

Zoom Modalities

Regarding floor requests: To request the floor, remote delegates are invited to click on the button "Reactions" at the bottom of your Zoom interface, and then select the "Raise hand" icon. If you do not see the "Reactions" button, you will find it by clicking on the button "More".

Delegates in Room A can request the floor by pressing the microphone button. For this reason, we recommend that delegates not switch the seats assigned to their delegation.

Regarding the Chat: Please do not use the general Zoom chat except to raise a point of order, in which case please write the name of your delegation and "Point of Order", and the Chair will give you the floor immediately so that you are not waiting in the floor-request queue.

To facilitate access to meeting documents and stay up to date with the Committee's latest announcements, feel free to download from the app store or google play store mobile the application named "**WIPO Events**".

For technical questions or issues, please contact "user WIPO Technical support" or send an email to e-meetings@wipo.int.

Regarding interpretation and audio quality, please be aware that the job of our interpreters is even more challenging in a remote conference environment. So, please try to speak slowly and clearly. To optimize the audio quality for all participants and interpreters, it is strongly recommended that you enable your web camera when taking the floor, use a headset with a microphone, and limit the background noise when speaking. If any of the interpreters encounters a problem with audio quality, he or she may be obliged to temporarily stop interpreting. If so, the interpreter will use the event chat to inform us all.

Also to assist our interpreters, if you have speaking notes prepared, please send them well before the relevant agenda item to interpretation@wipo.int. Statements to be posted may be sent to copyright.mail@wipo.int.