ANNEX VII

PROVISIONAL SCIT WORK PROGRAM FOR THE 2000-01 BIENNIUM

approved by the Standing Committee on Information Technologies
at its fourth Plenary session on December 10, 1999

I.	Tasks relating to WIPONET			
Task No.	Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
1*	Monitor the establishment and operation of the WIPO Global Information Network and review the Quality of Service (QoS) provided via WIPONET-based services	IIWG	8	
2	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices	ISWG		
3*	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access	IB		
4*	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications	IB		

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Notes: The Tasks indicated by an asterisk are considered of urgent priority.
IB: International Bureau
TF: Task Force
IIWG: Information Infrastructure Working Group
SDWG: Standards and Documentation Working Group
ISWG: Information Security Working Group
ITSIP: Information Technology Strategic Implementation Plan

	II.	Tasks relating to IPO automation			
Task No.		Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
5*		Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices	IB		
6*		Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing of patent information	IB		
7		Monitor the changeover to electronic data carriers and update the Statement of Principles and technical guidelines as necessary	SDWG		SCIT P 6/99
8		Elaborate an International Standard Application Format	TF		

	III. Tasks relating to WIPONET applications (A) IPDL Project			
Task No.	Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
9*	Monitor functionality and operations of the Intellectual Property Digital Libraries project	IB	9	
10*	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries	SDWG		
11	Develop reference resources useful for intellectual property offices to be made available on the network	IB		
12	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems	SDWG		
	III. Tasks relating to WIPONET applications (B) Electronic filing			
13*	Prepare a draft technical standard for electronic filing, processing and storage of patent applications	TF		SCIT P 8/99
14*	Monitor the development of electronic filing of patent and trademark applications and provide developing countries with technical assistance in this area	SDWG		
15	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes	SDWG		

III.	Task relating to WIPONET applications			
(C) Worldwide Academy				
Task No.	Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
16	Monitor activities to be undertaken to gradually meet the IT requirements of the WIPO Academy Distance Learning Program	IB	13	

IV.	Tasks relating to standardization efforts			
Task No.	Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
17*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40 [ST. 33 and ST.35 completed]	TF & SDWG		SCIT P 2/98
18*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting	SDWG		
19	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM	SDWG		
20	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	SDWG		
21	Monitor and participate in relevant Internet and information technology standard-setting bodies	IB		
22	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how a patent document should be uniquely identified	SDWG		SCIT P 5/99

V.	Tasks relating to other service activities supported by intellectual property offices			
Task No.	Description	Assigned to	Project No. of ITSIP on which Task is based	No. of SCIT Project File related to Task
23	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database	SDWG		
24	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)	IB		
25	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM	IB		
26	Report on activities of WIPO in respect of: (a) updating the Handbook on Industrial Property Information and Documentation (b) the collection of Industrial Property Statistics (c) the Journal of Patent Associated Literature (JOPAL) (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)	IB		
27	Monitor the progress of activities carried out to implement the Classification Automated Information System (CLAIMS) in accordance with Project 12 of the IT Strategic Implementation Plan	IB		
28	Update the Survey of the Grant and Publication of SPCs and make it available through WIPO's Web site	IB		

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