add Representative, Delete Selected
- Notes**: New, Delete Selected
- Notes**: New, Delete Selected

The WIPO logo is visible in the bottom right corner.

From Drafting to Submission



1

■ 1 – View data summary



2

■ 2 – View fee summary



3

■ 3 – Validate filing request data



4

■ 4 – Save filing request

■ 4 – Discard filing request



5



6

■ 6 – Submit filing request

Fee Calculation and Offline Payment

- Submissions and follow-up (submitted, accepted/rejected, pending payment, ready for reception, received)

Wipo File Workbench AGENTUSER | About | Logout |

Workbench Submission > My Profile >

Filter +

<input type="checkbox"/>					WIPOFile Nbr	Ipas File Series/Nbr	Submission Date	Portfolio	Status	Summary
<input type="checkbox"/>	▶				WFP2014000008				Draft	title1
<input type="checkbox"/>	▶				WFP2014000007		22 Oct 2014 13:19:28		Ready for Reception	second title
<input type="checkbox"/>	▶				WFP2014000006				Draft	Invention
<input type="checkbox"/>	▶				WFP2014000005		22 Oct 2014 12:31:08		Ready for Reception	Invention
<input checked="" type="checkbox"/>	▶				WFP2014000002		22 Oct 2014 12:35:08		Submitted	This is a triple SIM card phone

Page 1 of 1 10 View 1 - 7 of 7

Perform Action on Selected Application:

Assign Portfolio:

Offline Payment without Fee Calculation

- Submissions and follow-up (submitted, accepted/rejected, ready for reception, received)
- Reception at IP Office with payment receipt

Wipo File Workbench AGENTUSER | About | Logout |

Workbench Submission > My Profile >

Filter +

<input type="checkbox"/>					WIPOFile Nbr	Ipas File Series/Nbr	Submission Date	Portfolio	Status	Summary
<input type="checkbox"/>	▶				WFP2014000008				Draft	title1
<input type="checkbox"/>	▶				WFP2014000007		22 Oct 2014 13:19:28		Ready for Reception	second title
<input type="checkbox"/>	▶				WFP2014000006				Draft	Invention
<input type="checkbox"/>	▶				WFP2014000005		22 Oct 2014 12:31:08		Ready for Reception	Invention
<input checked="" type="checkbox"/>	▶				WFP2014000002		22 Oct 2014 12:35:08		Submitted	This is a triple SIM card phone

Page 1 of 1 10 View 1 - 7 of 7

Perform Action on Selected Application:

Assign Portfolio: Select Portfolio ▼ Ok

Online Payment with Fee Calculation

- Submissions with payments and request follow-up (draft, submitted, accepted/rejected, pending payment, ready for reception, received)

Wipo File Workbench AGENTUSER | About | Logout |

Workbench Submission > My Profile >

Filter

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WIPOFile Nbr	Ipas File Series/Nbr	Submission Date	Portfolio	Status	Summary
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WFP2014000008				Draft	title1
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WFP2014000007		22 Oct 2014 13:19:28		Ready for Reception	second title
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WFP2014000006				Draft	Invention
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WFP2014000005		22 Oct 2014 12:31:08		Ready for Reception	Invention
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	WFP2014000002		22 Oct 2014 12:35:08	Samsung	Pending Payment	This is a triple SIM card phone

View 1 - 7 of 7

Perform Action on Selected Application:

Assign Portfolio:

An example of Online Payment with Acleda Bank in Cambodia 1/3

Merchant payment page will redirect to XPAY gateway for process the step of payment which is handling by ACLEDA bank PLC customer. Customer shall get the standard payment page of ACLEDA Bank.

ACLEDA Bank's customer will select the payment option which available as 4 options in the following step:

Step 1 : Customer identify payment method.

1. CASA Account Number
2. Debit Card Number
3. Mobile Banking Users
4. Internet Banking Users

An example of Online Payment with Aceda Bank in Cambodia 2/3

- Step 2 : After customer identify the payment method then “Proceed”



You are purchasing services at MOCBR for KHR 40000.00
Fee Charge USD 1.0
Payment session will expire in 179 seconds.

