

# WIPO



SCIT/2/7

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**WORLD INTELLECTUAL PROPERTY ORGANIZATION**  
GENEVA

## **STANDING COMMITTEE ON INFORMATION TECHNOLOGIES**

### **PLENARY Second Session**

**Geneva, February 8 to 12, 1999**

#### **DRAFT SUMMARY OF DISCUSSIONS BY THE CHAIR**

##### **REPORT OF SCIT/1**

1. The Plenary adopted the draft report of its first session, document SCIT/1/7 Prov., with a few amendments. The final report, document SCIT/1/7, will be posted on WIPO's Web site and mailed to Member States, member organizations and observers.

##### **FIRST SESSION OF THE SCIT WORKING GROUPS (Document SCIT/WG/1/12)**

2. The Plenary noted the report of the first session of the SCIT Working Groups and reviewed the decisions taken and recommendations made by them at their November meeting, and reached the following conclusions:

##### Revision of WIPO Standard ST.14 (Project SCIT P 1/98 and Document SCIT/WG/1/7)

3. The Plenary agreed to adopt the revised WIPO Standard ST.14, as presented by the Standards and Documentation Working Group (SDWG) within the scope of Task Nos. 7(a) and (b) and to request industrial property offices to apply the provisions of the revised Standard as from April 1, 1999. The revised Standard ST.14 is reproduced as an Annex to the SCIT/2 report. Finally, the Plenary agreed to consider Task No. 7 of the SCIT Work Program completed.

4. The Plenary agreed to create three new Tasks as proposed by the SDWG during its first meeting (see document SCIT/WG/1/12, paragraphs 28 and 44), to assign them to the SDWG and to include them in the revised SCIT Work Program (see Task Nos. 39 to 41).

Revision of WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40  
(Project SCIT P 2/98)

5. The International Bureau reported that the revised version of WIPO Standard ST.33 had been issued to offices in December 1998 for approval. In accordance with the direction given by the SDWG, as no comments to the contrary had been received, the revised version was now considered approved. The effective date of use of the revised version of the standard would be determined in consultation with interested offices and would be notified in a circular letter to be issued by the International Bureau.

WIPO GLOBAL INFORMATION NETWORK  
(Document SCIT/2/2)

6. The Plenary noted progress concerning the development of the Global Information Network Request for Proposals (RFP). The Member States engaged in a brief discussion of the RFP status, the revised timelines, and certain technical details related to RFP requirements. The International Bureau reiterated that this RFP covered only the first, most basic phase of implementation, i.e., the extension of public Internet connectivity to each intellectual property office, and the implementation of a Global Information Network backbone. The public Internet connectivity would exhibit the characteristics of a Virtual Private Network through its security features, and the backbone would provide improved international connectivity for all offices. The Secretariat briefly mentioned that later phases of the WIPONET Program would cover connectivity enhancements and extensions, as well as further development related to the Intellectual Property Digital Libraries Program.

7. In addition, the Plenary took note of the current set of milestones for the RFP, and discussed some of the factors that had delayed the release. These factors included a desire on the part of the Secretariat for further coordination with other WIPO projects, and the necessity of carefully planning implementation details to avoid unnecessary cost.

8. The International Bureau stated that the electronic mail systems (as well as other basic systems) proposed in the RFP would be of commercial quality, suitably scaled for the anticipated needs of the project. The Secretariat also announced that DVD-ROM drives would be provided in each machine installed under the RFP.

9. The Plenary agreed to request the International Bureau to produce a document outlining technical details needed by the Member States to coordinate their internal networks with WIPONET. This document should be prepared as soon as technical specifications were available from the successful vendors. The Plenary noted that it considered the International Bureau's RFP timelines to be challenging and proposed that the International Bureau proceed in an expeditious yet thorough manner to achieve these goals. In other matters, the Secretariat informed the Plenary that working documents and reports requested by the SCIT Working Groups would be made available at the next Working Groups meeting, rather than at the SCIT Plenary session.

