

## **Seminar on the Hague System for the International Registration of Industrial Designs**

**Geneva, November 8, 2012**

### GENERAL INFORMATION

*Document prepared by the Secretariat*

### INTRODUCTION

1. The increasing globalization of trade is making it evermore necessary to acquire international protection of industrial designs in a timely and cost-effective manner.
2. The Hague System for the International Registration of Industrial Designs, which is simple, cost-effective and efficient, enables its users to obtain protection for their industrial designs in several territories by means of a single application made with the International Bureau of the World Intellectual Property Organization (WIPO). Currently 60 States, as well as the European Union and the African Intellectual Property Organization (OAPI), are members of the Hague system. Thus a good knowledge of the system is important for those working in the field of industrial designs, whether in industry or in the business sector.
3. The seminar will be conducted by staff of WIPO and an invited speaker. It aims at increasing awareness and practical knowledge of the system among actual and potential users, whether in industry or in private practice and focuses on the needs of independent and in-house industrial property agents (paralegals as well as attorneys) who file applications for international industrial design registrations and who administer such registrations. It will cover all aspects of the Hague system, including legal and practical matters (main features and advantages of the system, different procedures, etc.) as well as the latest trends in the field of international industrial design registration.

## OPENING

4. The session will commence on Thursday, November 8, 2012, at 9.30 a.m. (registration from 9 a.m.), and will end at 5.00 p.m.

## VENUE

5. World Intellectual Property Organization (WIPO)  
Room B  
34, chemin des Colombettes  
1211 Geneva 20  
Switzerland

## REGISTRATION

6. The registration desk is situated in the main entrance lobby of WIPO building in front of Room B. The desk will open for registration, on Thursday, November 8, 2012, from 9 a.m.

7. Online registration: <https://webaccess.wipo.int/hague01/>.

8. Registration fee: 250 Swiss francs covering participation in the seminar, documentation, luncheon and coffee breaks. Registration will be definitive upon receipt, by WIPO, of the registration fee.

9. The competent authorities of the member States of the Hague Union will be exempt from payment of this fee.

10. Deadline for registration: October 23, 2012. Please note that registration fees will not be reimbursed for any cancellation received after this date.

11. Number of participants: The number of participants is limited to 55.

12. Further information on the Seminar may be obtained from:

Information and Promotion Section  
The Hague Registry  
Brands and Designs Sector  
Telephone: +41-22 338 9024  
Facsimile: +41-22 338 8510

## INTERPRETATION

13. The seminar will be conducted in English and French with simultaneous interpretation in English, French and Spanish.

## ADMISSION BADGES

14. Admission badges are issued to participants at the registration desk. Participants are requested to wear their badges visibly at all times when they are in the WIPO buildings.

## TELEPHONE AND COMMUNICATION

15. Calls can be made from the telephones in the main entrance lobby of WIPO building. All incoming communications should be made to the following number:  
WIPO reception desk: +41-22 338 9111.

## INTERNET CAFÉ

16. Several PCs are available for use by participants on the mezzanine floor and in the Information Center in the lobby. For those with laptops and Wi-Fi access cards, Wi-Fi is available in the lobby.

## DOCUMENTS COUNTER

17. The WIPO documents counter is located in front of Room B and will be open on Thursday, November 8, 2012, from 9. a.m.

## TRAVEL/HOTELS

### VISAS

18. If you require an entry visa for Switzerland, please ensure that the necessary formalities are undertaken in sufficient time.

## HOTEL ACCOMMODATION

19. Information on hotels in Geneva may be obtained from the Geneva Tourist Office:

Telephone: +41-22 909 7000  
Hotel Reservations Desk:  
Telephone: +41-22 909 7020  
Facsimile: +41-22 909 7021  
Website: [www.geneve-tourisme.ch](http://www.geneve-tourisme.ch)

## TRAVEL

20. An American Express Travel agency is located at WIPO Headquarters for any assistance with travel arrangements:

Opening hours: 9 a.m. to 5 p.m. (Monday to Friday)  
Telephone: +41-22 338 7770 / 71 / 72  
Facsimile: +41-44 385 6036  
Email: [ax.wiponet@aexp.com](mailto:ax.wiponet@aexp.com)

## **TAXIS**

21. The nearest taxi rank is situated on chemin Louis-Dunant. Taxis may also be called by dialing +41-22 320 2202 or +41-22 320 2020.

## **PUBLIC TRANSPORT**

22. Buses to and from Geneva city center (and the railway station) stop at avenue Giuseppe Motta outside the ITU tower (bus line 8, bus stop "UIT") and Place des Nations (bus lines 5, V, Z and tram line 15, bus stop "Nations"). For more information, see <http://www.tpg.ch>.

## **OTHER FACILITIES AVAILABLE AT OR NEAR WIPO**

### **POSTAL SERVICE**

23. There is a post office on the ground floor of the International Conference Center Geneva (CICG) located across the street at 17, rue de Varembeé.

Opening hours: 8 a.m. to 12 noon and 2 p.m. to 6 p.m.

24. Postage stamps may also be bought from the Information Center located in WIPO's main entrance lobby.

### **BANK**

25. A branch of the Union de Banques Suisses (UBS) is situated across the street at 17, chemin Louis-Dunant.

Opening hours: 8.30 a.m. to 4.30 p.m. (Monday to Friday)

26. An Automated Teller Machine (ATM) is also located to the right of the WIPO main building entrance lobby.

### **CLOAK STANDS**

27. Cloak stands, situated in front of Room A, are available for the use of participants. This area is unattended, and WIPO can take no responsibility for loss or theft.

### **CAFETERIA**

28. A self-service cafeteria is located on the ground floor of the WIPO/PCT Building and can be accessed by elevator near the ATM to the right of WIPO's main entrance lobby. It is open from 8 a.m. to 5 p.m.

## **RESTAURANTS**

29. There are a number of restaurants in the vicinity of WIPO offering a wide range of cuisine.