① Select Payment Option

ACLEDA Bank Account ACLEDA ATM Cards ACLEDA Unity ACLEDA Internet Bank

Proceed Cancel Transaction

② Enter Account Details

③ Enforce Strong Authentication(OTP)

④ Transaction Result

For any inquiries, please kindly contact our Call Center (24/7):
Tel : +855 (0)23 994 444 Email : inquiry@acedabank.com.kh
+855 (0)15 999 233 Website : www.acedabank.com.kh

An example of Online Payment with Acleda Bank in Cambodia 3/3

- Step 3 : After the account number validation, customer should receive OTP for entering in the payment page.

OTP options are:

1. SMS OTP
2. Software OTP
3. Hardware OTP



You are purchasing Paying Amount at MOCDIP for KHR 150
Fee Charge USD 1.0
Payment session will expire in 3586 seconds.

① Select Payment Option

② Enter Account Details

Please Enter Valid Bank Account Number

Bank Account Number :

Customer Name :

Account Number :

Examples of Request and Receipt Template Forms

 KEMENTERIAN HUKUM DAN HAK ASASI MANUSIA
DIREKTORAT JENDERAL KEKAYAAN INTELEKTUAL
Jalan HR. Rasuna Said Kav 5-9, Jakarta Selatan - 12940
Website: <http://www.dgip.go.id>

**Tanda Terima Permohonan Kekayaan Intelektual Online
Tagihan Pembayaran**

Referensi eFiling : WFU2016001164
Tanggal Pengajuan : 2016-10-25
Kode Billing : 8 2 0 1 6 1 0 2 5 2 1 9 4 1 8

Rincian Tagihan

Deskripsi	Qty	Biaya	Jumlah Dibayar
Biaya Dasar untuk termasuk Kelas Nice :		2,000,000.00	2,000,000.00
		Grand Total	2,000,000.00

Signature Not Verified
Digitally signed by
eFiling dgip.go.id
Date: 2016.10.25
16:28:02+07

Actual Size

FORMULIR PERMOHONAN PERPANJANGAN MEREK TERDAFTAR INDONESIA
APPLICATION FORM OF RENEWAL OF REGISTERED TRADEMARK OF INDONESIA

Data Permohonan (Application)

Nomor eFiling : WFU2016001164
Number of e-Filing
Nomor Perpanjangan : Menunggu_Nomor_Perpanjangan
Number of Renewal
Nomor IDM : IDM000111337
Number of IDM
Nomor Permohonan : V002006010337
Number of Application
Tanggal Kadaluarsa : 2016-11-11
Date of Expiry

Rincian Merek (Description of Mark)

Nama Merek : SAMIRONO
Name of Mark
Arti : SAMIRONO = Merupakan suatu penamaan.
Meaning
Warna : Hitam, putih.
Colors
Kelas Nice : 43, Jasa-jasa dibidang penyediaan makanan (restaurant), restaurant swalayan,
Nice Classes kedai kopi, kafetaria, warung kopi, jasa boga rumah makan, pelayanan ruang minum, jasa hotel dan motel, pesanggrahan/wisma.

Kuasa/Konsultan KI (Representative/IP Consultant)

Nama Konsultan	Alamat	Email/Telepon
Yoga Prihastomo	Jl. Gajah Mada No. 123 Kel Bugel, Kec. Karawaci Tangerang, 15113	yoga.prihastomo@gmail.com 0215587519

Lampiran (Attachments)

Gambar
Surat Pernyataan Penggunaan Merek
Fotokopi Sertifikat

Jakarta, 2016-10-25
Pemohon / Kuasa
Applicant / Representative

Signature Not Verified
Digitally signed by
eFiling dgip.go.id
Date: 2016.10.25
16:28:05+07

Tanda tangan / Signature
Nama lengkap / Full Name: Yoga 16:28:05+07

Workbench Filter and Portfolios

Filter -

File	Status	Application Type	Submission Date	Portfolios
<div style="border: 1px solid #ccc; padding: 5px;"> <p>Submission Date <input style="width: 150px;" type="text"/> <input style="width: 150px;" type="text"/> </p> <p>Last 10 Submitted Application</p> <p>Application Submitted in last 10 days</p> <p>Last 10 Modified Application</p> </div>				
<input type="button" value="Reset"/> <input type="button" value="Clear"/> <input type="button" value="Apply"/> <input type="button" value="Save"/>				