#### INTELLECTUAL PROPERTY DIGITAL LIBRARIES (IPDL) PROJECT (Document SCIT/2/3)

10. Presentations were given by the EPO of the esp@cenet service and by the International Bureau of the latest developments to the WIPO IPDL. The latter focussed on the Madrid Express Database which would give free public Internet access to a subset of Madrid data and would shortly go live. (For more details of the contents of the database see <http://ipdl.wipo.int>).

11. The Plenary discussed the proposals in respect of the future directions for IPDL development as outlined in document SCIT/2/3 and decided as follows:

(a) Dataset

The proposal to capture the backfile of PCT applications in character-coded form to support full-text searching should be explored. In doing so, the International Bureau should, however, consider the alternatives to full OCR of the backfile that might be achieved by drawing on the current availability of a subset of the PCT applications in character-coded form at the EPO and of US equivalents for 40% of the PCT cases. The Plenary considered that although duplication of datasets was not necessarily undesirable, cooperation rather than competition should be the main theme and, of course, resource constraints should not be overlooked.

(b) Language Coverage

The need for language interface options to IPDL services in each of the United Nations languages was agreed. Pilot project activity should be initiated by the International Bureau in respect of the Arabic, Chinese, Russian and Spanish languages.

(c) Functionality

The current variations in the levels of functionality in the database services provided by intellectual property offices were noted together with the reference to evaluation of additional facilities including the possible extension of the INPI natural language system

for support of search and classification using the IPC. While recognizing the relevance of differences in functionality depending on the type of user community addressed, the Plenary raised a note of caution and requested that the points raised in (a) above in respect of Dataset should equally apply when considering functionality enhancements.

(d) Manpower Resourcing

The Plenary discussed the possible participation of the private sector. While agreeing in principle to the use of outsourcing to develop additional functionality (e.g., facilities to support natural language searching), it was felt that there was a need for a clear definition of the private sector's role. The question of public responsibility and the role of Government in providing public access to intellectual property information and that of commercial providers needed to be addressed. In this respect, there was a need first of all for strategic planning to, e.g., more clearly define the target audiences and the services to be provided and, as such, to better direct the IPDL and other IT developments (see paragraphs 26 to 28, below).

#### EXCHANGE OF INFORMATION ON PROGRESS IN THE FIELD OF INFORMATION TECHNOLOGIES

12. The Plenary noted, with gratitude, presentations by the Delegations of Japan, the United States of America and the International Bureau on the Trilateral Web Site, Trilateral Data Exchange Standards and the PCT Automation Support System, respectively. The Delegation of Singapore informed the meeting of its Protein Patent Query System, a free Web-based pilot service jointly offered by the I.P. Office and a contractor.

#### MONITOR THE CHANGEOVER TO ELECTRONIC DATA CARRIERS AND UPDATE TECHNICAL GUIDELINES AS NECESSARY (Task No. 1)

13. The Secretariat introduced the item with reference to the "Statement of Principles concerning the Changeover to Electronic Data Carriers for the Exchange of Patent Documents" (Part 8.4 of the *Handbook on Industrial Property Information and Documentation*) which was determined under the Permanent Committee on Industrial Property Information (PCIPI) in 1995. The current SCIT task allowed for update reports to be given by offices in respect of their use of electronic media for exchange purposes.

14. The Delegations of the United States of America and the EPO gave presentations detailing planned changes in their current use of CD-ROM for exchange use. The information provided included the proposed future use of DVD-ROM and the migration of EPO products to the MIMOSA platform. Information was also given in respect of related data format changes and (in the case of the US) the impact of publication cycle changes on the volume and timing of paper distribution from April 1998. The Delegation of the United States of America also informed the meeting that with effect from January 1, 2000, all exchange would be in electronic form, i.e., there would be no paper or microfiche distribution. The Delegation of the EPO reported that the move of national ESPACE CD-ROM products to the

MIMOSA platform was dependent on the request of the national office. Copies of the presentations will be made available on the Information Technologies (SCIT) area of the WIPO Web site (<http://www.wipo.int>) under the heading "SCIT Documentation."

