

Assemblies of the Member States of WIPO

Forty-Ninth Series of Meetings Geneva, September 26 to October 5, 2011

SUMMARY OF RECOMMENDATIONS MADE BY THE PROGRAM AND BUDGET COMMITTEE AT ITS EIGHTEENTH SESSION (SEPTEMBER 12 TO 16, 2011)

Document prepared by the Secretariat

Attached to this document is the “Summary of Decisions and Recommendations” (document WO/PBC/18/21) adopted by the Program and Budget Committee at its eighteenth session held from September 12 to 16, 2011.

[Document WO/PBC/18/21 follows]

Program and Budget Committee

Eighteenth Session Geneva, September 12 to 16, 2011

SUMMARY OF DECISIONS AND RECOMMENDATIONS

adopted by the Program and Budget Committee

1. The present document records the decisions taken and the recommendations made by the Program and Budget Committee (PBC) at its eighteenth session (September 12 to 16, 2011) following consideration of the agenda items and the corresponding documents listed in document WO/PBC/18/1.
2. The full report of the eighteenth session of the PBC, for approval in accordance with the established practice, will be produced in due course.
3. The contents of this document will be presented to the Assemblies of the WIPO Member States at its September 2011 session (in document A/49/16).

[List of decisions and
recommendations follows]

LIST OF DECISIONS AND RECOMMENDATIONS

AGENDA ITEM 1

Opening of the session

AGENDA ITEM 2

Adoption of the agenda

document WO/PBC/18/1 Prov.2

The agenda was adopted (document WO/PBC/18/1).

AGENDA ITEM 3

Report and Recommendations by the WIPO Independent Advisory Oversight Committee (IAOC)

document WO/PBC/18/2

The Program and Budget Committee took note of the contents of document WO/PBC/18/2.

AGENDA ITEM 4

Governance at WIPO

documents WO/GA/38/2 and WO/PBC/18/20

The Program and Budget Committee (PBC):

- (i) took note of the information contained in document WO/PBC/18/20;*
- (ii) requested the Independent Advisory Oversight Committee (IAOC) to review the issue of WIPO governance in light of relevant documents and proposals submitted by Member States, including, but not limited to, documents WO/PBC/18/20 and WO/GA/38/2, with a view to presenting a report with its recommendations to Member States as quickly as possible. The Chair of the PBC will, immediately following this session, contact the Chair of the IAOC to determine an appropriate timeline;*
- (iii) requested the Chair of the General Assembly to convene informal consultations with Regional Coordinators and three delegates from each Region on the produced IAOC report on WIPO governance with a view to presenting specific recommendations to the 19th session of the PBC; and*
- (iv) decided that the issue of WIPO governance would be an agenda item for the 19th session of the PBC.*

AGENDA ITEM 5

Presentation by the Director of the Internal Audit and Oversight Division (IAOD)

PowerPoint presentation

The Program and Budget Committee took note of the contents of this presentation.

AGENDA ITEM 6

Report by the External Auditor: Human Resources

document WO/PBC/18/17

The Program and Budget Committee took note of the contents of document WO/PBC/18/17.

AGENDA ITEM 7

Program Performance Report for 2010

document WO/PBC/18/14

The Program and Budget Committee recommended the approval of document WO/PBC/18/14 to the Assemblies of the Member States of WIPO.

AGENDA ITEM 8

Annual Financial Statements 2010; Status of the Payment of Contributions as at June 30, 2011

2010 Financial Statements

document WO/PBC/18/3

The Program and Budget Committee recommended to the General Assembly of WIPO the approval of the 2010 Financial Statements contained in document WO/PBC/18/3.

Status of the Payment of Contributions as of June 30, 2011

document WO/PBC/18/18

The Program and Budget Committee recommended to the General Assembly of WIPO to take note of the contents of document WO/PBC/18/18.

Report by the External Auditor: Audit of 2010 Financial Statements

document WO/PBC/18/4

The Program and Budget Committee recommended to the General Assembly of WIPO to take note of the contents of document WO/PBC/18/4.

AGENDA ITEM 9

IPSAS Presentation: IPSAS Implementation - Issues and Impact

PowerPoint presentation

The Program and Budget Committee took note of the contents of this presentation.

AGENDA ITEM 10

Status of Utilization of Reserves

document WO/PBC/18/7

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of the document WO/PBC/18/7.

AGENDA ITEM 11

Policy on Investments

document WO/PBC/18/8

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO the approval of the Policy on Investments contained in Annex I to the document WO/PBC/17/6.