					WIPOFile Nbr	Ipas File Series/Nbr	Submission Date	Portfolio	Status	Summary
<input type="checkbox"/>					WFP2014000008				Draft	title1
<input type="checkbox"/>					WFP2014000007		22 Oct 2014 13:19:28		Ready for Reception	second title
<input type="checkbox"/>					WFP2014000006				Draft	Invention
<input type="checkbox"/>					WFP2014000005		22 Oct 2014 12:31:08		Rejected	Invention
<input checked="" type="checkbox"/>					WFP2014000002	RS/P/2014/101	22 Oct 2014 12:35:08	Samsung	Accepted	This is a triple SIM card phone

Page 1 of 1 10 View 1 - 7 of 7

Perform Action on Selected Application:

Assign Portfolio: Select Portfolio

Back-Office Portal

Operation Prerequisites 1/2

- Access to the Administrator Portal requires the System Administrator account (only one). Administrator password should be changed after installation
- Access to the Administrator Portal should be restricted to the Office's intranet
- All configurations changes to support online filing should have been done in IPAS
- It is compulsory to upgrade IPAS to the latest release 3.5.0 for New WIPO File deployment
- Customize IPAS file and registration number formats used in subsequent filing forms

Back-Office Portal

Operation Prerequisites 2/2

- Disable or enable fee calculation (recommended)
- If fee calculation is enabled, disable or enable payment reference number generation by WIPO File or external system
- Configure office logo and digital certificate used in request forms and receipt forms
- Configure file workflow status conditions to accept filing of certain types of use documents

User Management

Manage agent user accounts

WORKBENCH CONFIGURATION DATA IMPORT USER MANAGEMENT PAYMENT MY PROFILE

Agent

User email *

Status

User Name

Phone Nbr

Manage office user accounts

WORKBENCH CONFIGURATION DATA IMPORT USER MANAGEMENT PAYMENT MY PROFILE

Login Id *

User Name

Phone Nbr

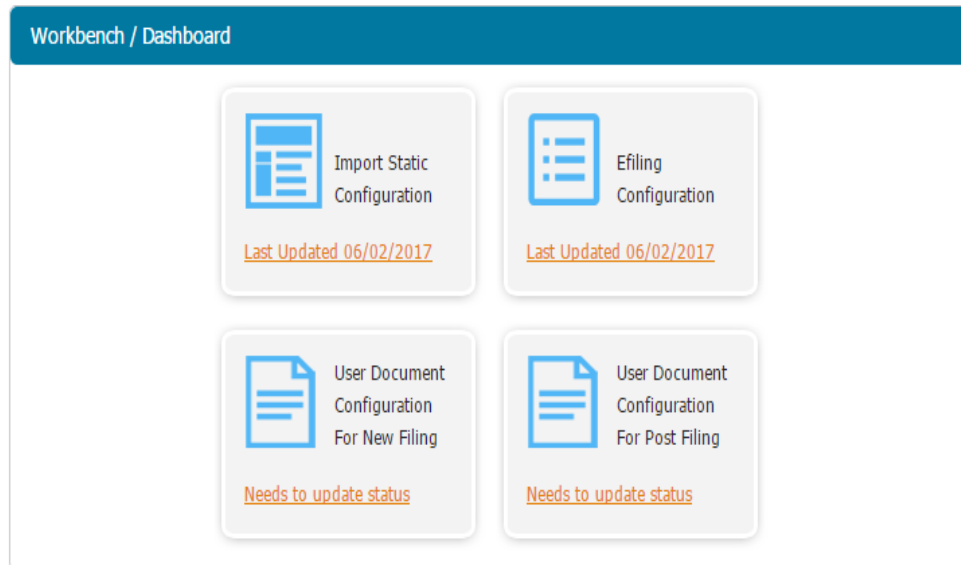
Password *

User email *

Status

Manage e-filing Services 1/5

Administrator workbench



Import IPAS configuration after stopping the Agent portal



Manage e-filing Services 2/5

- Enable or disable filing of applications (subtypes)