15. The Plenary noted the move to carriers other than facsimile image CD-ROM which was the media on which the current technical guidelines provided as an appendix to the Statement of Principles were based. There was now an urgent need to update the guidelines to include both mixed-mode CD-ROM and DVD-ROM media.

16. The Secretariat reported that the impact of the move to DVD-ROM would be taken into account in respect of PC equipment provided to the Member States under the various WIPO treaties. PCs delivered under the WIPONET project would also be provided with DVD-ROM drives (see paragraph 8, above).

#### PAPER BY THE PDG CONCERNING THE CONTENTS OF WEB SITES (Document SCIT/2/5)

17. The Plenary noted, with appreciation, a report by the Patent Documentation Group (PDG) regarding the presentation and contents of Web sites provided by I.P. Offices through the Internet. A number of delegations found the report, which was contained in the Annex to document SCIT/2/5, very useful.

18. The Delegation of the United States of America, in supporting the proposal by the International Bureau to have the suggestions, comments and recommendations contained in the PDG paper further elaborated by a Working Group of the SCIT, offered to present a paper for consideration at the next meeting of the SDWG. That paper would focus on minimum requirements and basic instructions.

19. The Plenary agreed to instruct the SDWG to elaborate a paper which would give guidance on the presentation and contents of Web sites of I.P. Offices that should not be limited to patents for inventions but cover all industrial property rights. The Plenary requested the Delegation of the United States of America to provide the above-mentioned paper to the International Bureau by June 30, 1999, in order to have it circulated to SCIT members in good time before the second session of the SCIT Working Groups. The Plenary advised the SDWG to take into consideration, when preparing the said paper, earlier discussions on I.P. Office Web sites that were held within the scope of PCIPI projects P 16/96 and P 24/96.

#### OBSERVER STATUS TO DERWENT (Document SCIT/2/6)

20. The Plenary considered the requests made by two private commercial firms (namely, Derwent Information LTD and MicroPatent LLC, providers of information services in the field of patents) to be granted observer status in the meetings of the Standing Committee on Information Technologies. The Plenary recognized the merits and value of the services provided by such firms; however, it deemed it inappropriate to grant the requested status on account, *inter alia*, of the commercial nature of the firms concerned.

SCIT WORK PROGRAM  
(Document SCIT/2/4)

Electronic filing

21. The Plenary noted a proposal by the International Bureau that explained the urgent need to have available for PCT purposes, a technical standard for electronic filing, processing and storage of patent applications. As such a new WIPO standard would also be of great importance with regard to the proposed Patent Law Treaty, the Plenary agreed to the creation of an appropriate Task within the SCIT Work Program to be handled with high priority (Task No. 37 "Prepare a draft technical standard for electronic filing, processing and storage of patent applications"). The Plenary agreed to have the Task dealt with by a new task force consisting of technical specialists of the industrial property offices.

22. Before March 5, 1999, a circular letter would be sent out by the International Bureau, by e-mail, in order to invite offices to nominate their technical specialists. It was the understanding of the Plenary that the task force would work by means of electronic communication. The Plenary welcomed the offer by the Trilateral Offices that they would provide, as soon as possible, a first draft of the standard for review and finalization by the task force. The final draft would be presented to the SCIT for approval.

ISAF

23. The Plenary also noted a proposal by the Delegation of the United States of America concerning the elaboration of an International Standard Application Format (ISAF) and that was outlined in a paper presented during the session.

24. The Plenary agreed to create the following new Task within the SCIT Work Program: Task No. 38 "Elaborate an international standard application format" and to entrust the task force to be established to prepare the above-mentioned electronic filing standard (see paragraphs 21 and 22, above), to also handle Task No. 38.

