

Program and Budget Committee

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PROGRESS REPORT ON THE PROJECT TO UPGRADE THE SAFETY AND SECURITY STANDARDS FOR THE EXISTING WIPO BUILDINGS

prepared by the Secretariat

INTRODUCTION

1. The purpose of this document is to submit to the Program and Budget Committee (PBC) a progress report on the project to upgrade the safety and security standards for the existing WIPO buildings covering the period of time since the last progress report given at the Fourteenth Session of the PBC in September 2009 (WO/PBC/14/11).
2. It is recalled that the project to upgrade the safety and security standards of the buildings owned by WIPO is in line with the implementation of the recommendations of the United Nations Security Management System and that it concerns the upgrading to the United Nations Headquarters Minimum Operating Security Standards (H-MOSS).

PLANNING

3. It is recalled that the project to upgrade the safety and security standards comprises three main phases.
 - a. Phase I, the preliminary project, consists in gathering and analyzing the necessary information on the systems, infrastructure and cabling of the existing buildings in order to draw up safety and security plans and a security concept in accordance with the project framework and H-MOSS standards. This phase for internal security measures has been underway since August 2009.
 - b. Phase II involves the preparation of the specifications, including the execution dossiers for the firms, issuing requests for proposals and acquiring the equipment and systems. This phase for security perimeter measures has been underway since October 2009.
 - c. Phase III relates to the execution of the work up to the full handover of the installations to WIPO and staff training.

COORDINATION BETWEEN PROJECTS

4. The Assemblies of the Member States of WIPO approved, on October 1, 2009, the construction of the new conference hall, including the new access center which was resized in order to receive the Organization's visitors and facilitate the flow of visitors, taking into account the numbers the new conference hall will accommodate.

COORDINATION WITH THE HOST COUNTRY

5. It is recalled that the financing for installing the security perimeter for the existing buildings will be paid up to a limit of 5,000,000 Swiss francs by the host country, the Organization's share of the financing will be 7, 600, 000 Swiss francs (see documents WO/PBC/13/6(a) and WO/PBC/14/11).
6. With a view to ensuring that the construction project for the security perimeter is managed efficiently and in a coordinated manner, the Building Foundation for International Organizations (FIPOI) and the WIPO Secretariat have agreed that FIPOI, in collaboration with WIPO, will manage the works; the Construction Committee and FIPOI agreed in March 2010 to draw up a Memorandum of Understanding, the main terms of which received approval in principle from the two parties, however, some details are still to be finalized.

PROGRESS REPORT

7. At the time of writing this document, the main elements of the project were in the following phases:

Project element	Current state	Forecast
Security perimeter measures	Phase II on-going	Phase III as soon as building permit has been received
Internal security measures	Phase I on-going	Phase II as of August 2010

8. The project planning, especially the phasing of the construction of the new conference hall, will have to be adjusted to the date the building permit is granted for the security perimeter (see paragraphs below).

Objectives achieved between September 2009 and end of May 2010

9. WIPO and FIPOI jointly applied for a building permit for the security perimeter measures on October 6, 2009, from the Department of Construction and Information Technology of the Republic and Canton of Geneva.
10. This application for a building permit meant it was possible to complete Phase I for the security perimeter measures. It was crucial to take into consideration architectural integration, esthetics, resistance and protection in the detailed studies that were carried out up to the beginning of 2010.
11. In October 2009, instructions were given to a specialized institute, the Institute for Safety and Security, Neuchâtel, to carry out an in-depth study related to protection and fire prevention for the existing buildings and the creation of new evacuation plans and security guidelines for existing WIPO buildings. A study was also carried out with a view to changing and supplementing evacuation signs.
12. The institute submitted its reports at the beginning of 2010. These reports will provide a basis to work on strengthening prevention and fire protection measures in the Secretariat.

Objectives being worked on since May 2010

13. As part of the preliminary studies (Phase I), a study of the LAN computer network for safety and security applications has facilitated the drawing-up of documents necessary for an international request for proposals, which was published on May 7, 2010.
14. Taking into account the requirements of the new construction, this new computer network is expected to be deployed as a priority in the new building as of the end of 2010. This will also be gradually extended to the existing buildings.
15. Furthermore, the Secretariat and WIPO agents are finalizing the internal security measures, which should mean that the procurement procedures for all safety and security installations can be issued in the second half of 2010, which corresponds to Phase II of the project.

Application for building permit for the security perimeter

16. Within the context of the normal processing of the application for a building permit, the Department of Construction and Information Technology of the Office of Building Permits informed WIPO of a preliminary unfavorable opinion requesting changes to the project, issued on February 2, 2010, by the Municipal Department of Building and Planning of the City of Geneva.
17. At the time of writing this document, discussions with the host country and local authorities were underway, WIPO and FIPOI'S architects were fully involved in these discussions under the auspices of the Construction Committee and the Internal Project Monitoring Team. The outcome of the discussions could lead to a change in the project with regard to the security perimeter measures.

Updated budget and financing of the project

18. At the time of writing this document, 1,156,000 Swiss francs had been used from the reserve fund with the breakdown as follows:

Work, fees, etc.	Amount in Swiss francs
Security Perimeter (safety measures for the access ramp in the AB car park)	240,910
Fees (architects, civil engineers, electrical engineers, heating/AC and sanitation engineer, security specialists, FIPOI)	900,885
Acquisition of equipment for vehicle control	43,451
Total from the WIPO reserve funds to March 31, 2010	1,156,000
Amount approved by Member States in December 2008 from the WIPO reserves (document A/46/10 Rev.)	7,600,000
Available balance	6,414,754

19. With regard to Phase II for internal security measures and security perimeter measures, requests for proposals will be issued and the award procedures conducted in accordance with WIPO's Procurement and Purchase General Principles, Framework and Procedures.
20. It is recalled that the final cost of the project will depend on the requests for proposals which will be issued in accordance with procurement and purchase procedures.

21. *The Program and Budget Committee is invited to take note of this report.*

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