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STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

STANDARDS AND DOCUMENTATION WORKING GROUP

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TASK LIST OF THE STANDARDS AND DOCUMENTATION WORKING GROUP

Document prepared by the Secretariat

1. On the basis of the agreements reached by the Standards and Documentation Working Group (SDWG) of the Standing Committee on Information Technologies (SCIT) at its previous session in November 2008, the Secretariat has prepared, for consideration by the SDWG, a new revised SDWG Task List, which is reproduced as Annex I to this document.
2. For each Task, the SDWG Task List includes the following sections: the relevance/scope of the Task; the Task Leader; where appropriate, proposed action(s) with the corresponding time frame(s); a section providing web page references and/or an e-mail address for contact and information; and the background and status of work of the Task.
3. Annex II to this document contains the information concerning the tasks attributed to each Task Force and the SDWG Members participating in the Task Force deliberations.

3. *The SDWG is invited to:*

(a) consider the Task List given in Annex I to this document and to agree on its final version for incorporation in the SCIT Work Program;

(b) note the information on the active Task Forces contained in Annex II to this document.

[Annexes follow]

ANNEX I

TASK LIST OF
THE STANDARDS AND DOCUMENTATION WORKING GROUP
(SDWG)

Task No. 15 Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes

I. RELEVANCE/SCOPE OF TASK

Electronic filing and processing of patent applications, as well as other communications, are increasing. Task No. 15 will serve to clarify the provision and exchange in electronic form of priority documents in respect of national, regional and international applications.

II. TASK LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. Elaborate standards and procedures relating to the provision (including certification) and exchange in electronic form of priority documents.
2. Task No. 15 is held in abeyance; see paragraph V.8, below.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 15 and the P-Docs Task Force, including the list of Task Force members, are available at:
<http://www.wipo.int/scit/en/taskfrce/index.htm>
Access to the discussions of the Task Force is restricted to its members only.
2. Inquiries and requests relating to Task No. 15 and the P-Docs Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Task was initiated by the Patent Office of the United Kingdom in 1993. Taking into account the interest by IPOs in the resolution of legal and technical issues related to the filing of applications in electronic form, the PCIPI Executive Coordination Committee decided, in June 1993, to create a task and assign it to the Working Group on the Management of IP

Information. (See document PCIPI/EXEC/XII/9 and paragraphs 17 and 18 of document PCIPI/EXEC/XII/10.)

2. At the PCIPI/MI/XII meeting, in December 1993, the Working Group discussed the issue on the basis of a presentation made by the Delegation of the United States of America. The presentation focused on the trilateral project for the purpose of establishing procedures for the exchange of certified copies of priority applications. (See Project file PCIPI/P 985/93 and paragraphs 22 to 26 of document PCIPI/MI/XII/3.)
3. No further consideration of the subject matter took place at any PCIPI or SCIT meetings until the SDWG, at its first session in April 2001, proposed to hold Task No. 15 in abeyance. The SCIT Plenary, at its seventh session in June 2002, approved the said proposal.
4. The SDWG, at its fifth session in November 2004, approved the reactivation of Task No. 15 as outlined in document SCIT/SDWG/5/12. (See paragraph 104 of document SCIT/SDWG/5/13.)
5. Following the set-up of the corresponding electronic forum, the P-Docs Task Force started its discussions concerning Task No. 15 on the basis of an initial document proposed by the Task Leader on May 20, 2005. The Task Leader gave an oral progress report on the work undertaken by the Task Force at the sixth session of the SDWG in September 2005. (See paragraphs 41 to 44 of document SCIT/SDWG/6/11.)
6. At the seventh session of the SDWG, in May/June 2006, the Task Leader informed the SDWG that a proposal with respect to priority document exchange was being prepared by the International Bureau.
7. At the eighth session of the SDWG, in March 2007, the Secretariat informed on the establishment of the WIPO Digital Access Service for Priority Documents and the *ad hoc* Working Group on the Digital Access Service for Priority Documents (DAS Working Group). (See document A/42/14, and paragraphs 37 to 41 of document SCIT/SDWG/8/14.)
8. The SDWG, at its eighth session, also agreed to hold Task No. 15 in abeyance, subject to review in the light of progress in the development of the digital access service for priority documents.
9. At the ninth and tenth sessions of the SDWG, in February and November 2008, respectively, the International Bureau gave an oral report on the implementation of the DAS and the activities of the DAS Working Group. (See paragraphs 80 to 85 of document SCIT/SDWG/9/12, and paragraph 51 of SCIT/SDWG/10/12.)

Task No. 17* Ongoing electronic data processing and exchange standards activities

I. RELEVANCE/SCOPE OF TASK

1. The SCIT Plenary has given high priority to the Task.
2. The SDWG, at its ninth session, in February 2008, agreed on keeping the current descriptions of Tasks Nos. 17, 18 and 19 until the SCIT Plenary, or a future body that could replace it, was able to make the appropriate decisions with regard to the continuation, definition and scope of the Tasks, as well as to their allocation to other task forces different from the SCIT Electronic Data Processing and Exchange Standards (EDPES) Task Force. Meanwhile, the SDWG would continue creating the tasks and task forces that it would consider necessary for carrying out activities related to Tasks Nos. 17, 18 and 19.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The EDPES Task Force is to review the work to be undertaken and provide a list of proposed activities in respect of each of the standards, as well as a corresponding time scale for such activities.
2. The SDWG, at its eighth session in March 2007, requested the EDPES Task Force to monitor and report on the changeover to the electronic carriers (see paragraph 73, Task No. 17, of document SCIT/SDWG/8/14).
3. At the eleventh session of the SDWG, the European Patent Office (EPO) will report on the discussions held within the Trilateral Offices concerning a proposal on media-independent packaging and transmission of patent information (see paragraph 70, Task No. 17, of document SCIT/SDWG/10/12).

IV. CONTACT FOR INFORMATION

Inquiries and requests relating to Task No. 17 and the EDPES Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Revision of WIPO Standards ST.8, ST.30, ST.31, ST.32, ST.33, ST.35, ST.36 and ST.40 was initiated by PCIPI/EXEC, in May and November 1997, at which time, work concerning this Task was carried out by a Task Force. (See project files PCIPI/P 35/97, PCIPI/P 39/97 and SCIT/P 2/98.)

2. Revisions of WIPO Standards ST.32, ST.33, ST.35 and ST.40 addressing changes required for Y2K purposes were completed. Further work remains to be done by the Task Force in accordance with other changes in IP and IT practice.
3. The seventh session of the SCIT Plenary, in June 2002, broadened the mandate of the Task Force for Tasks Nos. 17 and 19 to deal with all matters related to all current and future WIPO electronic data processing and exchange standards, in particular, Tasks Nos. 13, 17, 18 and 19. This Task Force is referred to as the SCIT Electronic Data Processing and Exchange Standards Task Force (EDPES Task Force). (See document SCIT/7/4 and paragraphs 22 to 24 of document SCIT/7/17.)
4. The SDWG, at its second session, in December 2002, agreed to change the name of the Task to its present title. (See paragraph 11 of document SCIT/SDWG/2/14.)
5. The Secretariat issued Circular C. SCIT 2568, dated February 18, 2003, inviting industrial property offices to review their participation in the EDPES Task Force. (See paragraphs 53 and 54 of document SCIT/SDWG/2/14.)
6. In April 2003, the Task Leader circulated, for review and comments by Task Force members, a document in which potential changes to WIPO electronic standards were presented. These potential changes were based on the deliberations of the WIPO Standards ST.6 and ST.8, and Patent Documentation Identification (PDI) Task Forces. (See paragraph 48 of document SCIT/SDWG/3/9.)
7. In January 2004, the Working Group requested the Secretariat to take various measures to encourage participation by the members of the EDPES Task Force (see paragraphs 89 to 93 and 99 of document SCIT/SDWG/4/14). These measures were taken.
8. The SDWG, at its fifth session in November 2004, approved the new WIPO Standard ST.36. (See paragraphs 83 to 100 of document SCIT/SDWG/5/13.)
9. The SDWG, at its sixth session in September 2005, adopted the insertion of subparagraph (d) in paragraph 13 of WIPO Standard ST.36. (See paragraphs 37 to 40 of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/5.)

Note:

- * High priority Task

Task No. 18* Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies

I. RELEVANCE/SCOPE OF TASK

1. Task will serve as a source for the timely identification of data exchange issues which require harmonization among IPOs.

2. The SDWG, at its ninth session, in February 2008, agreed on keeping the current descriptions of Tasks Nos. 17, 18 and 19 until the SCIT Plenary, or a future body that could replace it, was able to make the appropriate decisions with regard to the continuation, definition and scope of the Tasks, as well as to their allocation to other task forces different from the SCIT Electronic Data Processing and Exchange Standards (EDPES) Task Force. Meanwhile, the SDWG would continue creating the tasks and task forces that it would consider necessary for carrying out activities related to Tasks Nos. 17, 18 and 19.

II. TASK LEADER

The Secretariat is designated as the Task Leader and will report to the SDWG as necessary on the findings of the Task Force.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT Electronic Data Processing and Exchange Standards (EDPES) Task Force will identify new developments and propose possible projects to be undertaken within the SCIT.

IV. CONTACT FOR INFORMATION

Inquiries and requests relating to Task No. 18 and the EDPES Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Task was created by the PCIPI Executive Coordination Committee in December 1992 (see paragraphs 13 to 21 of document PCIPI/EXEC/XI/13) as a result of discussions relating to standardization efforts of the Trilateral Offices in view of machine-readable data.

