

27.08.2019

THE GAMBIA INDUSTRIAL PROPERTY OFFICE STATUS REPORT

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SISSOHORE**

**SENIOR LEGAL CLERKS - GAMBIA INDUSTRIAL
PROPERTY OFFICE**



**WIPO Regional Training Workshop on Automation Status Reporting and
Prerequisites for Online Tools Deployment**

PRESENTATION OUTLINE

- ❖ **INFRASTRUCTURAL DEVELOPMENT**
- ❖ **OFFICE ORGANISATION STRUCTURE**
- ❖ **OFFICE MANAGEMENT**
- ❖ **IP ADMINISTRATION SYSTEM AND LEVEL OF AUTOMATION SYSTEM**
- ❖ **DOCUMENT MANAGEMENT PAPER/AND ELECTRONIC**
- ❖ **CHALLENGIES**
- ❖ **CONCLUSION**

INFRASTRUCTURAL DEVELOPMENT

- **The Intellectual Property Office of The Gambia is Under the Umbrella of The Attorney General's Chambers Ministry of Justice.**
- **The Ministry is in The capital city of The Gambia Banjul.**
- **The level of infrastructure at the Ministry has been the basis for the handling of its substantive activities i.e. The Registration of Trademarks, Patents, Utility Models and Industrial Designs.**
- **The offices automotive system (IPAS) has been a useful tool in responds to the needs of Agents and Client.**

OFFICE ORGANISATION STRUCTURE

- The IP Office of The Gambia is a small structured organization that comprises of Three (3) Offices, with Seven (7) Staff including the Registrar General namely;
 - Four Legal Clerks
 - Two Trademark Examiners
 - The Registrar General.

OFFICE MANAGEMENT

- Legal Clerks –
 - Reception –receiving and designating application numbers –GM/M/2018/00021
 - Entering of data –information of the applicant, owner/agent, and other details of the mark
 - Formality examinations
- Examiners
 - Substantive Examination – relative and absolute grounds
 - Publications – 3 three months opposition period
- Registrar General –
 - Final approval and signing of the Certificates

IP ADMINISTRATION SYSTEM AND LEVEL OF AUTOMATION SYSTEM

- The Offices automation system (IPAS) has been a useful tool in responds to the needs of Agents and Client.
- The system is been hosted in a single server (Windows server 2012)
- The system (IPAS) has been recently updated with the newest version of 3.5 which is user friendly.
- The internet speed has been recently increase to 4MB.

DOCUMENT MANAGEMENT PAPER/AND ELECTRONIC

- Both Physical files and Electronic - No organized filing system



IPAS - Industrial Property Administration System

Bank | Show stages | Report list | Excel list | Add all to process group

Select trademark Filter Selection (+)

Search criteria: File Series = 2019
143 item found, displaying 1 to 15.

1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 122, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143

Selected	File No.	Renewal date	Mark name	Classes	Owner name	Status	Responsible
<input type="checkbox"/>	GMMR2019000011	03/01/2019	CleantIP Menthyl Citri	NCL(0-0) 5	MOMODOU BENTE JALLOW [GM]	Awaiting Opposition	ALIEU JABANG
<input type="checkbox"/>	GMMR2019000002	03/01/2019	Spy (Fresh & White) Tea Tree	NCL(0-0) 5	MOMODOU BENTE JALLOW [GM]	Awaiting Opposition	ALIEU JABANG
<input type="checkbox"/>	GMMR2019000003	03/01/2019	Ultracite Advanced Whitening	NCL(0-0) 5	MOMODOU BENTE JALLOW [GM]	Awaiting Publication Approval	ALIEU JABANG
<input type="checkbox"/>	GMMR2019000004	03/01/2019	SO LAVS	NCL(0-0) 3	A.I. Trading c/o Ibrahim Diallo [GM]	Awaiting Advers Fee	YUSUPHA CHAM
<input type="checkbox"/>	GMMR2019000005	06/01/2019	8y2beds.com	NCL(0-0) 35 43	ECH Company Limited [GM]	Awaiting Publication Approval	SABABOU SISOHORE
<input type="checkbox"/>	GMMR2019000006	06/01/2019	ECH Car Rental	NCL(0-0) 31 35	ECH Company Limited [GM]	Awaiting Opposition	SABABOU SISOHORE
<input type="checkbox"/>	GMMR2019000007	06/01/2019	Sams	NCL(0-0) 32	AL-HAYATT [GM]	Awaiting Advers Fee	YUSUPHA CHAM
<input type="checkbox"/>	GMMR2019000008	17/01/2019	MESSY BCM	NCL(0-0) 30	Reli Gantia [GM]	Awaiting Advers Fee	YUSUPHA CHAM
<input type="checkbox"/>	GMMR2019000009	17/01/2019	ARZ	NCL(0-0) 32	Times Trading Company Limited [GM]	Awaiting Advers Fee	YUSUPHA CHAM
<input type="checkbox"/>	GMMR2019000010	17/01/2019	KHALFE	NCL(0-0) 34	MUHAMMAD J. JAGAMA [GM]	Refused	YUSUPHA CHAM
<input type="checkbox"/>	GMMR2019000011	22/01/2019	GUTLANDER	NCL(0-0) 12	MITSUBISHI JIDOSHA KOGYO KABUSHIKI KAISHA [JP]	Awaiting Opposition	SABABOU SISOHORE
<input type="checkbox"/>	GMMR2019000012	23/01/2019	Eco-Clean	NCL(0-0) 33	AMKA PRODUCTS (PROPRIETARY) LIMITED [SA]	Awaiting Advers Fee	ALIEU JABANG
<input type="checkbox"/>	GMMR2019000013	23/01/2019	ODROLLA CROSS	NCL(0-0) 12	TOYOTA JIDOSHA KABUSHIKI KAISHA (also trading as	Awaiting Opposition	SABABOU SISOHORE

CHALLENGES

- Office Space
- Human Resource Capacity – 7 staff
- Internet and Electricity Problems
- Lack of Training for IP Staff
- Back log of old Records
- Daily log error message



No new logs can be opened because there are already 365 days without complete capture process

Daily log data

Record 1/31

Document Origin *	GAMBIA ▾
Document Log *	Input ▾
Log Date *	01/08/2019
Next Working Date	
Is Open	<input type="checkbox"/>
Is Closed	<input type="checkbox"/>
Date Affected Files Identified	
Date Userdoc Data Captured	
Date Application Data Captured	
Date Logo Image Scanned	
Date Search Classes Assigned	
Date Digitalisation Ready	

CAPACITY BUILDING

- In order for the IP Office to play its role efficiently, Capacity building of the IP Staff especially for the Legal Clerks to improve our skills and professionalism to deliver quality services to our agents and clients.

THANK YOU!

The image features the words "THANK YOU!" written in a vibrant, hand-painted style. Each letter is a different color: 'T' is pink, 'H' is green, 'A' is blue, 'N' is red, 'K' is yellow, 'Y' is red, 'O' is pink, 'U' is green, and the exclamation point is blue. The letters have a rough, brush-stroke texture. The background is white and decorated with numerous small, colorful dots in shades of pink, blue, green, and yellow. There are also faint, light-colored watermark icons scattered across the image, including a speech bubble and a camera-like shape.