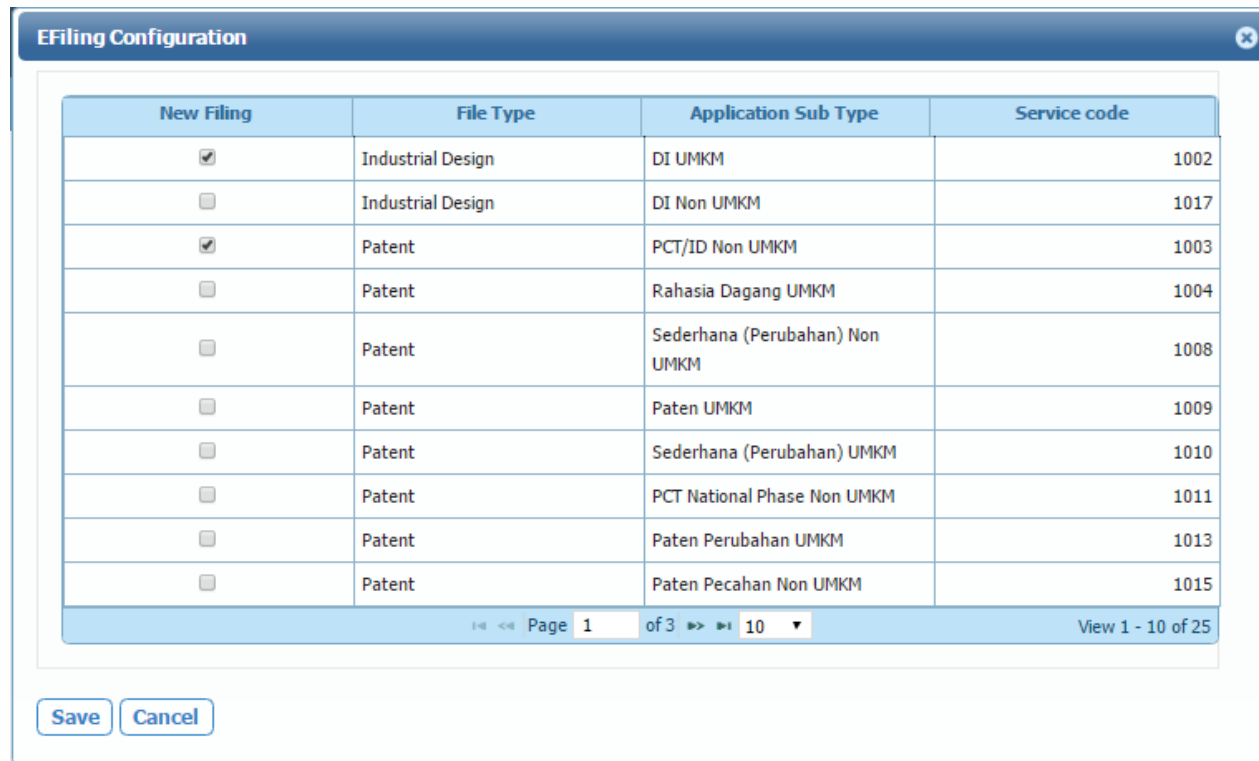
Efiling Configuration ✕

New Filing	File Type	Application Sub Type	Service code
<input checked="" type="checkbox"/>	Industrial Design	DI UMKM	1002
<input type="checkbox"/>	Industrial Design	DI Non UMKM	1017
<input checked="" type="checkbox"/>	Patent	PCT/ID Non UMKM	1003
<input type="checkbox"/>	Patent	Rahasia Dagang UMKM	1004
<input type="checkbox"/>	Patent	Sederhana (Perubahan) Non UMKM	1008
<input type="checkbox"/>	Patent	Paten UMKM	1009
<input type="checkbox"/>	Patent	Sederhana (Perubahan) UMKM	1010
<input type="checkbox"/>	Patent	PCT National Phase Non UMKM	1011
<input type="checkbox"/>	Patent	Paten Perubahan UMKM	1013
<input type="checkbox"/>	Patent	Paten Pecahan Non UMKM	1015