AGENDA ITEM 12

Policy on Languages

document WO/PBC/18/15

The Program and Budget Committee:

(i) took note of the information contained in document WO/PBC/18/15;

(ii) recommended to the Assemblies of the Member States of WIPO the adoption of the proposals contained in paragraph 28 of document WO/PBC/18/15, amended as follows:

“28. Based on the analysis contained in this document, the Secretariat submits for the consideration of Member States the following proposals:

(a) The language coverage for documentation for meetings of the WIPO Main Bodies, Committees and Working Groups, as well as for core and new publications, shall be extended to the six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish) in a phased manner that commenced in 2011 (as detailed in Section II above) and subject to approval of the resource requirements proposed in the draft 2012/2013 Program and Budget. The cost of language coverage for documentation for Working Groups will be assessed in the light of experience gained in 2012/2013 and in the context of the 2014/2015 Program and Budget.

(b) The translation requirements for the WIPO web site shall be examined in more depth in parallel with the restructuring of the said web site.”

Webcasting at WIPO

document WO/PBC/18/19

The Program and Budget Committee took note of the contents of document WO/PBC/18/19.

AGENDA ITEM 13

Proposed Program and Budget for the 2012/13 Biennium

document WO/PBC/18/5

1. *The Program and Budget Committee (PBC) recommended to the Assemblies of the Member States of WIPO and of the Unions, each as far as it is concerned, the approval of the proposed Program and Budget for the 2012/13 Biennium as contained in document WO/PBC/18/5, subject to the following:*
 - (i) *Efforts by the Secretariat to reduce expenditure through cost efficiency measures by 10.2 million Swiss francs, from 647.4 million Swiss francs to 637.2 million Swiss francs, through, inter alia travel policies for staff and third parties, premises management, policies for payments of SSA's and honoraria for experts and lecturers, internship programs, receptions and rental of premises and equipment during conferences and a reduction of personnel costs through improved organizational design. These cost efficiency measures will not affect Program delivery, results and targets as set out in the Program and Budget proposal. The Secretariat will report back to Member States on the implementation of the efficiency measures in the annual Program Performance Reports; and*
 - (ii) *Reflection of the new program for SMEs and Innovation and the narrative changes agreed in the course of the PBC session to: Results Overview chapter, Results Framework chart, Programs 1, 3, 4, 6, 7, 8, 9, 11, 14, 17, 18, 19, 21, 27 and 30 as well as addition of a footnote to paragraph 5 regarding the definition of 'development expenditure'.*
2. *The PBC further recommended to the Assemblies of the Member States of WIPO and of the Unions, each as far as it is concerned, to utilize any surplus generated as a result of higher income than expenditure incurred for the biennium, to reinstate the provision for after service employee benefits, including ASHI, up to previous levels, in accordance with prudent financial management.*
3. *The PBC further recommended that its June session in budget years be convened as a formal session for future Program and Budget cycles, starting with the discussions of the Program and Budget for 2014/15.*
4. *The PBC recommended that the Secretariat report on the activities, both undertaken and planned, of the IP and Global Challenges Program to Member States during PBC sessions.*

AGENDA ITEM 14

Capital Planning and Management Framework

document WO/PBC/18/16

The Program and Budget Committee took note of the contents of document WO/PBC/18/16.

AGENDA ITEM 15

Capital Investment Proposal for Funding of Certain Information and Communication Technology (ICT) Activities

document WO/PBC/18/13

The Program and Budget Committee:

- (i) took note of the contents of document WO/PBC/18/13; and*
- (ii) recommended to the Assemblies of the Member States of WIPO to approve the amount of 5,180,000 Swiss francs to be used from the reserves for the implementation of the ICT capital investment project described in document WO/PBC/18/13.*

AGENDA ITEM 16

SRP Update

PowerPoint presentation

The Program and Budget Committee took note of the contents of the presentation.

AGENDA ITEM 17

Progress Report on the New Construction Project

document WO/PBC/18/9

The Program and Budget Committee took note of this Progress Report.

AGENDA ITEM 18

Progress Report and Proposal on the New Conference Hall Project

document WO/PBC/18/10

The Program and Budget Committee:

- (i) took note of this Progress Report; and*
- (ii) recommended to the Assemblies of the Member States of WIPO and of the Unions, each as far as it is concerned, to authorize the use for the New Conference Hall Project, if and when necessary, of an amount of up to 4,500,000 Swiss francs remaining available from the budget and provisions they had approved in December 2008 for the financing of the New Construction Project, as indicated in paragraph 10 of document WO/PBC/18/10.*

AGENDA ITEM 19

Progress Report on the Project to Upgrade the Safety and Security Standards for the Existing WIPO Buildings

document WO/PBC/18/6

The Program and Budget Committee took note of the contents of document WO/PBC/18/6.

AGENDA ITEM 20

Progress Report on the Implementation of IT Modules to Establish Compliance with the New Financial Regulations and Rules (FRR) and International Public Sector Accounting Standards (IPSAS)

document WO/PBC/18/11

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/18/11.

AGENDA ITEM 21

Progress Report on the Implementation of a Comprehensive Integrated Enterprise Resource Planning (ERP) System in WIPO

document WO/PBC/18/12

Program and Budget Committee recommended to the Assemblies of the Member States of WIPO to take note of the contents of document WO/PBC/18/12.

[End of document]