2. Status reports were regularly given at meetings of the PCIPI Working Group on the Management of IP Information from 1993 to 1997, and at the SCIT Plenary in February 1999 (see Project file PCIPI/P 983/93, paragraph 24 of document SCIT/2/8 and presentation "[Trilateral Data Exchange Standards](#)"). The reports focused on development and usage of the MIMOSA software, Trilateral Data Exchange Standards, etc.

3. The seventh session of the SCIT Plenary, in June 2002, decided to allocate this Task to the ED PES Task Force. (See Task No. 17.)
4. For changes in WIPO Standard ST.3 based on the announcements published in ISO 3166-1 Newsletter, see Task No. 33/3.

Note:

- * High priority Task

Task No. 19 Elaborate a WIPO standard concerning making patent documents available on mixed-mode media

I. RELEVANCE/SCOPE OF TASK

1. When drafted in the early 1990s, WIPO Standard ST.40 “Recommendation Concerning Making Facsimile Images of Patent Documents Available on CD-ROM” reflected the then current practice of the major offices in respect of dissemination of patent information on CD-ROM. Facsimile images were commonplace. The use of mixed-mode, although proposed, was in its infancy. Since then the position has changed and the production of mixed-mode CD-ROMs, especially under the MIMOSA platform, is becoming commonplace. This current practice should therefore be reflected either in a new standard or in an update of WIPO Standard ST.40.

2. The SDWG, at its ninth session, in February 2008, agreed on keeping the current descriptions of Tasks Nos. 17, 18 and 19 until the SCIT Plenary, or a future body that could replace it, was able to make the appropriate decisions with regard to the continuation, definition and scope of the Tasks, as well as to their allocation to other task forces different from the SCIT Electronic Data Processing and Exchange Standards (EDPES) Task Force. Meanwhile, the SDWG would continue creating the tasks and task forces that it would consider necessary for carrying out activities related to Tasks Nos. 17, 18 and 19.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG has allocated this Task to the Task Force responsible for Task No. 17, i.e., the SCIT Electronic Data Processing and Exchange Standards Task Force (EDPES Task Force).

IV. CONTACT FOR INFORMATION

Inquiries and requests relating to Task No. 19 and the EDPES Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Standardization of mixed-mode CD-ROMs was initially included in the PCIPI Work Program in 1990. (See paragraph 57 of document PCIPI/EXEC/VII/7.)

2. The Task was assigned to the Working Group on Optical Storage. Due to the mixed-mode CD-ROM developments underway in the Trilateral Offices, the work is currently being held in abeyance. (For details, please refer to Project PCPI/P 936/90 and paragraphs 17 and 18 of document PCUPI/OS/V/2.)

3. No draft standard has so far been prepared and presented within PCUPI or SCIT. However, MIMOSA is accepted as a *de facto* standard within the IP community.

4. The SDWG, at its sixth session in September 2005, noted the announcement by the European Patent Office that version 5 of MIMOSA had been released with the addition of access to GTI V5 patent databases on many media, including CD-ROM, DVD, across a local area network or via the Internet. (See paragraph 70, Task No. 19, of document SCIT/SDWG/6/11.)

Task No. 20 Prepare, for adoption as a WIPO standard, a recommendation for the electronic management of the figurative elements of trademarks

I. RELEVANCE/SCOPE OF TASK

1. The initial proposal to develop a WIPO recommendation concerning the capturing of figurative elements of marks was made in view of the fact that, with the entry into force of the Madrid Protocol and the internationalization of trademark data exchange, standards are required to guarantee the exchange of highly standardized data of impeccable quality. (See paragraph 43 of document PCIPI/SEM/TM/91/12.)

2. The International Bureau is currently using a *de facto* standard for publication of quality images, including screen presentation, within WIPO internal IT systems, and in certain cooperative software implementation projects that WIPO has developed for some developing countries.

3. The SDWG, at its second session in December 2002, created a Task Force led by the Korean Intellectual Property Office (KIPO), for the revision of existing WIPO Standards relating to trademarks or, as necessary, for the creation of new standards. In 2003, the Trademark Standard Task Force began its work by conducting a survey with the aim of prioritizing its work regarding the revision or, if necessary, the creation of 13 standards for trademarks. The results of the survey showed that the two main priorities were a standard concerning the figurative elements of trademarks (Task No. 20) and a standard for the electronic external process and exchange of trademark data using XML (Extensible Markup Language) (see document SCIT/SDWG/4/4). The SDWG, at its fourth session in January 2004, endorsed the proposal to give the highest priority to the said two standards, and subsequently, reworded Task No. 20, and created Task No. 34. Regarding the remaining 11 standards included in the above-mentioned survey, the SDWG decided to place work on hold until such time as the standard concerning the figurative elements of trademarks and the XML standard for trademarks were completed (see paragraphs 34 to 44 of document SCIT/SDWG/4/14). The SDWG, at its eighth session in March 2007, adopted the new WIPO Standard ST.66, which recommends XML resources for trademark information, and considered Task No. 34 to be completed (see paragraphs 53 to 57 of document SCIT/SDWG/8/14).

4. The SDWG, at its ninth session in February 2008, agreed that the Task Force should continue the preparation of a new standard on the electronic management of the figurative elements of trademarks only. Once the new standard was adopted, its title would be “WIPO Standard ST.67 – Recommendations for the electronic management of the figurative elements of trademarks”. Then, after reaching agreement on the new WIPO standard for trademarks, the standard would be expanded to patents and industrial designs, and the title of the standard revised accordingly. (See paragraphs 59 and 61 of document SCIT/SDWG/9/12.)

II. TASK LEADER

The Task Leader is the Leader of the Trademark Standards Task Force, i.e., the Korean Intellectual Property Office (KIPO).

III. PROPOSED ACTION WITH TIME FRAME

The Task Force should present a revised proposal on the new WIPO Standard ST.67 at the eleventh session of the SDWG in October 2009; see paragraph V.11, below.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 20 and the Trademark Standards Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 20 and the Trademark Standards Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Elaboration of a WIPO recommendation on this topic was suggested by the PCIPI Working Group on the Management of IP information and approved by the PCIPI Executive Coordination Committee, in December 1991. (See documents PCIPI/MI/VIII/2 and VIII/3 and paragraphs 29 to 31 of document PCIPI/EXEC/IX/9.)

2. A questionnaire was developed and circulated to IP offices for completion along with Circular C. SCIT 2541, dated July 31, 2001. The collated results of the questionnaire were published in document SCIT/SDWG/2/9 and presented at the second session of the SDWG in December 2002. (See paragraphs 46 to 48 of document SCIT/SDWG/2/14.) The analysis of these results was presented by the Secretariat and considered by the SDWG at its third session in May 2003. (See document SCIT/SDWG/3/5, and paragraphs 38 to 43 of SCIT/SDWG/3/9.)

3. The SDWG, at its third session, agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force, which took into account this new Task in the project brief that was reproduced as Annex I to document SCIT/SDWG/4/4. (See Task No. 34, section V (Background and Status of Work), first and second paragraphs.)

4. The SDWG, at its fourth session, in January 2004, agreed to reword the title of Task No. 20 as given above. The SDWG also agreed that the eventual results of the work on Task No. 20 be considered, at a later date, for their application to industrial designs. (See paragraph I.4, above, and paragraph 38 of document SCIT/SDWG/4/14.)

5. The Trademark Standards Task Force informed the SDWG, at its fifth session in November 2004, that an additional survey concerning Task No. 20 would be conducted in 2005. (See paragraphs 34 to 38 of document SCIT/SDWG/4/14, and 33 of SCIT/SDWG/5/13.)

6. The International Bureau issued Circular C. SCIT 2617, dated August 18, 2005, which invited industrial property offices to complete a new questionnaire concerning Task No. 20 (Questionnaire concerning Formats for Figurative Elements of Marks currently in use by

Industrial Property Offices). The said questionnaire had been prepared by the Trademark Standards Task Force.

7. At the sixth session of the SDWG in September 2005, the Task Force Leader gave an oral report on the status of the Task. (See paragraph 68 of document SCIT/SDWG/6/11.)

8. The SDWG, at its seventh session, in May/June 2006, noted the progress report by the Task Force Leader and the work done by the Task Force on the survey concerning formats for figurative elements of marks currently in use by IPOs (questionnaire distributed along with Circular C. SCIT 2617). The SDWG agreed that the Task Force should continue to analyze the results of the survey concerning formats for figurative elements of marks currently in use by IPOs, and to prepare the recommendations referred to in Task No. 20. The Task Force should present the outcome of its discussions at the next meeting of the SDWG. (See paragraphs 40 to 46 of document SCIT/SDWG/7/9.)

9. The SDWG, at its eighth session in March 2007, invited the Trademark Standards Task Force to review the proposal for the new WIPO standard to include images, photographs and drawings related to patent documents and industrial designs within the scope of the Task. (See paragraphs I.4 and V.4, above, and paragraph 73, Task No. 20, of document SCIT/SDWG/8/14.)

10. The SDWG, at its ninth session, considered a proposal made by the Task Force for a new WIPO standard on the electronic management of the figurative elements of trademarks. The SDWG requested the Task Force to further consider some technical details. In particular, the Task Force should discuss paragraphs 5 to 7 of the main body of the new standard, including the recommendations for the maximum resolution, and add references to Appendices A (digital image formats), B (color management) and C (online publication), even if the Appendices were not yet completed. (See paragraphs 56 to 61 of document SCIT/SDWG/9/12, and document SCIT/SDWG/9/8.)

