WIPO

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WORLD INTELLECTUAL PROPERTY ORGANIZATION
GENEVA

STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

PLENARY
Fourth Session
Geneva, December 6 to 10, 1999

SCIT WORK PROGRAM FOR THE 2000-01 BIENNIUM

Document prepared by the International Bureau

1.   The IT Strategic Implementation Plan, which was sent out by Circular SCIT 2469, dated September 24, 1999 (or 2472 in the French and Spanish languages), contains the strategic initiatives of WIPO's core business processes for the period 1999 to 2003. The SCIT Work Program for the years 2000-01 should reflect the individual tasks for implementing the priority initiatives and which are relevant to the scope of competence of the SCIT.

2.   In addition, the new SCIT Work Program should contain those tasks which form part of the current Work Program of the Standing Committee (adopted by the SCIT at its second Plenary session on February 12, 1999) and are of such importance that they qualify to be carried over into the new millennium.

3.   The International Bureau has prepared, for consideration by the Plenary, a draft SCIT Work Program which is given in Annex 1 to this document. The principle of grouping the Tasks in accordance with their objectives, as introduced by the SCIT Plenary at its second session, has been maintained when drafting the new Work Program.

Although the SCIT Plenary has not yet agreed on the priority projects of the IT Strategic Implementation Plan, the IB has made a preliminary selection of some of the activities resulting from that Plan for inclusion in the Work Program of the Standing Committee. As a consequence, the IB included some new tasks in the SCIT Work Program, or modified existing tasks, in order to reflect the responsibilities of the SCIT with respect to the initiatives outlined in the said IT Strategic Implementation Plan; those tasks are marked in the first or second columns of Annex 1. It is understood that this draft Work Program needs further review on the basis of the conlusions expected to be reached under agenda Item 4 of the SCIT Plenary session (IT Strategic Plan) in December 1999.

4.   A list of those Tasks of the current Work Program which have not been dealt with in past years and which, in the view of the International Bureau, do not have sufficient relevance to be included in the Work Program for the next biennium is contained in Annex 2 to this document. Annex 2 also contains some Tasks from the current Work Program for which future work will be part of specific projects included in the SCIT IT Strategic Implementation Plan. These Tasks, in the view of the IB, should not be included in the new Work Program to avoid unnecessary duplication.

> 5.   *The SCIT Plenary is invited to discuss the enclosed draft and adopt the SCIT Work Program for the 2000-01 biennium.*

[Annexes follow]

ANNEX 1

SCIT WORK PROGRAM FOR THE 2000-01 BIENNIUM

Draft prepared by the International Bureau

I.	Tasks relating to WIPONET		
Task No.	Description	Assigned to	Old Task No.
1*	Monitor the establishment and operation of the WIPO Global Information Network and review the Quality of Service (QoS) provided via WIPO NET-based services *(Task modified in accordance with Project 8 of the IT Strategic Implementation Plan)*	IIWG	22
2	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices	ISWG	28
3*	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access	IB	24
4	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications	IB	29

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Notes: The Tasks indicated by an asterisk are considered of urgent priority.
  IB: International Bureau
  TF: Task Force
  IIWG: Information Infrastructure Working Group
  SDWG: Standards and Documentation Working Group
  ISWG: Information Security Working Group

II.	Tasks relating to IPO automation		
Task No.	Description	Assigned to	Old Task No.
5*	Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices	IB	23
6*	Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing of patent information	IB	31
7	Monitor the changeover to electronic data carriers and update technical guidelines as necessary	SDWG	1
8	Study the use of optical disc systems as mass storage media for industrial property information and collect information concerning the stability in the long term of digital optical discs and the security of supply of information recorded thereon	SDWG	8, 9
9	Elaborate an International Standard Application Format	TF	38

