

C. PCT 1630

October 11, 2021

Madam,
Sir,

I have the pleasure to invite your Office, in its capacity as an International Searching Authority under the Patent Cooperation Treaty (PCT), to the fourth meeting of the PCT Minimum Documentation Task Force (the “Task Force”). The meeting will take place by videoconference using Microsoft Teams from Monday, December 13 to Friday, December 17, 2021, from 1 to 3 p.m. (Central European Time) each day.

The working language for this meeting will be English. The draft agenda, prepared by the European Patent Office (EPO) as Task Force leader, is available on the PCT Minimum Documentation Task Force wiki discussion forum. The agenda covers the three pending objectives of the Task Force (Objectives B, C, and D) to prepare draft provisions on the criteria and standards for inclusion of national patent collections, as well as non-patent literature and traditional knowledge based prior art in the PCT minimum documentation. For further information and recent progress on these objectives in the Task Force, see document PCT/WG/14/4 discussed at the fourteenth session of the PCT Working Group that took place from June 14 to 17, 2021.

I invite your Office to share comments on the draft agenda and the other meeting documents through the discussion forum to prepare for the meeting. If you require access to the forum, please send an email to pct.mia@wipo.int.

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You will need to receive an electronic invitation in order to participate in the meeting. To receive this invitation, you are invited to send the names, titles and e-mail addresses of the representative(s) of your Office attending the meeting to the EPO by e-mail to international_pct_affairs@epo.org by November 22, 2021. If your Office would like to test the functioning of Microsoft Teams with the EPO before the meeting, please indicate this when you communicate the details of the participants from your Office.

Yours sincerely,

A handwritten signature in black ink that reads "Lisa K. Jorgenson". The signature is written in a cursive style with a large, prominent "L" and "J".

Lisa Jorgenson
Deputy Director General