11. At the tenth session of the SDWG in November 2008, the Task Force Leader gave an oral progress report regarding the preparation of the new standard. The SDWG was informed that the PCT Working Group, at its first session in May 2008, had invited the SDWG to make recommendations on technical standards for color photographs and drawings in both patent and trademark applications. (See paragraphs 63 to 65 of document SCIT/SDWG/10/12.)

Task No. 23 Monitor the inclusion, in databases, of information about the entry, and, where applicable, the non-entry into the national (regional) phase of published PCT international applications

I. RELEVANCE/SCOPE OF TASK

Task is of an informational nature.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided to continue monitoring further developments in the searchability of data on PCT applications.

2. The Secretariat is requested to report at meetings of the SDWG every second year on the progress of the Task. (See paragraph 57 of document SCIT/SDWG/2/14.)

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Access to PCT national (regional) information of PCT international applications is available through PatentScope Search Service (<http://www.wipo.int/pctdb>) and the PRS database (<http://www.european-patent-office.org/inpadoc>).

2. Inquiries and requests relating to Task No. 23 should be addressed to scit.mail@wipo.int.

V. BACKGROUND AND STATUS OF WORK

1. Task is based on a project undertaken by the former PCIPI aimed at making information on the status of PCT international applications searchable for the IP user community. In November 1995, the PCIPI Executive Coordination Committee agreed to the collection of data in order to supplement the existing EPIDOS (European Patent Information and Documentation Systems) Patent Register Service (PRS) with information regarding the entry, and, where available, the non-entry into the national (regional) phase of PCT international applications. This Task is carried out by the EPO (EPIDOS). (See paragraphs 50 to 54 of document PCIPI/EXEC/XVII/7.)

2. The Task has been progressing since November 1996. (See paragraphs 83 to 87 of document PCIPI/EXEC/XIX/7.)

3. Background information is provided in project files PCIPI/P 993/94, PCIPI/P 993/94 Rev.1 and PCIPI/P 25; and in documents PCIPI/EXEC/XIX/5, PCIPI/EXEC/XX/8, SCIT/WG/2/8, SCIT/6/5, SCIT/SDWG/2/11, SCIT/SDWG/6/6 and SCIT/SDWG/8/9.
4. The SDWG, at its sixth session in September 2005, noted the intention of WIPO and the EPO to work together and to share data concerning the entry, and non-entry, into the national (regional) phase of published PCT international applications, as well as to seek to establish a common data structure for the collection and exchange of those data. (See paragraphs 51 to 57 of document SCIT/SDWG/6/11.)
5. The SDWG, at its eighth session in March 2007, agreed to the renaming of Task No. 23 as given above. The SDWG noted the information provided by the EPO and the International Bureau in their progress reports on the Task, in particular, information regarding non-entry of PCT applications into the national (regional) phase. (See paragraphs 46 to 48 of document SCIT/SDWG/8/14.)

Task No. 24** Collect and publish Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)

I. RELEVANCE/SCOPE OF TASK

Information contained in the ATRs is available to all IPOs and the public. It is used for various information purposes, including awareness building, training and teaching.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. Task is of a continuous nature.
2. The SDWG, at its eighth session in March 2007, requested that the Secretariat, over a two-year period, improve the visibility and access to ATRs and present a report to the SDWG, and subsequently to the SCIT Plenary. (See paragraphs 30 to 32 of document SCIT/SDWG/8/14.)
3. The Secretariat will present the report referred to in the previous paragraph, for consideration by the SDWG, at its eleventh session in October 2009.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 24 and the ATRs Task Force, including the list of Task Force members, are available at:
<http://www.wipo.int/scit/en/taskforce/>
Access to the discussions of the Task Force is restricted to its members only.
2. The ATRs web page is available at: <http://www.wipo.int/scit/en/atrs>.
3. Inquiries and requests relating to Task No. 24 and the ATRs Task Force should be addressed to atr.mail@wipo.int.

V. BACKGROUND AND STATUS OF WORK

1. On the basis of decisions by the former Permanent Committee on Patent Information (PCPI) and PCPI/EXEC in 1978, 1990 and 1996, the Secretariat collected information of IPOs on their information activities in the patent, trademark and industrial design areas, on an annual basis, and prepared the publication of the ATRs on WIPO's website. (See paragraphs 45, 18 and 77 of documents PCPI/II/3, PCPI/EXEC/VII/7 and PCPI/EXEC/XIX/7, respectively.)

2. Paper collections of ATRs have been published by the Secretariat for some 25 years for patents, 14 years for trademarks and eight years for industrial designs.
3. In 2001 and 2002, the Secretariat collected this information by means of an electronic report form in order to reduce the workload for IPOs and WIPO in the establishing and processing of the ATRs.
4. A test exercise of a new ATR Management System was carried out in November 2002. The new ATR Management System was launched in July 2003.
5. The collections of ATRs since 1998, the Recommended Contents of the ATRs and the Guidelines for preparing them using the ATR Management System are available on the ATR web page (see paragraph IV.2, above).
6. IPOs were invited to submit their 2005 ATRs online using the ATR Management System through Circulars C. SCIT 2625, 2626 and 2627, dated April 28, 2006.
7. The SDWG, at its sixth session in September 2005, discussed the status of the ATRs activity. The SDWG agreed to create the ATRs Task Force which should clarify the objectives of the ATRs and the target users (including industrial property information providers and users). Once this has been achieved the Task Force should prepare a proposal to revise and update the current recommended contents of the ATRs. (See paragraphs 58 to 62 of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/7.)
8. The Secretariat presented an oral progress report on the work carried out by the ATRs Task Force at the seventh session of the SDWG in May/June 2006. (See paragraphs 26 to 31 of document SCIT/SDWG/7/9.)
9. The Task Force carried out a web survey in order to clarify target users and their requirements, as well as the objectives, of the ATRs. The results of the survey, along with a summary and analysis, were considered by the SDWG at its eighth session in March 2007. The SDWG approved the conclusions proposed by the ATRs Task Force, including the definitions of the main objectives and target users, as well as a revised version of the Recommended Contents of the ATRs. The SDWG requested the Task Force to discuss and prepare a proposal to add particular items to the Recommended Contents of the ATRs. The SDWG requested the Secretariat to improve the visibility and access to the ATRs, and agreed to continue the ATRs exercise for a further two years. The SDWG also requested the ATRs Task Force to present a report to the SDWG at the end of the said two-year period, and subsequently to the SCIT Plenary. The SDWG also agreed to recommend to the SCIT Plenary the inclusion of the ATRs in the SCIT strategic plan. (See paragraphs 26 to 32 of document SCIT/SDWG/8/14.)
10. The SDWG, at its ninth and tenth sessions in February and November 2008, respectively, noted the information provided by the Secretariat about the progress made with regard to Task No. 24. The SDWG approved the revised Recommended Contents of ATRs. (See paragraphs 62 to 70 of document SCIT/SDWG/9/12, document SCIT/SDWG/9/9, and paragraphs 66 and 67 of document SCIT/SDWG/10/12.)

Note:

** Task to be carried out by the Secretariat and to be reported on to the SDWG.

Task No. 26** Report on activities of WIPO in respect of

- (a) updating the *Handbook on Industrial Property Information Documentation*
- (b) the collection and publication of Industrial Property Statistics
- (c) the List of Periodicals Established under PCT Rule 34.1(b)(iii)

I. RELEVANCE/SCOPE OF TASK

Activity reporting covers work undertaken by the Secretariat and relating to all of the above-mentioned areas or projects. An example of an activity report is reproduced in document PCIPI/EXEC/22/3.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Secretariat will report to the SDWG once a year on activities listed under (a) to (e), above.
2. The International Bureau will report on the progress made regarding the WIPO Handbook at the eleventh session of the SDWG in October 2009.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 26 and the Renewal of the WIPO Handbook Task Force, including the list of Task Force members, are available at:
<http://www.wipo.int/scit/en/taskfrce/>
Access to the discussions of the Task Force is restricted to its members only.
2. Inquiries and requests relating to Task No. 26 and the Renewal of the WIPO Handbook Task Force should be addressed to scit.mail@wipo.int.

V. BACKGROUND AND STATUS OF WORK

1. Monitoring of and reporting on WIPO publications on electronic media relating to IP information and documentation was done through written reports to the PCIPI Executive Coordination Committee, the last one being presented in May 1998, and oral reports to the SCIT Plenary. (See paragraph 41 of document SCIT/2/8.)
2. All the languages versions (English, French and Spanish) of the *WIPO Handbook on Industrial Property Information and Documentation*, as well as WIPO Standards in Russian, are available on a single CD-ROM (WIPO Handbook CD-ROM); the last version thereof was distributed in December 2003. WIPO Standards and certain parts of the WIPO Handbook are also available on WIPO's website (<http://www.wipo.int/standards/en/>).
3. The SDWG, at its fourth session in January 2004, agreed to the proposal by the Secretariat to create the Renewal of the WIPO Handbook Task Force for the discussion and preparation of a proposal to renew the contents of the WIPO Handbook and its publication and maintenance procedures as described in document SCIT/SDWG/4/5; the SDWG further agreed that issues relating to publication and archiving be addressed by this Task Force. (See paragraphs 45 to 51 of document SCIT/SDWG/4/14.)
4. The SDWG, at its fifth session in November 2004, adopted new contents and structure of the WIPO Handbook. (See paragraphs 35 to 43 of document SCIT/SDWG/5/13.)
5. Two revised versions of the List of Periodicals of the PCT Minimum Documentation were published on January 20 and June 14, 2005. The last revision of the said List of Periodicals was agreed at the Meeting of International Authorities under the PCT (PCT/MIA) held in February 2005.
6. The SDWG, at its sixth session in September 2005, approved the proposal by the Renewal of the WIPO Handbook Task Force concerning a new publication and maintenance platform of the WIPO Handbook that would be based on database and Internet technologies. (See paragraphs 20 to 30 of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/3.)
7. At the eighth session of the SDWG in March 2007, the International Bureau presented the new web page of the WIPO Handbook in English, according to the new contents and guidelines adopted by the SDWG at its fifth session. The SDWG approved the editorial changes to the WIPO Handbook referred to in paragraph 5 of document SCIT/SDWG/8/10. (See paragraphs 50 and 51 of document SCIT/SDWG/8/14.)
8. The SDWG, at its eighth session, requested the International Bureau to undertake a survey of the practices regarding certain codes used by individual offices for internal purposes, but whose existence may be of interest to the industrial property community (see paragraph 36 of document SCIT/SDWG/8/14). The International Bureau issued Circular C. SCIT 2644, dated November 15, 2007, which invited industrial property offices to provide information on the codes regarding patents, trademarks and industrial designs that should be included in the survey.