25. The Plenary instructed the said task force to take action on the matter as early as possible on the basis of a working draft expected to be provided by the Trilateral Offices and to present a final draft to the SCIT for approval.

Strategic planning

26. The Plenary discussed an initiative by the USPTO that was explained in their letter of February 4, 1999, aimed at the establishing of a strategic information technology plan to cover fundamental tasks of the Standing Committee on Information Technologies.

27. After careful consideration of the various possible approaches for elaborating the strategic plan, the Plenary agreed to the following concept and timetable to carry out the work:

(a) Preparation by the International Bureau of a draft outline of the strategic information technology plan and circulation to the Member States	by February 28, 1999
(b) Comments and contributions by Member States	by March 31, 1999
(c) Elaboration by the International Bureau of a draft strategic information technology plan and circulation to the Member States	by April 30, 1999
(d) Review and approval of the strategic information technology plan	by June 7 to 9, 1999 (SCIT/3).

28. The Plenary agreed to the suggestion by the International Bureau to report to the Assemblies of the Member States of WIPO, in September 1999, on SCIT activities since the establishing of the Committee, on the basis of a document to be prepared by the Secretariat. That document would also include information with respect to the elaboration of the above-mentioned strategic plan.

29. Finally, the Plenary reviewed the Tasks of the SCIT Work Program and approved its revised version which is reproduced as an Annex to the SCIT/2 report.

30. The Secretariat provided an oral report on activities and plans by WIPO in respect of the WIPO *Handbook on Industrial Property Information and Documentation* (on paper and on CD-ROM), the publication and collection of *Industrial Property Statistics* (CD-ROM and Internet), the *Journal of Patent Associated Literature* (JOPAL CD-ROM), the List of Periodicals Established under PCT Rule 34.1(b)(iii), the IPC:CLASS CD-ROM and the Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members, as well as on the documents related to industrial property information and documentation that are available on the WIPO Web site.

#### NEXT MEETINGS

31. In accordance with the decision reflected in paragraph 27, above, the Plenary noted that the time period June 7 to 9, 1999, was reserved for holding its third session, in Geneva. Meetings to be convened in the second half of 1999 would be determined during the SCIT/3 Plenary depending on progress made by the task force to be established for elaborating standards on electronic filing of patent applications and on the ISAF (see paragraphs 21 to 25, above).

[Annex follows]

## ANNEX

## SCIT WORK PROGRAM

*Revision adopted by the Standing Committee on Information Technologies  
at its second session, in February 1999*

## TASKS CARRIED OVER FROM THE PCIPI

Task	Description	Assigned to
*Task No. 1	Monitor the changeover to electronic data carriers and update technical guidelines as necessary	SDWG
Task No. 2	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM	SDWG
Task No. 3	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database	SDWG
*Task No. 4	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries	SDWG
Task No. 5	Elaborate a WIPO standard which provides guidance to industrial property offices for issuing, in machine-readable form, industrial property gazettes and other similar publications	SDWG
*Task No. 6	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST. 35 and ST.40	TF/SDWG
*Task No. 7 [completed]	(a) Revise WIPO Standard ST.14 to cover references obtained from the Internet and used as citations  (b) Investigate whether supplementary correction codes should be included as a further data element under paragraph 11(a) of WIPO Standard ST.14	SDWG

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Notes: The Tasks indicated by an asterisk are considered of urgent priority.  
 IB: International Bureau/Secretariat  
 TF: Task Force  
 IIWG: Information Infrastructure Working Group  
 SDWG: Standards and Documentation Working Group  
 ISWG: Information Security Working Group



