



SUB-REGIONAL WORKSHOP

WIPO/ID/SIN/2/14/INF/1
ORIGINAL: ENGLISH
DATE: JULY 22, 2014

The Hague System for the International Registration of Industrial Designs for ASEAN Member States

organized by
the World Intellectual Property Organization (WIPO)

in cooperation with
the Japan Patent Office (JPO)

Singapore, September 18 and 19, 2014

GENERAL INFORMATION

prepared by the International Bureau of WIPO

1. ORGANIZATION OF THE MEETING AND RELATED ACTIVITIES

Organizers

The Workshop, entitled “*Sub-Regional Workshop on The Hague System for the International Registration of Industrial Designs for ASEAN Member States*” is being organized by the World Intellectual Property Organization (WIPO), in cooperation with the Japan Patent Office (JPO).

Venue and Dates

The Workshop will be held in Singapore, on September 18 and 19, 2014, at the following place:

WIPO Office in Singapore (WSO)
29 Heng Mui Keng Terrace
#06-16
Singapore 119620
Tel: +65 6774 7406
Fax: +65 6774 4298

Registration

On September 18, 2014, between 9 a.m. to 9.30 a.m., all the participants and speakers are requested to register for the Workshop.

Objectives

The objective of the Workshop is to foster preparatory works in each ASEAN Member States (AMSs), in particular, for establishing practices in their Offices to handle the international applications and registrations under the legal framework of the Hague system before the foreseen accessions of the AMSs to the Hague Agreement, through discussion and information and experience sharing among the AMSs, the International Bureau of WIPO, Japan Patent Office (JPO) and Korean Intellectual Property Office (KIPO).

Opening Ceremony

The Opening Ceremony will be held on Thursday, September 18, 2014, from 9.30 a.m. to 10 a.m.

Working Sessions

The Workshop will deal with the following topics:

- Topic 1: Roundtable Presentation: Update on Current Situation and Time Frame for Accession to the 1999 Act of the Hague Agreement in Each Office of the ASEAN Member States (AMSs)
- Topic 2: Overview of Communications Between an Applicant or Holder, the Office of a Contracting Party and the International Bureau in Procedures Concerning an International Application or Registration
- Topic 3: Respective Role of the Office of a Contracting Party and the International Bureau in Procedures in Respect of Filing of International Applications and Collection of Fees Concerned

- Topic 4: Role of the International Bureau in Respect of the Examination of an International Application and the Recording and Publication of the International Registration
- Topic 5: Role of the Office of a Designated Contracting Party in Respect of the Examination of the International Registration
- Topic 6: Considerations Relating to Communications issued by the Office of the Designated Contracting Party as a Result of its Examination of the International Registration
- Topic 7: Respective Roles of the Office of a Contracting Party and the International Bureau in Procedures in Respect of Renewal, Invalidation and Recording of Changes of the International Registration
- Topic 8: Experience of Korea as a Contracting Party Having Newly Acceded to the 1999 Act of the Hague Agreement
- Topic 9: Experience of Japan as a Prospective Contracting Party Engaged in Preparatory Work for the Implementation of the 1999 Act of the Hague Agreement
- Topic 10: Discussions on Future Steps To Be Undertaken

Working Language

The Workshop will be conducted in English.

2. ADMINISTRATIVE PROCEDURES

Immigration

All foreign participants and speakers are advised to inquire about visa requirements from the nearest embassy/consulate of Singapore in their respective countries. They are responsible for ensuring that their travel documents are valid and in good order. Those nationals required to obtain a visa should be in possession of a Singapore entry visa before commencing their travel. The visa should be valid for the full period of their stay necessary to participate in the Workshop, from arrival from September 17, 2014 to departure on September 20, 2014.

Currency

The official currency is the Singapore Dollar (SGD). The exchange rate is approximately 1USD = 1.2478SGD (subject to change). Most of the establishments accept credit cards.

Time

Local time in Singapore is Greenwich Meridian Time (GMT) +8 hours.

Telephone

The international dialing code to call Singapore is + 65.

Medical Facilities

There are available hospitals and clinics within the vicinity of Singapore.

Transportation

The participants and speakers shall transit from the Airport to the hotel by their own means, according to their flight itinerary.

Hotel Accommodation

For all participants and speakers from outside Singapore, a block reservation of single room accommodation (inclusive of breakfast, internet access and transportation from the Hotel to WIPO Office in Singapore) has been made at the following hotel:

Park Hotel Clarke Quay
1 Unity Street
Singapore 237983
Tel: +65 6593 88 88
Fax: +65 6593 88 99

Any expenses incurred by the participants over and above the official period of the Workshop due to any reason whatsoever, except unavoidable flight arrangements, shall be borne by the participants.

All participants and speakers should settle their additional hotel bills themselves, including other services, such as drinks, laundry, telephone, dining, etc.

Payment of allowances

WIPO will pay the cost of the hotel accommodation to the Hotel for a total of 3 nights, i.e. nights of September 17, 18 and 19, 2014 direct. Participants, through their country UNDP Office, will receive a daily subsistence allowance of USD160 (subject to exchange rate at the time of payment). In addition, a lump sum of USD152 in respect of terminal expenses for any authorized outward or return journey will be paid to the participants, to cover expenditures for taxis, porters and other incidental expenses on departure and arrival.

Meals

Lunches, coffees/teas will be provided by WIPO during the Workshop.

Weather in Singapore

Singapore has a tropical climate and is usually hot, humid and rainy. The temperature ranges from 25° to 31°.

Voltage

The standard voltage in Singapore is 220V/240V, 50 Hz.

3. FOR MORE INFORMATION

Should you require more information, please do not hesitate to contact:

WIPO Office in Singapore

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WIPO

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