



JAPAN PATENT OFFICE



AFRICAN INTELLECTUAL PROPERTY ORGANIZATION



REGIONAL TRAINING WORKSHOP

WIPO/IP/IT/HRE/18/INF/1
ORIGINAL: ENGLISH
DATE: SEPTEMBER 10, 2018

WIPO Regional Training Workshop on Online Tools and Services for Industrial Property Administration and Automation

organized by
the World Intellectual Property Organization (WIPO)

in cooperation with
the African Regional Intellectual Property Organization (ARIPO)

and with the assistance of
the Japan Patent Office (JPO)

Harare, Zimbabwe, from September 10 to 14, 2018

PROGRAM

prepared by the International Bureau of WIPO

Monday, September 10, 2018

8.30 – 9.00 Registration

9.00 – 9.30 Opening Ceremony

Opening addresses by:

Mr. Grey Njowola, Head of Information and Communication Technologies, African Regional Intellectual Property Organization (ARIPO), Harare

Mr. Gregory Sadyalunda, Project Manager, Industrial Property Office Business Solutions Division (IPOBSD), World Intellectual Property Organization (WIPO)

Mr. Hiroyuki Nishibori, Deputy Director, Information Technology and Patent Information Management Office, Japan Patent Office (JPO), Tokyo

THEME I: ONLINE TOOLS AND SERVICES – AUTOMATION OF LEGAL AND ADMINISTRATIVE PROCEDURES

9.30 – 10.30

Topic 1: Japan Patent Office (JPO) online services for Cooperating Partners and public

JPO's online services available to cooperating partners and the general public. Inform the participants on tools, services, and interfaces available to them for IP processing, administration, and publication.

Speaker: Mr. Hiroyuki Nishibori, JPO

10.30 – 10.45

Coffee Break

10.45 – 11.45

Topic 2: WIPO online services for Industrial Property Offices (IPOs)

WIPO general online tools and services for IP administration including search, classification, examination, and publication. The general tools include the PatentScope, Global Brands Database, Classification services, and Madrid processing tools and services.

Speaker: Mr. Gregory Sadyalunda

11.45 – 12.45

Topic 3: Tools and services Offered by the Industrial Property Office Business Solutions Division (IPOBSD) for IPO Back Office Administration and Client-facing Online Services

Specific tools and services for IP administration developed and maintained by the IP Office Business Solutions Division

(IPOBSD) including the WIPOFILE, WIPO Publish, Madrid Module, and the ARIPO Member States Module.

Speaker: Mr. Daniel Cheng, Head Product Development, IPOBSD, WIPO

12.45 – 14.00

Lunch Break

14.00 – 15.00

Topic 4: ARIPO Online Tools and Services and Cooperation with WIPO

Online tools and services available to ARIPO and its Member States. Tools and services developed and maintained by ARIPO for correspondence, notifications, data transfer and exchange.

Speaker: Mr. Grey Njowola

15.00 – 15.15

Coffee Break

15.15 – 16.15

Topic 5: Requirements and Prerequisites for the Deployment and Operation of WIPO Online Tools and Services

Requirements and prerequisites for the successful deployment and operation of the WIPO Tools and Services. Creating an enabling environment and support structure for sustainable and continued use of online tools and services

Speaker: Mr. Daniel Cheng

16.15 – 17.15

Topic 6: OAPI's Experience – On the Road to Full Automation of Legal and Administrative Procedures and Enhancement of Online Services

OAPI's experience on the road to total automation of its IP legal and administrative procedures and processes. Challenges and opportunities

Speaker: Mr. Hamidou Kone, Director of Information and Publication Systems, African Intellectual Property Organization (OAPI), Yaounde

17.15

End of Session

19.00

Reception

Tuesday, September 11, 2018

THEME II: ONLINE PUBLICATION WITH WIPO PUBLISH AND IPAS

9.00 – 10.00

Topic 7: IPAS Data Capture, Quality Management, and Journal Publication I

Data capture and processing in the IPAS. Tools for Data Quality Management, validation, and supervision. Quality data for quality journal publication

Speaker: Ms. Keletso Linchwe, Middleware / Release Change Manager Administrator, Companies and Intellectual Property Authority (CIPA), Gaborone

10.00 – 10.15

Coffee Break

10.15 – 11.15

Topic 8: Introduction to WIPO Publish

Introduction to the WIPO Publish including background to the creation of the system. Organization and structure of the system and its interface and interaction with the IPAS

Speakers: Mr. Daniel Cheng

11.15 – 12.45

Topic 9: ARIPO Regional IP Database User Interface and its Operation

Overview of the IP Database user interface, its functions, and customization options. Simple and advanced search, using filters, customization of legal statuses.