III.	Tasks relating to WIPONET applications		
	(A) IPDL Project		
Task No.	Description	Assigned to	Old Task No.
10*	Monitor functionality and operations of the Intellectual Property Digital Libraries project *(Task modified in accordance with Project 9 of the IT Strategic Implementation Plan)*	IB	30
11*	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries	SDWG	4
12	Develop reference resources useful for intellectual property offices to be made available on the network	IB	32
13	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems	SDWG	41
III.	Tasks relating to WIPONET applications		
	(B) Electronic filing		
14*	Prepare a draft technical standard for electronic filing, processing and storage of patent applications	TF	37
15*	Monitor the development of electronic filing of patent and trademark applications and, where appropriate, elaborate a WIPO standard, and provide developing countries with technical assistance in this area	SDWG	10
16	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes	SDWG	16

III. Task relating to WIPONET applications (C) Worldwide Academy			
Task No.	Description	Assigned to	Old Task No.
17	Monitor activities to be undertaken to gradually meet the IT requirements of the WIPO Academy Distance Learning Program *(Task modified in accordance with Project 13 of the IT Strategic Implementation Plan)*	IB	33

IV. Tasks relating to standardization efforts			
Task No.	Description	Assigned to	Old Task No.
18*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.35 and ST.40	SDWG	6
19*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting	SDWG	11
20	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM	SDWG	2
21	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	SDWG	14
22	Monitor and participate in relevant Internet and information technology standard-setting bodies	IB	36
23	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how a patent document should be uniquely identified	SDWG	39
24	Investigate whether provisions on how to cite industrial property documents other than patent documents, such as industrial design documents, should be given under Standard ST.14	SDWG	40

V.	Tasks relating to other service activities supported by intellectual property offices		
Task No.	Description	Assigned to	Old Task No.
25	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database	SDWG	3
26	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)	IB	18
27	Monitor the development of, and report to the appropriate body on, WIPO publications on CD -ROM	IB	19
28	Report on activities of WIPO in respect of: (a) updating the Handbook on Industrial Property Information and Documentation (b) the collection of Industrial Property Statistics (c) the Journal of Patent Associated Literature (JOPAL) (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)	IB	20
29 *(New task)*	Monitor the progress of activities carried out to implement the Classification Automated Information System (CLAIMS) in accordance with Project 12 of the IT Strategic Implementation Plan	IB	
30 *(New task; action request-ed by the PDG)*	Update the Survey of the Grant and Publication of SPCs and make it available through WIPO's Web site	IB	

[Annex 2 follows]

Tasks proposed <u>not</u> to be carried over to the Work Program for the years 2000-2001

Old Task No.	Description	Reason for elimination
5	Elaborate a WIPO standard which provides guidance to industrial property offices for issuing, in machine-readable form, industrial property gazettes and other similar publications	Task became obsolete due to technological developments.
12	Promote the exchange of information related to the development of automation of trademark information	Regularly handled through the agenda item "Exchange of information…" of SCIT Plenary sessions.
13	Elaborate a WIPO Standard for the electronic exchange between offices of information relating to trademark applications and registrations	Part of IT Strategic Implementation Plan (Project 8)
15	Prepare minimum technical standards for trademark search systems online or on CD-ROM	Part of IT Strategic Implementation Plan (Projects 9 & 2)
17	Study the practical questions associated with downloading in the context of library use	Task became obsolete due to technological developments.
21	Update the study relating to the provision by an industrial property office of a Web site and conduct a survey of the intentions of industrial property offices in respect of making searchable industrial property information available on the Internet	Task covered by another activity (see paragraphs 30 & 31 of SCIT/2/8 and agenda item 6 of SCIT/WG/2/1).
25	Elaborate new standards, when necessary, for the exchange of intellectual property data on the network	To be replaced by individual tasks regarding specific standards.
26	Recommend a coordinated information dissemination policy regarding intellectual property information on the network	Part of IT Strategic Implementation Plan (Project 8)

Old Task No.	Description	Reason for elimination
27	Identify technical issues in relation to the exchange of unpublished data and undertake pilot projects to find viable technical solutions	Part of IT Strategic Implementation Plan (Project 9)
34	Undertake pilot projects to issue Internet-based communication tools for task forces and for adoption of a meeting report	Applied by the International Bureau

[End of Annex 2 and of document]