Task	Description	Assigned to
Task No. 8	Study the use of optical disc systems as mass storage media for industrial property information	SDWG
Task No. 9	Collect information concerning the stability in the long term of digital optical discs and the security of supply of information recorded thereon	SDWG
*Task No. 10	Monitor the development of electronic filing of patent and trademark applications and, where appropriate, elaborate a WIPO Standard, and provide developing countries with technical assistance in this area	SDWG
*Task No. 11	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting	SDWG
Task No. 12	Promote the exchange of information related to the development of automation of trademark information	SDWG
Task No. 13	Elaborate a WIPO Standard for the electronic exchange between offices of information relating to trademark applications and registrations	SDWG
Task No. 14	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	SDWG
Task No. 15	Prepare minimum technical standards for trademark search systems online or on CD-ROM	SDWG
Task No. 16	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes	SDWG
Task No. 17	Study the practical questions associated with downloading in the context of library use	SDWG

Task	Description	Assigned to
Task No. 18	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)	IB
Task No. 19	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM	IB
Task No. 20	Report on activities of WIPO in respect of: <ul style="list-style-type: none"> <li>(a) updating the <i>Handbook on Industrial Property Information and Documentation</i></li> <li>(b) the collection of Industrial Property Statistics</li> <li>(c) the Journal of Patent Associated Literature (JOPAL)</li> <li>(d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)</li> </ul>	IB
Task No. 21	Update the study relating to the provision by an industrial property office of a Web site and conduct a survey of the intentions of industrial property offices in respect of making searchable industrial property information available on the Internet	IB

NEW TASKS:

Task	Description	Assigned to
*Task No. 22	Oversee the establishment and operation of the WIPO Global Information Network	IIWG
*Task No. 23	Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices	IB
*Task No. 24	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access	IB
Task No. 25	Elaborate new standards, when necessary, for the exchange of intellectual property data on the network	SDWG
Task No. 26	Recommend a coordinated information dissemination policy regarding intellectual property information on the network	SDWG
Task No. 27	Identify technical issues in relation to the exchange of unpublished data and undertake pilot projects to find viable technical solutions	SDWG
Task No. 28	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices	ISWG
Task No. 29	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications	IB
*Task No. 30	Undertake pilot projects to start, and where in existence, expand the Intellectual Property Digital Libraries	IB
*Task No. 31	Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing search of patent information	IB

Task	Description	Assigned to
Task No. 32	Develop reference resources useful for intellectual property offices to be made available on the network	IB
Task No. 33	Undertake pilot projects to facilitate the WIPO Worldwide Academy initiatives	IB
Task No. 34	Undertake pilot projects to use Internet-based communication tools for task forces and adoption of a meeting report	IB
*Task No. 35	<p>Assist the International Bureau in preparing the Request for Proposals for the Global Information Network including, in particular:</p> <p>(a) Assessment of technical requirements to provide network services for the intellectual property offices in the light of their existing information infrastructure determined through a technical inventory</p> <p>(b) Establishment of technical requirements for data exchange between intellectual property offices, including the exchange of unpublished data, by means of a survey of the needs of the intellectual property offices for such exchange</p>	TF/IIWG
Task No. 36	Monitor and participate in relevant Internet and information technology standard-setting bodies	IB
*Task No. 37	Prepare a draft technical standard for electronic filing, processing and storage of patent applications	TF
Task No. 38	Elaborate an International Standard Application Format	TF
Task No. 39	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how a patent document should be uniquely identified	SDWG

Task	Description	Assigned to
Task No. 40	Investigate whether provisions on how to cite industrial property documents other than patent documents, such as industrial design documents, should be given under Standard ST.14	SDWG
Task No. 41	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems	SDWG

[Appendix follows]