9. The SDWG, at its eighth session, noted the results of the 2006 Survey on Design of Industrial Property Offices' websites that had been prepared by the Patent Documentation Group (PDG). For the time being, the SDWG did not consider it necessary to revise the "Recommended Minimum Contents for Intellectual Property Offices' Websites", which is published in the WIPO Handbook. (See paragraphs 42 to 44 of document SCIT/SDWG/8/14.)

10. At the ninth session of the SDWG, in February 2008, the International Bureau informed of the completion of the WIPO Handbook contents in English, French and Spanish available at WIPO's website according to the contents, structure and guidelines adopted by the SDWG at its fifth session. (See paragraphs 71 to 74 of document SDWG/9/12.)

11. The International Bureau informed the SDWG at its ninth session that the Journal of Patent Associated Literature (JOPAL) project had been discontinued as from March 2008. Consequently, the International Bureau has removed the former item (c), i.e., the Journal of Patent Associated Literature (JOPAL), from the list given in the definition of Task No. 26. (See paragraphs 86 to 91 of document SCIT/SDWG/9/12.)

12. The SDWG, at its tenth session in November 2008, noted the oral report by the International Bureau relating to the progress made with regard to the user requirements for a new management system for the WIPO Handbook. The SDWG agreed to remove former item (d), i.e., "WIPO publications on electronic media containing IP information", from the list given in the definition of the Task. (See paragraphs 68 to 70 of document SCIT/SDWG/10/12.)

13. At its tenth session, the SDWG considered a survey conducted by the International Bureau on practices by IPOs regarding codes used for internal purposes or individual use. As requested by the SDWG, the International Bureau published the survey in Part 7 of the WIPO Handbook. (See paragraphs 40 to 44 of document SCIT/SDWG/10/12.)

Note:

** Task to be carried out by the Secretariat and to be reported on to the SDWG.

Task No. 30 Revision of WIPO Standard ST.10/C

I. RELEVANCE/SCOPE OF TASK

In order to improve the quality of patent family data and to avoid confusion in the presentation of priority application numbers, the Task Force considers in particular the need to:

- (a) Revise and update the Appendix to WIPO Standard ST.10/C.

The following revisions and updates of the Appendix to WIPO Standard ST.10/C should be considered:

- (i) a revision and update to cover all the member States of the Paris Convention;
- (ii) a revision and update to include the presentation of application numbers of both patents and utility models in the examples;
- (iii) a revision and update to include, in the examples, the presentation of application numbers assigned by receiving regional offices of a particular country in those cases where there is no uniform system established for assigning application numbers among the different receiving regional offices.

- (b) Revise the recommendation set out in WIPO Standard ST.10/C.

The following two recommendations should be considered to be added to the said Standard:

- (i) a recommendation to industrial property offices to comply with the Standard when presenting the application numbers of a patent document in the notification of the first filing and in the certificate of priority;
- (ii) a recommendation to industrial property offices to encourage and facilitate compliance, by applicants, with the Standard when providing the priority application number in subsequent filings.
- (c) In order to establish an ideal unified format for priority application numbers, during the second phase, that would be in harmony with recommended application numbers set out in WIPO Standard ST.13, the Task Force also considers the need to revise the recommendation set out in WIPO Standard ST.13.

The following two revisions should be considered:

- (i) a revision to facilitate industrial property offices' compliance with the Standard, taking into account requirements of industrial property offices such as amending of the total number of alphanumeric characters;

(ii) a revision to assure a more standardized presentation of application numbers.

II. TASK LEADER

The Japan Patent Office (JPO) is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Task Force will present, in the second phase (see paragraph V.5, below), a proposal on a unified format for priority application numbers for consideration by the SDWG. (See paragraphs 31 to 38 of document SCIT/SDWG/2/14, and paragraph 26 of document SCIT/SDWG/5/13.)

2. In accordance with the actions approved by the SDWG at its tenth session, the ST.10/C Task Force will present a proposal on the revision of WIPO Standard ST.10/C for consideration and approval by the SDWG at its eleventh session. After finalizing the said revision, the Task Force should prepare a questionnaire to survey IPOs regarding application numbers used. (See paragraphs 17 and 22 of document SCIT/SDWG/10/12, and paragraph V.17, below.)

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 30 and the ST.10/C Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 30 and the ST.10/C Task Force should be addressed to scit.mail@wipo.int.

V. BACKGROUND AND STATUS OF WORK

1. The necessity of revising WIPO Standard ST.10/C was proposed by the Japan Patent Office (JPO) at the Trilateral Working Group Meeting held in Washington, DC, in April 2001. This proposal was supported by both the EPO and the USPTO.

2. The proposal was made and supported at the first SDWG meeting in May 2001. (See paragraphs 34 and 35 of document SCIT/SDWG/1/9.)

3. The JPO submitted a project brief entitled "Project Brief of the Revision of ST.10/C" to the Secretariat on July 2, 2001. (See Annex to document SCIT/7/5.)

4. Task was created by the SCIT Plenary at its seventh session in June 2002. It was also agreed that a Task Force would be set up to discuss this issue. (See paragraphs 25 to 27 of document SCIT/7/17.)

5. At the second session of the SDWG in December 2002, it was agreed that the Task Force would implement a two-phase process; (i) the first phase consisting of a moderate and pragmatic solution; and (ii) a second phase with a standardized format solution. (See paragraphs 35 to 38 of document SCIT/SDWG/2/14.)
6. The International Bureau issued Circulars C. SCIT 2580 and 2581, dated April 4, 2003, which invited industrial property offices to provide updated information to the Appendix to WIPO Standard ST.10/C. The circulars were based on a letter and questionnaires prepared by the Task Force. The updated Appendix and the revised version of the Standard that was adopted by the SDWG on May 8, 2003 (see Task No. 31), were published in the 2003 WIPO *Handbook on Industrial Property Information and Documentation* CD-ROM and in the SCIT area of WIPO's website.
7. The Task Force presented a report on the work carried out at the third session of the SDWG in May 2003. (See paragraphs 16 to 19 of document SCIT/SDWG/3/9, and document SCIT/SDWG/3/2.)
8. On October 10, 2003, the Japan Patent Office, as Task Leader, submitted a proposal for the revision of WIPO Standard ST.10/C. The SDWG, at its fourth session in January 2004, adopted the said proposal and considered the first phase of the process for the revision of the Standard as completed. (See paragraphs 20 to 30 of document SCIT/SDWG/4/14, and document SCIT/SDWG/4/3.)
9. At the fourth session of the SDWG, it was suggested that the Task Force consider the impact of the revision of WIPO Standard ST.10/C on WIPO Standard ST.13 during the second phase in order to avoid inconsistent recommendations between these Standards.
10. At the Task Force meeting held during the fourth session of the SDWG, it was proposed to examine an appropriate numbering system for applications along with the second phase of the WIPO Standard ST.10/C revision and to include the revision of WIPO Standard ST.13 in the scope of Task No. 30. (See conclusion part of "Minutes of ST.10/C Task Force Meeting on January 28, 2004".)
11. The SDWG, at its fifth session, in November 2004, on the basis of a proposal presented by the Task Force, adopted a revision of WIPO Standard ST.10/C. (See paragraphs 27 to 31 of document SCIT/SDWG/5/13.)
12. The SDWG, at its fifth session, also approved a proposal by the Task Force to revise the description of Task No. 30. The new description included the revision of WIPO Standard ST.13 in the scope of the Task and a revised time frame for the completion of the work of the Task Force. (See paragraph 26 of document SCIT/SDWG/5/13.)
13. The SDWG, at its sixth session, in September 2005, considered a draft proposal, for the revision of WIPO Standard ST.13, on an application number prototype format that could be used for all modalities of industrial property rights. The SDWG accepted the offer from the Representative of the PDG to serve as a "user group" to add comments from the European commercial sector. (See paragraphs 12 to 18 of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/2.)