Page 1 of 3 View 1 - 10 of 25

Manage e-filing Services 3/5

- Enable or disable filing of applications (subtypes)



The screenshot shows a window titled "E-filing Configuration" with a table of application subtypes. The table has four columns: "New Filing", "File Type", "Application Sub Type", and "Service code". The "New Filing" column contains checkboxes, with the first two rows checked. The "File Type" column lists "Industrial Design" and "Patent". The "Application Sub Type" column lists various subtypes like "DI UMKM", "DI Non UMKM", "PCT/ID Non UMKM", "Rahasia Dagang UMKM", "Sederhana (Perubahan) Non UMKM", "Paten UMKM", "Sederhana (Perubahan) UMKM", "PCT National Phase Non UMKM", "Paten Perubahan UMKM", and "Paten Pecahan Non UMKM". The "Service code" column lists corresponding codes from 1002 to 1015. Below the table is a pagination bar showing "Page 1 of 3" and "View 1 - 10 of 25". At the bottom left are "Save" and "Cancel" buttons.

New Filing	File Type	Application Sub Type	Service code
<input checked="" type="checkbox"/>	Industrial Design	DI UMKM	1002
<input type="checkbox"/>	Industrial Design	DI Non UMKM	1017
<input checked="" type="checkbox"/>	Patent	PCT/ID Non UMKM	1003
<input type="checkbox"/>	Patent	Rahasia Dagang UMKM	1004
<input type="checkbox"/>	Patent	Sederhana (Perubahan) Non UMKM	1008
<input type="checkbox"/>	Patent	Paten UMKM	1009
<input type="checkbox"/>	Patent	Sederhana (Perubahan) UMKM	1010
<input type="checkbox"/>	Patent	PCT National Phase Non UMKM	1011
<input type="checkbox"/>	Patent	Paten Perubahan UMKM	1013
<input type="checkbox"/>	Patent	Paten Pecahan Non UMKM	1015

- Customize service code if required by external payment gateway system

Manage e-filing Services 4/5

- Enable or disable supporting documents for new applications

User Document Configuration For New Filing

New Application: **DI UMKM**

	IPAS User Document	WIPO File User Document	Mandatory	Scope
<input type="checkbox"/>	01. Pengajuan Keberatan atas Permohonan DI yang Dimumkan	01. Pengajuan Keberatan atas Permohonan DI yang Dimumkan	<input type="checkbox"/>	A:01
<input type="checkbox"/>	01. Pengambilan Sertifikat Merek	01. Pengambilan Sertifikat Merek	<input type="checkbox"/>	A:01
<input type="checkbox"/>	01. Perpanjangan Jangka Waktu Perlindungan Merek/Merek Kolektif (IDM)	01. Perpanjangan Jangka Waktu Perlindungan Merek/Merek Kolektif (IDM)	<input type="checkbox"/>	A:01
<input type="checkbox"/>	01. Tambahan Biaya Deskripsi Permohonan > 30 Halaman	01. Tambahan Biaya Deskripsi Permohonan > 30 Halaman	<input type="checkbox"/>	A:01
<input type="checkbox"/>	02. Pengajuan Keberatan atas Permohonan Merek/Merek Kolektif/IG	02. Pengajuan Keberatan atas Permohonan Merek/Merek Kolektif/IG	<input type="checkbox"/>	A:01
<input type="checkbox"/>	02. Pengambilan Sertifikat Desain Industri	02. Pengambilan Sertifikat Desain Industri	<input type="checkbox"/>	A:01
<input type="checkbox"/>	02. Permohonan Petikan Daftar Umum Desain Industri	02. Permohonan Petikan Daftar Umum Desain Industri	<input type="checkbox"/>	A:01
<input type="checkbox"/>	02. Tambahan Biaya Setiap Klaim	02. Tambahan Biaya Setiap Klaim	<input type="checkbox"/>	A:01
<input type="checkbox"/>	03. Denda Terhadap Keterlambatan Pemenuhan Persyaratan Permohonan	03. Denda Terhadap Keterlambatan Pemenuhan Persyaratan Permohonan	<input type="checkbox"/>	A:01
<input type="checkbox"/>	03. Pengambilan Sertifikat Paten	03. Pengambilan Sertifikat Paten	<input type="checkbox"/>	A:01