APPENDIX

I. Tasks relating to the WIPO Global Information Network (WIPONET)	
Task No.	Description
22*	Oversee the establishment and operation of the WIPO Global Information Network
24*	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access
26	Recommend a coordinated information dissemination policy regarding intellectual property information on the network
27	Identify technical issues in relation to the exchange of unpublished data and undertake pilot projects to find viable technical solutions
28	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices
29	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications
35*	Assist the International Bureau in preparing the Request for Proposals for the Global Information Network including, in particular: (a) Assessment of technical requirements to provide network services for the intellectual property offices in the light of their existing information infrastructure determined through a technical inventory  (b) Establishment of technical requirements for data exchange between intellectual property offices, including the exchange of unpublished data, by means of a survey of the needs of the intellectual property offices for such exchange

II. Tasks relating to intellectual property office automation	
Task No.	Description
1*	Monitor the changeover to electronic data carriers and update technical guidelines as necessary
8	Study the use of optical disc systems as mass storage media for industrial property information
9	Collect information concerning the stability in the long term of digital optical discs and the security of supply of information recorded thereon
12	Promote the exchange of information related to the development of automation of trademark information
23*	Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices
31*	Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing search of patent information
38	Elaborate an International Standard Application Format

III. Tasks relating to WIPONET applications	
A. Tasks relating to the Intellectual Property Digital Libraries(IPDL) Project	
Task No.	Description
4*	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries
17	Study the practical questions associated with downloading in the context of library use
21	Update the study relating to the provision by an industrial property office of a Web site and conduct a survey of the intentions of industrial property offices in respect of making searchable industrial property information available on the Internet
25	Elaborate new standards, when necessary, for the exchange of intellectual property data on the network
30*	Undertake pilot projects to start, and where in existence, expand the Intellectual Property Digital Libraries
32	Develop reference resources useful for intellectual property offices to be made available on the network
41	Investigate the possibility of enhancing and extending the natural language search and classification system of INPI (France) to cover the official UN languages and the utility of such technologies for automatic search enhancement and classification systems



III. Tasks relating to WIPONET applications B. Tasks relating to electronic filing	
Task No.	Description
10*	Monitor the development of electronic filing of patent and trademark applications and, where appropriate, elaborate a WIPO Standard, and provide developing countries with technical assistance in this area
16	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes
37*	Prepare a draft technical standard for electronic filing, processing and storage of patent applications

III. Tasks relating to WIPONET applications C. Tasks relating to the Worldwide Academy	
Task No.	Description
33	Undertake pilot projects to facilitate the WIPO Worldwide Academy initiatives

IV. Tasks relating to standardization efforts	
Task No.	Description
2	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM
5	Elaborate a WIPO standard which provides guidance to industrial property offices for issuing, in machine-readable form, industrial property gazettes and other similar publications
6*	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST.35 and ST.40
7*	(a) Revise WIPO Standard ST.14 to cover references obtained from the Internet and used as citations  (b) Investigate whether supplementary correction codes should be included as a further data element under paragraph 11(a) of WIPO Standard ST.14
11*	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting
13	Elaborate a WIPO Standard for the electronic exchange between offices of information relating to trademark applications and registrations
14	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)
15	Prepare minimum technical standards for trademark search systems online or on CD-ROM
36	Monitor and participate in relevant Internet and information technology standard-setting bodies
39	Investigate, in the light of the revised Standard ST.14, whether any other WIPO Standard, such as ST.6, ST.10/B, ST.11, ST.12, ST.16, ST.19, ST.30, ST.32, ST.35 and ST.40, requires revision in order to clarify how a patent document should be uniquely identified
40	Investigate whether provisions on how to cite industrial property documents other than patent documents, such as industrial design documents, should be given under Standard ST.14

V. Tasks relating to other service activities supported by intellectual property offices	
Task No.	Description
3	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database
18	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)
19	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM
20	Report on activities of WIPO in respect of:  (a) updating the <i>Handbook on Industrial Property Information and Documentation</i>  (b) the collection of Industrial Property Statistics  (c) the Journal of Patent Associated Literature (JOPAL)  (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)
34	Undertake pilot projects to use Internet-based communication tools for task forces and adoption of a meeting report

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