14. The SDWG, at its fifth and sixth sessions, agreed that a survey of IPOs would be undertaken by the International Bureau to determine their compliance with paragraph 12(a) of WIPO Standard ST.10/C. As a follow-up to this agreement, the SDWG, at its seventh (May/June 2006) and eighth (March 2007) sessions, considered a first and second version of the survey, which had been prepared by the International Bureau on the basis of the replies to Circulars C. SCIT 2619, dated January 31, 2006, and C. SCIT 2631, dated November 15, 2006. The SDWG, at the eighth session, requested the International Bureau to publish the survey in the WIPO Handbook. (See paragraphs 91 and 101 of document SCIT/SDWG/5/13; 19 and 70 of document SCIT/SDWG/6/11; 17 to 20 of document SDWG/7/9; and 19 and 20 of document SCIT/SDWG/8/14.)

15. The SDWG, at its seventh and eighth sessions, reviewed the proposal for the revision of WIPO Standard ST.13. The Working Group agreed on a group of items proposed by the Task Force and requested the Task Force to further discuss other items for their consideration at the following session. (See paragraphs 14 to 16 of document SCIT/SDWG/7/9, and 12 to 18 of SCIT/SDWG/8/14.)

16. The SDWG, at its ninth session, in February 2008, on the basis of a proposal presented by the Task Force, adopted a revision of WIPO Standard ST.13. Consideration should be given as to whether other WIPO Standards should be updated as a consequence of the said revision of WIPO Standard ST.13. The SDWG requested the International Bureau to maintain, in the WIPO Handbook, a list of industrial property right type codes, internal use codes (to be included in the nine-digit serial number) and control number (check digit) which are unique with regard to the application numbers used by an individual industrial property office. (See paragraphs 14 to 20 of document SCIT/SDWG/9/12.)

17. The SDWG, at its tenth session, in November 2008, agreed that the Task Force should first focus on finalizing the revision of WIPO Standard ST.10/C in regard to the recommendations concerning patents only. The preparation of similar recommendations regarding trademarks and industrial designs should be postponed. The SDWG also agreed that further discussions would be necessary at its next session with regard to the recommendations regarding Uniform Resource Identifiers (URIs) and the preparation of a questionnaire to survey IPOs on the application numbers used. (See paragraphs 15 to 22 of document SCIT/SDWG/10/12.)

18. With regard to the impact of the revision of WIPO Standard ST.13 (see paragraph 16, above) on other WIPO Standards, the SDWG, at its tenth session, agreed that no change in WIPO Standards ST.6 and ST.36 was necessary. The SDWG adopted a revision of paragraph 11 of WIPO Standard ST.10/C and agreed on a new Editorial Note to WIPO Standard ST.34. (See paragraphs 23, 24 and 38 of document SCIT/SDWG/10/12.)

Task No. 33 Ongoing revision of non-electronic WIPO Standards

I. RELEVANCE/SCOPE OF TASK

The SCIT Plenary, at its seventh session, decided, as a means of expediting the standards revision process, that requests for the revision of standards could be passed directly to the Task Leader, or to the SDWG. The revision of non-electronic standards is considered an ongoing Task.

II. TASK LEADER

The Secretariat is designated as the Task Leader. The SDWG will further consider the appointment of Task Leaders upon specific requests for the revision of standards.

III. PROPOSED ACTION WITH TIME FRAME

Where a specific request to revise a particular standard is passed directly to the Task Leader, and where possible, work would start immediately; otherwise, the Task Leader would refer the request to the next session of the SDWG.

IV. BACKGROUND AND STATUS OF WORK

1. Task was created by the SCIT Plenary, at its seventh session, in June 2002. (See paragraphs 69 to 72 of document SCIT/7/17.)
2. See Task No. 33/3 for revisions concerning WIPO Standard ST.3.
3. At the second session of the SDWG, in December 2002, the Korean Intellectual Property Office (KIPO) made a proposal to revise existing, or as necessary, create new WIPO Standards relating to trademarks. The SDWG agreed to establish a Trademark Standards Task Force with the mandate to prepare a project brief on the said proposal; KIPO was designated as Task Force Leader (see document SCIT/SDWG/2/4, and paragraphs 20 to 25 of document SCIT/SDWG/2/14). At its third session, in May 2003, the SDWG also agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force (see paragraph 43 of document SCIT/SDWG/3/9). At its fourth session, in January 2004, the SDWG reworded Task No. 20 and created Task No. 34 (see paragraphs 34 to 44 of document SCIT/SDWG/4/14, and document SCIT/SDWG/4/4).
4. On the basis of the initiatives presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004, the SDWG created Task No. 35 concerning the implementation of WIPO Standard ST.50, and Task No. 36 concerning the harmonization and identification of specific parts of patent documents. (See paragraphs 71 and 72 of document SCIT/SDWG/4/14.)

5. The SDWG, at its second session in December 2002, created Task No. 33/1 regarding the revision of WIPO Standard ST.80. At its fourth session in January 2004, the SDWG adopted the revision of WIPO Standard ST.80 and, as a consequence of this, a revision of WIPO Standard ST.9. Task No. 33/1 was considered completed at the fourth session of the SDWG. (See paragraphs 16 to 19 of document SCIT/SDWG/2/14, paragraphs 10 to 15 of SCIT/SDWG/3/9, and paragraphs 15 to 19 of SCIT/SDWG/4/14.)

6. The SDWG, at its fifth session in November 2004, create Task No. 33/2 regarding the revision of WIPO Standard ST.60. At its sixth session in September 2005, the SDWG adopted the revision of WIPO Standard ST.60, and considered Task No. 33/2 as completed. (See paragraphs 11 to 20 of document of SCIT/SDWG/5/13, and paragraph 63 to 67 and 70 of SCIT/SDWG/6/11.)

7. The SDWG, at its ninth session in February 2008, on the basis of a proposal presented by the European Patent Office, adopted a revision of WIPO Standard ST.9. (See paragraphs 36 to 39, and 75 of document SCIT/SDWG/9/12.)

8. The SDWG, at its tenth session in November 2008, on the basis of a proposal presented by the International Bureau, adopted a revision of WIPO Standard ST.60, and requested the ST.66 Task Force to consider the corresponding changes to WIPO Standard ST.66. (See paragraphs 60 to 62 of document SCIT/SDWG/10/12.)

Task No. 33/3 Ongoing revision of WIPO Standard ST.3

I. RELEVANCE/SCOPE OF TASK

1. In order to establish a more efficient procedure for the approval of changes in country names and two-letter codes approved by the International Organization for Standardization (ISO), the International Bureau was entrusted to request SCIT members to approve such changes by correspondence. In cases where no consensus could be reached in this manner, the matter should be brought to the attention of the SDWG for its consideration. (See paragraph 11 of document SCT/SDWG/2/14, and paragraph 14 of PCIPI/EXEC/XII/10.)
2. Other proposals for the revision of WIPO Standard ST.3 identified or received by the Secretariat will be presented for consideration by the SDWG.

II. TASK LEADER

The Secretariat is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

Task is of a continuous nature.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. WIPO Standard ST.3 is available at:
http://www.wipo.int/standards/en/part_03_standards.html.
2. Inquiries and requests relating to Task No. 33/3 should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. In order to keep WIPO Standard ST.3 aligned with International Standard ISO 3166-1, the International Bureau requested SCIT members to approve by correspondence proposed changes to certain country names and two-letter codes, as well as inclusions of new country names and their codes. These changes and inclusions of new entries, based on the corresponding announcements concerning them published in ISO 3166-1 Newsletters No.V-4, No.V-5, No.V-6, No.V-11 and No. V-12, were approved by consensus by SCIT members. (See Circulars C. SCIT 2573, dated February 28, 2003, C. SCIT 2629, dated August 30, 2006, and C. SCIT 2630, dated October 13, 2006.)
2. With regard to the announcement published in ISO 3166-1 Newsletters No.V-8 (see Circular C. SCIT 2583, dated August 21, 2003), no consensus could be reached by correspondence and the proposed change was presented for consideration by the SDWG at its fourth session in January 2004. As it was not possible, at the fourth session, to reach an

agreement regarding the revision proposed in Circular C. SCIT 2583, the International Bureau presented a new proposal that was adopted by the SDWG at its fifth session in November 2004. (See paragraphs 52 to 60 of document SCIT/SDWG/4/14; document SCIT/SDWG/5/6; and paragraph 55 of SCIT/SDWG/5/13.)

3. The SDWG, at its sixth session in September 2005, agreed to establish the ongoing revision of WIPO Standard ST.3 as a Task. (See paragraph 70, Task No. 33/3, of document SCIT/SDWG/6/11.)

4. The SDWG, at its fifth and sixth sessions, in November 2004, and September 2005, respectively, considered a proposal by the International Bureau regarding the establishment of a two-letter code to represent the Community Plant Variety Office (European Union) (CPVO) in WIPO Standard ST.3. At its sixth session, the SDWG adopted the code “QZ” to represent the CPVO, and revised paragraph 10 of WIPO Standard ST.3 accordingly. (See paragraphs 32 to 34 of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/4.)

5. The SDWG, at its sixth session, replaced the word “Industrial” with “Intellectual” in the entries of ARIPO in Annex A of WIPO Standard ST.3. (See paragraph 34(c) of document SCIT/SDWG/6/11, and document SCIT/SDWG/6/4.)

6. As requested by the SDWG at its seventh session in May/June 2006, the International Bureau sent, on June 23, 2006, a letter to the International Standard ISO 3166 Maintenance Agency recommending that the two-letter codes to be assigned to the new country names “Montenegro” and “Serbia” be chosen from those that had not been previously assigned, as had been the case with the code “CS” for “Serbia and Montenegro”.

