

C. PCT 1650

January 19, 2023

Madam,
Sir

Annual Reporting on Quality Management Systems

This Circular is addressed to your Office in its capacity as an International Searching and Preliminary Examining Authority under the Patent Cooperation Treaty (PCT).

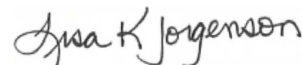
At the twelfth informal session of the Quality Subgroup held with remote participation from International Authorities on June 16 and 17, 2022, the Subgroup discussed the reports from International Authorities on their quality management systems (QMS) under Chapter 21 of the PCT International Search and Preliminary Examination Guidelines (“the Guidelines”). The Subgroup recommended to continue reporting on QMS using the present reporting mechanism (see paragraph 3 of Annex II to document PCT/MIA/29/10).

Your Office is therefore invited to submit an annual report on its QMS for 2022 in accordance with Chapter 21 of the Guidelines in the form of a full report, indicating the changes from the report submitted for 2021. The introduction to the report should include a summary with all the changes to the QMS since the previous report and other matters of likely interest.

A template to complete the report is available on the electronic forum of the Quality Subgroup. Details on how to join the forum can be requested by email to pct.mia@wipo.int. Compared to the template used for QMS reporting for 2021, the template includes an update in section 10 removing the references to the supplementary annual report and some minor editorial changes to the wording of a few items in the sample table.

Your Office is invited to submit its report by February 28, 2023, preferably by uploading it directly to the appropriate page of the electronic forum of the Quality Subgroup, or alternatively, by sending it by e-mail to pct.mia@wipo.int.

Yours sincerely,



Lisa Jorgenson
Deputy Director General
Patents and Technology Sector