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Manage e-filing Services 5/5

- Enable or disable subsequent filing of user documents

User Document *		01. Pengambilan Sertifikat Merek									Configure
	IPAS User Document	WIPO File User Document	Owner Change	Repr Change	Renewal	Annuity Nbr	Annuity	SME	AllowSuppDoc	Scope	
<input type="checkbox"/>	01. Pengambilan Sertifikat Merek	01. Pengambilan Sertifikat Merek	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Rahasia Dagang UMKM	

Including supporting documents

Supporting Document Configuration		
User Document 01: Pengajuan Keberatan atas Permohonan 01 yang Ditumuhkan		
	IPAS User Document	Mandatory
<input checked="" type="checkbox"/>	01. Pengambilan Sertifikat Merek	<input type="checkbox"/>
<input type="checkbox"/>	01. Perpanjangan Jangka Waktu Perlindungan Merek/Merek Kolektif (IDM)	<input type="checkbox"/>
<input type="checkbox"/>	01. Tambahnya Biaya Deskripsi Permohonan > 30 Halaman	<input type="checkbox"/>
<input type="checkbox"/>	02. Pengajuan Keberatan atas Permohonan Merek/Merek Kolektif/IG	<input type="checkbox"/>
<input type="checkbox"/>	02. Pengambilan Sertifikat Desain Industri	<input type="checkbox"/>
<input type="checkbox"/>	02. Permohonan Patikan Daftar Umum Desain Industri	<input type="checkbox"/>
<input checked="" type="checkbox"/>	02. Tambahnya Biaya Setiap Klaim	<input type="checkbox"/>
<input type="checkbox"/>	03. Denial Terhadap Keterlambatan Pemenuhan Persyaratan Permohonan	<input type="checkbox"/>
<input type="checkbox"/>	03. Pengambilan Sertifikat Paten	<input type="checkbox"/>

Page 1 of 13 View 1 - 10 of 122

Save Cancel

Manage Filing fees

- Configure fee items for each application or user document and customize fee conditions

WORKBENCH CONFIGURATION DATA IMPORT USER MANAGEMENT PAYMENT MY PROFILE

CREATE FEE ITEM

FEETEM

FEES CONDITION

Service Type : ALL

Exclusiveness: --Select--

Basic Ip Rights	Condition Description	Service code	Data Value	Exclusive	Condition Id	Extra Conditions	Fee Type
ALL	Fee for limited number of affected files	1111		2 Basic fee Item	FC_BSFIL	FC_EXFIL	DOC
ALL	Additional fee for exceeding number of affected files	1004		2 Extra fee Item	FC_EXFIL		DOC
ALL	Fee for electronically filing	1013		2 Any fee Item	FC_EFILE	FC_EFILE	BOTH
Industrial Design	New design application fee with limited number of images	1111		1 Basic fee Item	FC_BSDDI	FC_EXDDI	APP
Industrial Design	Additional fee for exceeding number of design images	1003		1 Extra fee Item	FC_EXDDI		APP

E-filing Requests in IPAS

Close | New action | View mark | Other process | Set filter | Other mark | Tree mode | Refresh | Add manual sub process | Edit | Save changes

Edit process data

File:74342 - Ice Mountain - Fraser and Neave, Limited - TM Pending for Dept. Decision