7. The SDWG, at its eighth session in March 2007, adopted the new code “XN” to represent the “Nordic Patent Institute (NPI)”, and revised paragraph 10 of WIPO Standard ST.3 accordingly. The Standard was also amended in order to refer to the new edition of International Standard ISO 3166-1: 2006, and to include the new name of the “Benelux Office for Intellectual Property (BOIP)”. A new entry for “YU” was added to the list given in Annex B, Section 2, to the Standard. (See paragraphs 34 and 35 of document SCIT/SDWG/8/14.)

8. With regard to the announcement published in ISO 3166-1 Newsletter No. VI-2, concerning the short country name of the Republic of Moldova, the SDWG, at its tenth session in November 2008, agreed to keep the short country name “Republic of Moldova” in WIPO Standard ST.3. (See paragraph 32 of document SCIT/SDWG/10/12, and document SCIT/SDWG/10/4, as well as ISO 3166-1 Newsletter No. VI-4, which was published later in January 2009.)

Task No. 35 Prepare a questionnaire and carry out a survey on the implementation of WIPO Standard ST.50 and on the status of the correction procedures in the industrial property offices. Prepare a proposal regarding this matter for consideration by the SDWG.

I. RELEVANCE/SCOPE OF TASK

The Guidelines in WIPO Standard ST.50 aim at providing guidance to industrial property offices and other suppliers of patent information on how to issue corrections, alterations and supplements relating to patent information published in paper form or on machine-readable media, for the purpose of promoting an unambiguous and uniform presentation of such corrections, alterations and supplements. The PDG proposed to carry out a survey on the status of the correction procedures followed by industrial property offices with respect to published patent information.

II. TASK FORCE LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. In order to prepare a proposal, for consideration by the SDWG, on how to issue corrections, alterations and supplements relating to patent information, a new survey on the implementation of WIPO Standard ST.50 should take place in 2009. That survey should take into account possible changes to WIPO Standard ST.50 to reflect offices' experience with online Internet publication. (See paragraphs 24(c) and 54, Task No. 35, of document SCIT/SDWG/7/9.)

2. The results of the survey referred to in paragraph V.7, below, will be presented to the SDWG at its eleventh session in October 2009, for consideration.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 35 and the Correction Procedures Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. The survey is available in Part 7 of the WIPO *Handbook on Industrial Property Information and Documentation* at: *<http://www.wipo.int/standards/en/pdf/07-04-02.pdf>*.

3. Inquiries and requests relating to Task No. 35 and the Correction Procedures Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. The necessity of carrying out a survey relating to the implementation of WIPO Standard ST.50 was proposed by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
2. Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 71 to 75 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)
3. The SDWG, at its fifth session in November 2004, added the request on the preparation of a proposal to the title of the Task. (See paragraph 81 of document SCIT/SDWG/5/13.)
4. The Questionnaire on Correction Procedures in Patent Offices, which had been approved by the SDWG at its fifth session, was distributed to industrial property offices for completion along with Circular C. SCIT 2604, dated December 14, 2004. (See paragraphs 66 to 70 of document SCIT/SDWG/5/13.)
5. The SDWG, at its fifth session, agreed on the establishment of the Correction Procedures Task Force to analyze the replies to the questionnaire and prepare a proposal for consideration by the SDWG. (See paragraph 71 of document SCIT/SDWG/5/13.) The corresponding electronic forum for discussions among Task Force members was set up on June 2, 2005. At the sixth session of the SDWG in September 2005, the Task Leader gave an oral report on the status of the Task.
6. The SDWG, at its seventh session, in May/June 2006, considered the final version of the survey and approved the conclusions thereof. The SDWG also agreed that WIPO Standard ST.50 meets the needs of the offices and that no changes were recommended at that moment. A further review of the Standard should take place in 2009, and should take into account possible changes to WIPO Standard ST.50 to reflect the offices' experiences with online Internet publications. (See paragraphs 21 to 24, and 54, Task No. 35, of document SCIT/SDWG/7/9.)
7. On March 12, 2009, the International Bureau issued Circular C. SCIT 2663 inviting IPOs to participate in a new survey that had been prepared by the Correction Procedures Task Force. The Circular requested offices to provide information about their experiences (including online Internet publication), and compliance with WIPO Standard ST.50, as well as to consider if the current version of this Standard still met the needs of patent offices and patent information users.

Task No. 36 Prepare a questionnaire and carry out a survey in order to clarify the different practices by industrial property offices regarding the difficulties in citing specific parts of the description of the invention text in a patent document. Prepare a proposal regarding this matter for consideration by the SDWG

I. RELEVANCE/SCOPE OF TASK

Users of patent information encounter difficulties when they need to refer to citations and to locate specific parts of a patent document (e.g., when a patent document is available in electronic media, the identification of specific parts of the description text may become difficult if the document layout depends on the software settings of the users). This problem is related to the diverse forms of media on which patent documents are available.

II. TASK FORCE LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

The ST.36 Task Force will present its comments regarding the review referred to in paragraph V.8, below, for consideration by the SDWG at its eleventh session in October 2009. (See Task No. 38.)

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 36 and the Citation Practices Procedures Task Force, including the list of Task Force members, are available at:
<http://www.wipo.int/scit/en/taskfrce/>
Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 36 and the Citation Practices Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. The proposal to carry out a survey in order to clarify the different practices by industrial property offices regarding the harmonization and identification of specific parts of patent documents was presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
2. Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 76 to 79 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)
3. The SDWG, at its fifth session in November 2004, added the request on the preparation of a proposal to the title of the Task. (See paragraph 81 of document SCIT/SDWG/5/13.)
4. The Questionnaire on the Harmonization and Identification of the Parts of Patent Specifications, which had been approved by the SDWG at its fifth session, was distributed to industrial property offices for completion along with Circular C. SCIT 2605, dated December 14, 2004. (See paragraphs 72 and 73 of document SCIT/SDWG/5/13.)
5. The SDWG, at its fifth session, agreed on the establishment of the Citation Practices Task Force to analyze the replies to the questionnaire and prepare a proposal for consideration by the SDWG. (See paragraph 74 of document SCIT/SDWG/5/13.) The corresponding electronic forum for discussions among Task Force members was set up on June 2, 2005.
6. The Task Leader, at the sixth session of the SDWG in September 2005, gave an oral report on the status of the Task. A proposal by the Task Force regarding the Task was expected to be ready for the following session of the SDWG. (See paragraph 49 of document SCIT/SDWG/6/11.)
7. The SDWG, at its ninth session in February 2008, considered the Survey concerning Citation Practices in Patent Offices and decided to approve its publication in the WIPO Handbook. The SDWG also adopted the revision of the term "Citation" in the Glossary of Part 8 of the WIPO Handbook, and of WIPO Standard ST.14. The SDWG mandated the Task Force to develop a new extended survey questionnaire to further determine the citation practices of industrial property offices. (See paragraphs 27 to 34 of document SCIT/SDWG/9/12.)
8. The SDWG, at its ninth session, requested the ST.36 Task Force to review the points elaborated in paragraph 12 of document SCIT/SDWG/9/3, and take the necessary action. (See paragraph 35 of document SCIT/SDWG/9/12, and Task No. 38.)
9. The SDWG, at its tenth session in November 2008, considered and approved the publication of the extended survey concerning Citation Practices by Industrial Property Offices in Part 7 of the WIPO Handbook. (See paragraphs 45 to 48 of document SCIT/SDWG/10/12.)

Task No. 37 Revision of WIPO Standard ST.22

I. RELEVANCE/SCOPE OF TASK

The main objective of the Task is to prepare a proposal for revising and updating WIPO Standard ST.22. The SDWG also requested the Task Force:

(a) to examine the use of non-Latin based characters, so that the Standard could cover non-Latin character based languages at a later stage;

(b) to examine the optical character recognition (OCR) accuracy rate (currently better than 98.5%) to see if a higher accuracy rate should be specified;

(c) to take into consideration what font styles and font sizes should be recommended for optimizing readability, for screen presentation, and OCR.
(See document SCIT/SDWG/7/9, paragraphs 32 to 38.)

II. TASK LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Task Force will present a proposal for a questionnaire on the implementation and promotion of WIPO Standard ST.22 at the eleventh session of the SDWG in October 2009.

2. The revised Standard should be brought to the attention of applicants, offices, commercial information providers and patent attorneys. (See paragraphs 24 and 25 of document SCIT/SDWG/9/12.)

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 37 and the ST.22 Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 37 and the ST.22 Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. During the discussions at the World Intellectual Property Organization (WIPO) and the European Patent Office (EPO) Bilateral Technical Meeting, held in The Hague in September 2005, it was decided that, agreeing that most of the recommendations set out in WIPO Standard ST.22 (Recommendation for the Presentation of Patent Applications Typed in Optical Character Recognition (OCR) Format) were still valid, it was, however, necessary to revise and update the Standard. This revision would also be an opportunity to reformulate the Standard using modern information technology terminology.
2. Task was approved by the SDWG at its seventh session in May/June 2006. In addition, the SDWG agreed on the establishment of a Task Force to handle the revision. The Task Force started its discussions in July 2006. (See paragraphs 32 to 39 of document SCIT/SDWG/7/9.)
3. The SDWG, at its eighth session in March 2007, considered the proposal on the revision of WIPO Standard ST.22 presented by the ST.22 Task Force. The SDWG agreed to defer the adoption of the said revision in order to ensure harmonization with developments taking place in the “Trilateral Common Application Format” (CAF) project. The SDWG also instructed the Task Force to take into consideration issues which had not yet been considered in the proposed WIPO Standard ST.22. (See paragraphs 21 to 25 of document SCIT/SDWG/8/14.)
4. The Task Leader, at the ninth session of the SDWG in February 2008, gave an oral report on the status of the Task. (See paragraphs 22 to 26 of document SCIT/SDWG/9/12.)
5. The SDWG, at its tenth session in November 2008, adopted the revision of WIPO Standard ST.22 proposed by the Task Force. The new version of WIPO Standard ST.22 is in harmony with CAF. The SDWG requested the Task Force to prepare a revised questionnaire to survey IPOs on the use and implementation of WIPO Standard ST.22. This survey should be conducted not earlier than June 2010. (See paragraphs 25 to 30 of document SCIT/SDWG/10/12.)

