

WORLD INTELLECTUAL PROPERTY
ORGANIZATION

世界知识产权组织

ORGANIZACION MUNDIAL
DE LA PROPIEDAD INTELECTUAL



ORGANISATION MONDIALE
DE LA PROPRIÉTÉ INTELLECTUELLE

المنظمة العالمية للملكية الفكرية

ВСЕМИРНАЯ ОРГАНИЗАЦИЯ
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ

C. PCT 1169

March 23, 2009

Madam,
Sir,

- .1. Please find enclosed a copy of Note C. PCT 1168, addressed today to the Minister for Foreign Affairs of your country.

That Note states that the World Intellectual Property Organization (WIPO) will cover the cost of travel by air in economy class and provide a daily subsistence allowance to enable one delegate who is designated by your Government to participate in the second session of the *Working Group on the PCT*, convened to meet from May 4 to 8, 2009.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Francis Gurry', is positioned above the printed name and title.

Francis Gurry
Director General

Enclosure: Note C. PCT 1168

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C. PCT 1168

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to refer to Note C. PCT 1163, dated March 10, 2009, inviting His Excellency's Government to be represented at the second session of the *Working Group on the Patent Cooperation Treaty (PCT)*, which will be held in Geneva from May 4 to 8, 2009.

The Director General has the pleasure to communicate that WIPO will cover the cost of travel by air in economy class and provide a daily subsistence allowance for one representative designated by His Excellency's Government to participate in the second session of the *Working Group on the PCT*. Details of travel and other arrangements are set out in the Annex to this note.

It would be appreciated if His Excellency's Government could communicate to WIPO, by means of the enclosed participation form by April 3, 2009, the name and title of the designated representative.

A handwritten signature in blue ink, appearing to be 'R', is located below the text.

March 23, 2009

Enclosures: Annex
Participation Form

ANNEX

TRAVEL AND OTHER ARRANGEMENTS FOR THE WORKING GROUP ON THE PATENT COOPERATION TREATY (PCT)

SECOND SESSION
MAY 4 TO 8, 2009

WIPO will provide the designated person with an air ticket in economy class from the location of his/her Office to Geneva and return. The price of any ticket bought by the designated person will not be reimbursed by WIPO.

WIPO will also provide the designated person with a daily subsistence allowance ("DSA" for hotel accommodation, meals and miscellaneous expenses) for the period of the meeting in Geneva at the applicable United Nations rate. The rate for Geneva is currently 379 Swiss francs. In addition a lump sum of 174 Swiss francs (subject to change) will be paid in respect of "terminal expenses" (for taxis, porters and other incidental expenses) on departure and arrival.

An accident insurance (accident only, not sickness) provided by WIPO will cover the period of the travel and the meeting.

WIPO



WORLD INTELLECTUAL PROPERTY ORGANIZATION

GENEVA

**INTERNATIONAL PATENT COOPERATION UNION
(PCT UNION)**

**WORKING GROUP ON THE PATENT COOPERATION TREATY
(PCT)**

Second Session

Geneva, May 4 to 8, 2009

PARTICIPATION FORM

(Request for payment of travel expenses)

- I. Country/Organization: .
2. Surname: . Mrs./Miss/Mr.
(in block letters)
- First Name(s): ..
3. Present Official Title: .
4. Full Address: Official: .

Private: .
5. Telephone Numbers: Official: . Private: .
6. Fax Numbers: Official: . Private: .
7. E-mail: .

I confirm that my organization will not cover the travel expenses related to my participation in the above-mentioned meeting.

Date:

Signature: .

Note: WIPO will provide the round-trip air ticket (economy class); it will be delivered to the participant one to two weeks before the travel date. The daily subsistence allowance for the duration of the meeting, payable in Geneva, will be in accordance with the applicable United Nations rate (currently 379 Swiss francs, subject to change).

Please send by facsimile to: (41-22) 338 71 50