Events Status Frozen By Freezing

Type	Date	Description	Notes	Action 1	Action 2
e-doc	15/06/2017	Foreign Trademarks	Content certified on 15/06/2017 by KHDIPMOC		PDF
Action	15/06/2017	(automatic) New online application		Details	
User Doc.	17/07/2017	Userdoc:UD Receiving Original Document (Doc 2017/9432) File:74342 - Ice Mountain - Fraser and Neave, Limited	UD Received (09/08/2017) .		PDF
Note	25/07/2017	TM Update Status* [deleted]		Details	
Action	25/07/2017	TM Assign Examiner		Details	
Action	04/09/2017	TM Recommend Provisional Refusal (Examiner)	Different Address	Details	
Action	07/09/2017	TM Recommend Provisional Refusal (Bureau)		Details	

System Health Check

WIPO File | Property Configuration

WIPOFLE-ADMIN | About | Logout |

MONITORING | CONFIGURATION DATA REPORT | USER MANAGEMENT | PATENT | MY PROFILE | PROPERTY CONFIGURATION

[BASIC CONFIGURATION](#) |
 [ADVANCED CONFIGURATION](#) |
 [HEALTH CHECK](#)

Server Information

IP Address	102.148.8.37
Host	WIPOL02M01gw01.com
Used/Total RAM	370/406 MB
Disk Space Free/Total	381/232 GB

Infrastructure

✓ DNS Core Server	104.100.13000
✓ DNS EDMS Server	104.100.10000
✗ WIP0 File Web Server	localhost:8080
✓ WIP0 File EDMS Server	104.100.10000
✓ WIP0 File Database	(db://mysql@104.100.10000:3306)
✓ WIP0 Classification Server	104.100.10000
✗ WIP0 Patent Gateway Server	localhost:8080
✓ WIP0 PubIntScribe	http://www.wipo.int/pubintserver/onlineform/applyandsubmit/except.html
✗ SMTP Server	1001-25
✗ XRD Proxy Server	{hostnameconfigured};{hostnameconfigured}

Application Status

WIP0 File Version	3.2.0
Status	STARTED
Connected Users/Active User Accounts	1/3
Last User Submission	2018-08-28 12:30:08.0
Last Reception into DNS	2018-08-28 12:30:08.0
Files Requests Ready for Reception into IPAS	Patent(1), Trademark(0), Design(0), User Document(0)

System Configuration

Biogram Support	DISABLED
Certificate for Digital Signature	ENABLED
Online Payment	DISABLED
Fee Calculation	ENABLED
File Type	SUBMISSION DATE

File Number Formats

IPAS Number Display Formats **Formatted IPAS Number**

{fileType}({fileNumber:2000})({tradeNumber:000000})({fileId}) A/2018/00001/20

Registration Number Formats **Formatted Registration Number**

{regfileNumber:0000}({regfileNumber:00000})({regType}) 20180000111

File Type

File Type	Application Form	Receipt Form	Applicable Fee
00. LAMBA	design_template.doc	design_template.doc/patent_receipt_template.doc	N
Patent (PBM)	patent_template.doc	patent_template.doc/patent_receipt_template.doc	Y
Model Industri	mark_template.doc	patent_template.doc/patent_receipt_template.doc	Y
01. Pendaftaran Jangka Waktu Pertindungan Merek/Merek Kolektif (DM)	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
01. Pendaftaran Pembetulan Data Pendaftaran	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
01. Pendaftaran Jangka Waktu Pertindungan Merek/Merek Kolektif (DM)	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	Y
02. Tambahan Berek Setup Kelas	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
02. Pengajuan Kabaratan atau Perumuman Merek/Merek Kolektif	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
02. Pengajuan Kabaratan atau Perumuman Merek/Merek Kolektif/DI	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
03. Perumuman Dokumen Prioritas Desain Industri	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N
04. Pendaftaran Perubahan Nama dan/atau Kelas Merek	pat_reg_template.doc	patent_template.doc/patent_receipt_template.doc	N

Powered by WIPO

Monitoring and Troubleshooting

- Daily backup of WIPO File database and data folder of WIPO File EDMS
- Use of utility program to decrypt data packages stored in WIPO File EDMS if needed
- Archive old data package files to free up disk space
- Regular transfer of e-filing data into IPAS (reception and data capture)
- Regular check for payment confirmation by local banks
- Renewals of SSL certificates and digital certificates for digital signature of forms
- Import IPAS configuration in case of changes affecting WIPO File