Task No. 38 Ensure continuous revision and updating of WIPO Standard ST.36

I. RELEVANCE/SCOPE OF TASK

Task was created by the SDWG, at its eighth session in March 2007, during the discussion on the best method to ensure the synchronization of Annex F of the PCT Administrative Instructions (Part 7) and WIPO Standard ST.36. The SDWG agreed that (see paragraphs 58 and 60 of document SCIT/SDWG/8/14):

(a) any proposal to revise WIPO Standard ST.36 presented to the Secretariat will be forwarded directly to the ST.36 Task Force for consideration and approval;

(b) the ST.36 Task Force is temporarily authorized to adopt revisions of WIPO Standard ST.36;

(c) a proposal to revise WIPO Standard ST.36 will be forwarded to the SDWG for its consideration whenever a proposed revision becomes controversial, i.e., whenever it is not possible to reach consensus among the ST.36 Task Force members; and

(d) the ST.36 Task Force Leader will inform the SDWG of any revision of WIPO Standard ST.36 adopted by the Task Force at the next meeting of the SDWG.

II. TASK LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Task is of a continuous nature.

2. The Task Leader will inform the SDWG of any revision of WIPO Standard ST.36 adopted by the Task Force at the next session of the SDWG.

3. Revisions of Annex A (Model DTD:xx-patent-document.dtd) and Annex C (International Common Elements) to WIPO Standard ST.36 will be published twice per year, i.e., in March and September, if necessary. (See paragraph 37 of document SCIT/SDWG/10/12.)

4. The ST.36 Task Force will consider proposals by the Citation Practices Task Force and the need for the introduction of a new version of industry standard DTDs, such as mathml2.dtd in WIPO Standard ST.36. (See paragraph 39 of document SCIT/SDWG/10/12.)

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 38 and the ST.36 Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 38 and the ST.36 Task Force should be addressed to scit.mail@wipo.int.

V. BACKGROUND AND STATUS OF WORK

1. Task was created by the SDWG at its eighth session, as referred to in section I, above. In addition, the SDWG agreed on the establishment of a Task Force to handle the Task. The ST.36 Task Force started its discussions in August 2007. (See paragraphs 58 to 62 of document SCIT/SDWG/8/14.)

2. In October 2007, there was an informal meeting of the SDWG Task Forces dealing with XML issues, namely ST.36 Task Force, ST.66 Task Force, ST.86 Task Force and XML4IP Task Force. In February 2008, during the ninth session of the SDWG, the ST.36 Task Force held an informal meeting. Information on the meetings can be found in the area "Documentation" of each of the said Task Forces on the SDWG Task Forces web page at: <http://www.wipo.int/scit/en/taskfrce/>.

3. The ST.36 Task Force adopted a revision of WIPO Standard ST.36 on November 23, 2007, which was published on the Internet on January 15, 2008. The Task Leader, at the ninth session of the SDWG, presented document SCIT/SDWG/9/5, which contained a progress report on the work undertaken by the Task Force. (See paragraphs 40 to 43 of document SCIT/SDWG/9/12.)

4. In accordance with the request by the SDWG at its eighth session (see paragraph 62 of document SCIT/SDWG/8/14), the International Bureau, in its role as administrator of the PCT, at the ninth session of the SDWG, reported that it had considered the relationship between Annex F of the PCT Administrative Instructions and WIPO Standard ST.36, and concluded that it was premature to consider any change. Subsequent to this report by the International Bureau, the SDWG agreed that the issue of removing the XML technical details from Annex F and including a reference to WIPO Standard ST.36 in Annex F was pending on future developments as referred to in paragraph 43 of document SCIT/SDWG/9/12. (See paragraph 92, Task No. 38, of document SCIT/SDWG/9/12.)

5. The SDWG, at its ninth session, requested the ST.36 Task Force to consider updating WIPO Standard ST.36 as a consequence of the revision of WIPO Standard ST.13 and also in connection with a proposal made by the Citation Practices Task Force. (See paragraphs 20 and 35 of document SCIT/SDWG/9/12, and paragraph 12 of SCIT/SDWG/9/3.)

6. At the tenth session of the SDWG in November 2008, the Task Force Leader presented a progress report. The SDWG noted that new versions, 2.0, of Annexes A and C were adopted by the Task Force and that the revision of WIPO Standard ST.13 referred to in the previous paragraph did not impact on WIPO Standard ST.36. The SDWG also noted that the

ST.36 Task Force had adopted a new form for submitting a proposal, i.e., “Proposal For Revision (PFR) of WIPO Standard ST.36”. The PFR files which have been submitted and agreed on are available on the ST.36 Task Force’s website at:

<http://www.wipo.int/scit/en/taskfrce/st36/pfr-intro.html>.

Task No. 39 Ensure the necessary revisions and updates of WIPO Standard ST.66

I. RELEVANCE/SCOPE OF TASK

In accordance with the decision by the SDWG at its eighth session in March 2007 (see paragraph 56 of document SCIT/SDWG/8/14):

(a) any proposal to revise WIPO Standard ST.66 presented to the Secretariat will be forwarded directly to the ST.66 Task Force for consideration and approval;

(b) the ST.66 Task Force is temporarily authorized to adopt revisions of WIPO Standard ST.66;

(c) a proposal to revise WIPO Standard ST.66 will be forwarded to the SDWG for its consideration whenever a proposed revision becomes controversial, i.e., whenever it is not possible to reach consensus among the ST.66 Task Force members; and

(d) the ST.66 Task Force Leader will inform the SDWG of any revision of WIPO Standard ST.66 adopted by the Task Force at the next meeting of the SDWG.

II. TASK LEADER

The International Bureau, which will work in collaboration with the Office for Harmonization in the Internal Market (Trade Marks and Designs) (OHIM), is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Task is of a continuous nature.

2. The Task Leader will inform the SDWG of any revision of WIPO Standard ST.66 adopted by the Task Force at the next session of the SDWG. (See paragraph 56 of document SCIT/SDWG/8/14.)

3. The Task Leader will report on the discussions by the Task Force on the issues referred to in paragraph V.4 and V.5, below, at the eleventh session of the SDWG.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 39 and the ST.66 Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 39 and the ST.66 Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Task was created by the SDWG, at its eighth session, during the discussion for the adoption of the new WIPO Standard ST.66. In addition, the SDWG agreed on the establishment of a Task Force to handle the Task. The ST.66 Task Force started its discussions in May 2007. (See paragraph 56 of document SCIT/SDWG/8/14.)
2. In June 2007, there was an informal meeting of the ST.66 and ST.86 Task Forces. In October 2007, there was another informal meeting of the SDWG Task Forces dealing with XML issues, namely ST.36 Task Force, ST.66 Task Force, ST.86 Task Force and XML4IP Task Force. Information on the meetings can be found in the area “Documentation” of each of the said Task Forces on the SDWG Task Forces web page at:
<http://www.wipo.int/scit/en/taskfrce/>.
3. The ST.66 Task Force adopted a revision of WIPO Standard ST.66 on December 3, 2007, which was published in English, French and Spanish on the Internet on December 19, 2007. The Task Leader, at the ninth session of the SDWG in February 2008, presented document SCIT/SDWG/9/6, which contained a progress report on the work undertaken by the Task Force. (See paragraphs 44 to 46 of document SCIT/SDWG/9/12.)
4. The SDWG, at its ninth session, requested the ST.66 Task Force to consider updating WIPO Standard ST.66 as a consequence of the revision of WIPO Standard ST.13. (See paragraph 20 of document SCIT/SDWG/9/12.)
5. The SDWG, at its tenth session, requested the ST.66 Task Force to consider the corresponding changes to WIPO Standard ST.66 as a result of the revision of WIPO Standard ST.60. (See paragraph 62 of document SCIT/SDWG/10/12.)

Task No. 41 Prepare a proposal for a dictionary of International Common Elements (ICEs), and model XML schemas and DTDs to be used for patents, trademarks and industrial designs

I. RELEVANCE/SCOPE OF TASK

1. The need to establish a set of International Common Elements (ICEs) for patents, trademarks, and industrial designs was highlighted, at the eighth session of the SDWG in March 2007, during a discussion on methods to ensure harmony among XML resources for all three types of industrial property sufficient for the needs of WIPO's Member States. (See paragraphs 63 and 64 of document SCIT/SDWG/8/14.)

2. The SDWG, at its eighth session, agreed to recommend to the SCIT Plenary that harmonization in the field of industrial property information be included in the SCIT strategic plan, e.g., XML technology. The SDWG also requested the SCIT Plenary to consider the review of a change management procedure for WIPO Standards where XML elements were concerned and to define a method for the management of such changes with respect to related procedures (e.g., WIPO Standard ST.36 and Annex F).

II. TASK LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. Time frame and action plan will be discussed by the XML4IP Task Force. (See paragraph 55 of document SCIT/SDWG/9/12, and minutes of the informal meeting of the Task Force held in February 2008, that is referred to in paragraph V.2, below.)