Speaker: Mr. Gregory Sadyalunda

12.45 – 14.00

Lunch Break

14.00 – 15.00

Topic 10: Processing of ARIPO Applications from Filing to Grant/Registrations

Filing of applications through the ARIPO system including submission of technical documents, use of ARIPO forms, correspondence through to registration or grant. Maintenance of registrations/grants and post-registration / grant procedures and requirements.

Speaker: Mr. Charles Pundo, Head of Formality Examination, ARIPO

15.00 – 15.30

Coffee Break and Arrival and Registration of Guests

15.30 – 16.30

Topic 11: Launch of the ARIPO Regional IP Database

15.30	Welcome Remarks
15.35	Remarks by the WIPO Representative
15.45	Remarks by the Director General of ARIPO
16.00	Presentation of the ARIPO Regional IP Database
16.30	Networking and Drinks

Wednesday, September 12, 2018

THEME III: ONLINE FILING AND CORRESPONDENCE - WIPOFILE

9.00 – 10.00

Topic 12: Online Filing and Correspondence Framework – Automation of Legal and Administrative Procedures

Automation and digitization of IP business processes, administrative procedures and legal act. Framework for online filing and correspondence for the prosecution of applications from filing to registration and post-registration

Speaker: Mr. Gregory Sadyalunda

10.00 – 10.30

Coffee Break

10.30 – 12.00

Topic 13: Introduction to WIPOFILE

Introduction to WIPOFILE and front office, client-facing services. System architecture and its integration with the IPAS. Business processes, legislation, and administrative procedures adjustments and amendments required for the successful deployment and operation of the WIPOFILE

Speaker: Mr. Daniel Cheng

12.00 – 14.00

Lunch Break

14.00 – 15.00

Topic 14: Customization and Operation of the Client/Agent/User Module

Customization and operation of the agent module reception of new applications, transmission and reception of correspondence, fee payment, and general prosecution of the applications and registrations

Speaker: Mr. Daniel Cheng

15.00 – 15.15

Coffee Break

15.15 – 17.00

Topic 15: Customization and Operation of the Administration Module

Customization and operation of the agent module supervision, monitoring, and approval/rejection of applications filed online. Reflection of the WIPOFILE activities in the IPAS

Speaker: Mr. Daniel Cheng

17.00

End of Session

Thursday, September 13, 2018

THEME IV: THE MADRID SYSTEM AND IPOBSD ONLINE TOOLS

9.00 – 11.00

Topic 16: Madrid System: Services and Available Tools

Overview of the Madrid System: Explore available services and tools, and the assistance offered by WIPO to the Member States for a more comprehensive implementation of the system and potential Member States in their preparation for future accession

Speaker: Mr. Gregory Sadyalunda

11.00 – 11.15

Coffee Break

11.15 – 12.15

Topic 17: Roles and Obligations of an IP Office in the Madrid System

Discussion on the roles and obligations of an IP Office in the Madrid System focusing on Notifications from an IPO, on the scope of protection, and how to use the Madrid Model Forms. Focus on various decisions and notifications IP Office makes and generates respectively, and how notifications can be transmitted to WIPO. Discuss Madrid Forms and Workflows and their automation in the IPAS

Speaker: Mr. Hamidou Kone

12.15 – 14.00

Lunch Break

14.00 – 15.00

Topic 18: OAPI's Implementation of the Madrid Protocol in the IPAS

Discussions and demonstration of OAPI's implementation of the Madrid Protocol in the IPAS. Challenges faced, and opportunities for improvement and more optimization

Speaker: Mr. Hamidou Kone

15.00 – 15.15

Coffee Break

15.15 – 17.15

Topic 19: Demonstration of the Madrid Process – From Notifications download, through upload and processing into the IPAS, and Administration in the IPAS

A live demonstration of the Madrid Process including dealing with known issues like missing country codes, Nice and Vienna Classification Codes. Generating Notifications for transmission to the International Bureau of WIPO

Coordinator: Ms. Keletso Linchwe

17.15

End of Session

Friday, September 14, 2018

THEME V: SUPPORT SERVICES AND NEW DEVELOPMENTS

9.00 – 10.00

Topic 20: Support Services and Framework for Support

Introduction to the IPOBSD support framework and knowledge bases for support. Future developments to enhance and improve the support framework

Speakers: Mr. Gregory Sadyalunda

10.00 – 10.15

Coffee Break

10.15 – 12.15

Topic 21: IPOBSD New Developments

New developments in the IPOBSD including status on the development of the IPAS 4.0.
Training feedback from participants, future plans, proposals, and suggestions on how to improve regional support of Automation Activities

Coordinator: Mr. Daniel Cheng

Official Closing and Issue of Certificates

[End of Document]