2. The Task Leader will present a progress report on the work undertaken by the Task Force at the eleventh session of the SDWG.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 41 and the XML4IP Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 41 and the XML4IP Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Task was created by the SDWG, at its eighth session, after the adoption of the new WIPO Standard ST.66, and following the discussion referred to in section I.1, above. In addition, the SDWG agreed on the establishment of a Task Force to handle the Task. The XML4IP Task Force was set up in May 2007, but it has not yet started substantive discussions, except for the meeting referred to in the following paragraph. (See paragraphs 63 to 66 of document SCIT/SDWG/8/14.)
2. In October 2007, there was an informal meeting of the SDWG Task Forces dealing with XML issues, namely ST.36 Task Force, ST.66 Task Force, ST.86 Task Force and XML4IP Task Force. In February 2008, during the ninth session of the SDWG, the XML4IP Task Force held an informal meeting. Information on the meetings can be found in the area “Documentation” of each of the said Task Forces on the SDWG Task Forces web page at: <http://www.wipo.int/scit/en/taskfrce/>.
3. At the ninth session of the SDWG, the Task Leader reported on the XML4IP Task Force’s activities to prepare a proposal to create a dictionary of Global ICEs, and model XML schemas and DTDs to be used for patents, trademarks and industrial designs. (See paragraphs 52 to 55 of document SCIT/SDWG/9/12.)
4. The SDWG, at its ninth session, requested the XML4IP Task Force to consider the new version of WIPO Standard ST.13 in its discussions. (See paragraph 20 of document SCIT/SDWG/9/12.)
5. During the tenth session of the SDWG held in November 2008, the XML4IP Task Force held an informal meeting. Information on the meeting can be found on the Task Force’s page at: <http://www.wipo.int/scit/en/taskfrce/xml4ip/background.htm>.

Task No. 42 Ensure the necessary revisions and updates of WIPO Standard ST.86

I. RELEVANCE/SCOPE OF TASK

In accordance with the decision by the SDWG at its ninth session in February 2008 (see paragraph 50 of document SCIT/SDWG/9/12):

(a) any proposal to revise WIPO Standard ST.86 presented to the Secretariat will be forwarded directly to the ST.86 Task Force for consideration and approval;

(b) the ST.86 Task Force is temporarily authorized to adopt revisions of WIPO Standard ST.86;

(c) a proposal to revise WIPO Standard ST.86 will be forwarded to the SDWG for its consideration whenever a proposed revision becomes controversial, i.e., whenever it is not possible to reach consensus among the ST.86 Task Force members; and

(d) the ST.86 Task Force Leader will inform the SDWG of any revision of WIPO Standard ST.86 adopted by the Task Force at the next meeting of the SDWG.

II. TASK LEADER

The International Bureau is designated as the Task Leader.

III. PROPOSED ACTION WITH TIME FRAME

1. The Task is of a continuous nature.

2. The Task Leader will inform the SDWG of any revision of WIPO Standard ST.86 adopted by the Task Force at the next session of the SDWG. (See paragraph 50 of document SCIT/SDWG/10/12.)

3. The Task Leader will report on the discussions by the Task Force on the issue referred to in paragraph V.2, below, at the eleventh session of the SDWG.

IV. WEB PAGES AND CONTACT FOR INFORMATION

1. Reference and working documents related to Task No. 42 and the ST.86 Task Force, including the list of Task Force members, are available at:

<http://www.wipo.int/scit/en/taskfrce/>

Access to the discussions of the Task Force is restricted to its members only.

2. Inquiries and requests relating to Task No. 42 and the ST.86 Task Force should be addressed to *scit.mail@wipo.int*.

V. BACKGROUND AND STATUS OF WORK

1. Task was created by the SDWG, at its ninth session, during the discussion for the adoption of the new WIPO Standard ST.86. In addition, the SDWG agreed that the Task should be handled by the ST.86 Task Force, which had been created to prepare a proposal for the new WIPO Standard ST.86. (See paragraph 50 of document SCIT/SDWG/9/12.)

2. The SDWG, at its ninth session in February 2008, requested the ST.86 Task Force to consider updating WIPO Standard ST.86 as a consequence of the revision of WIPO Standard ST.13. (See paragraph 20 of document SCIT/SDWG/9/12.)

[Annex II follows]

ANNEX II

SCIT/SDWG TASK FORCES

The SCIT/SDWG Task Forces are the following:

- Annual Technical Reports (ATRs) Task Force
- Citation Practices Task Force
- Correction Procedures Task Force
- P-Docs Task Force
- Renewal of the WIPO Handbook Task Force
- ST.10/C Task Force
- ST.22 Task Force
- ST.36 Task Force
- ST.66 Task Force
- ST.86 Task Force
- Trademark Standards Task Force
- XML4IP Task Force

1. ATRs Task Force

(a) The ATRs Task Force is responsible, within the framework of Task No. 24, for the discussion and preparation of a proposal to clarify the objectives of the ATRs and the target users of the ATRs. Once this has been achieved, the Task Force should prepare a proposal to revise and update the current recommended contents of the ATRs. (See paragraphs 58 to 62 of document SCIT/SDWG/6/11).

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskforce/atrs/atr_members.pdf.

(c) The International Bureau is designated as the Task Leader.

2. Citation Practices Task Force

(a) The Citation Practices Task Force is responsible for carrying out Task No. 36: Prepare a questionnaire and carry out a survey in order to clarify the different practices by industrial property offices regarding the difficulties in citing specific parts of the description of the invention text in a patent document; prepare a proposal regarding this matter for consideration by the SDWG.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/citation_practices/citation_practices.pdf.

(c) The International Bureau is designated as the Task Leader.

3.. Correction Procedures Task Force

(a) The Correction Procedures Task Force is responsible for carrying out Task No. 35: Prepare a questionnaire and carry out a survey on the implementation of WIPO Standard ST.50 and on the status of the correction procedures in the industrial property offices; prepare a proposal regarding this matter for consideration by the SDWG.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/correction_procedures/correction_procedures.pdf.

(c) The International Bureau is designated as the Task Leader.

4. P-Docs Task Force

(a) The P-Docs Task Force is responsible for carrying out Task No. 15: Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: <http://www.wipo.int/scit/en/taskfrce/pdocs/pdocs.pdf>.

(c) The International Bureau is designated as the Task Leader.

5. Renewal of the WIPO Handbook Task Force

(a) The Renewal of the WIPO Handbook Task Force is responsible, within the framework of Task No. 26, for the discussion and preparation of a proposal to renew the contents of the WIPO *Handbook on Industrial Property Information and Documentation* and its publication and maintenance procedures as described in document SCIT/SDWG/4/5. (See paragraphs 45 to 51 of document SCIT/SDWG/4/14.)

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: <http://www.wipo.int/scit/en/taskfrce/handbook/handbook.pdf>.

(c) The International Bureau is designated as the Task Leader.

6. ST.10/C Task Force

(a) The ST.10/C Task Force is responsible for carrying out Task No. 30: Revision of WIPO Standard ST.10/C.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/st10c/st10c_contacts.pdf.

(c) The Japan Patent Office (JPO) is designated as the Task Leader.

7. ST.22 Task Force

(a) The ST.22 Task Force is responsible for carrying out Task No. 37: Revision of WIPO Standard ST.22.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/st22/st22_contacts.pdf.

(c) The International Bureau is designated as the Task Leader.

8.. ST.36 Task Force

(a) The ST.36 Task Force is responsible for carrying Task No. 38: Ensure continuous revision and updating of WIPO Standard ST.36.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at:
http://www.wipo.int/scit/en/taskfrc/st36/st36_contacts.pdf.

(c) The International Bureau is designated as the Task Leader.

9. ST.66 Task Force

(a) The ST.66 Task Force is responsible for carrying Task No. 39: Ensure the necessary revisions and updates of WIPO Standard ST.66.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at:
http://www.wipo.int/scit/en/taskfrc/st66/st66_contacts.pdf.

(c) The International Bureau is designated as the Task Leader.

10. ST.86 Task Force

(a) The ST.86 Task Force is responsible for carrying out Task No. 40: Prepare a standard for the processing of industrial design information using XML.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at:
http://www.wipo.int/scit/en/taskfrc/st86/st86_contacts.pdf.

(c) The International Bureau is designated as the Task Leader.

11. Trademark Standards Task Force

(a) At its second session held in December 2002, the SDWG discussed a proposal by the Korean Intellectual Property Office (KIPO) to revise existing or, as necessary, create new WIPO standards relating to trademarks. The SDWG agreed to establish the Trademark Standards Task Force with the responsibility of preparing a detailed project brief elaborating the objectives of the task to be created, a clear description of the need for each proposed standard and of the expected benefits of each proposed standard, as well as a prioritization of the list of proposed standards. (See paragraphs 20 to 25 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/4.)

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/trademarks/trademark_contacts.pdf.

(c) The Korean Intellectual Property Office (KIPO) is designated as the Task Leader.

12. XML4IP Task Force

(a) The XML4IP Task Force is responsible for carrying out Task No. 41: Prepare a proposal for a dictionary of International Common Elements (ICEs), and model XML schemas and DTDs to be used for patents, trademarks and industrial designs.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated their representatives. The membership list can be found at: http://www.wipo.int/scit/en/taskfrce/xml4ip/xml4ip_contacts.pdf.

(c) The International Bureau is designated as the Task Leader.

[End of Annex II and of document]