

Committee on WIPO Standards (CWS)

Tenth Session
Geneva, November 21 to 25, 2022

ANNOTATED DRAFT AGENDA WITH PROPOSED TIMETABLE

Document prepared by the Secretariat

1. This information document contains an annotated draft agenda and a proposed timetable of the tenth session of the Committee on WIPO Standards (CWS), which will be held in Geneva from November 21 to 25, 2022, in hybrid format. The Committee will meet each day from 10.00 a.m. to 1.00 p.m. and 3.00 p.m. to 6.00 p.m., Geneva time (CET).
2. The document is prepared for the convenience of all participants as requested by Member States. Annex I to this document contains an annotated draft agenda which was prepared on the basis of document CWS/10/1 Prov. 3.
3. Annex II presents an indicative provisional timetable for the tenth session of the CWS. Taking into account the progress of the discussions and preferences expressed by delegations during the session, the Chair may propose changes to the timing of discussions on agenda items, as appropriate.

[Annexes follow]

ANNOTATED DRAFT AGENDA

1. Opening of the Tenth Session

Brief description: The Secretariat will open the session and deliver his welcoming remarks.

2. Election of the Chair and two Vice-Chairs

Brief description: A Chair and Vice-Chair(s) will be elected.

Invited action: The CWS will be invited to elect the Chair and Vice-Chairs, for the tenth session of the Committee.

3. Adoption of the agenda

See present document.

Brief description: The delegations will be invited to consider and adopt the proposed agenda.

4. Organizational matters and special rules of procedures

See document CWS/10/2.

Brief description: This document provides a proposal for the organizational matters and special rules of procedure, including the mandate and working methods, related to the CWS. The proposal is based on previous proposals presented to the first and second sessions of the CWS and the current practices of the CWS since the first session of the CWS.

Invited action (paragraph 8 of document CWS/10/2, which is reproduced below):

“8. The CWS is invited to:

(a) note the content of this document and the Annex to this document; and

(b) consider and adopt the organizational matters and special rules of procedure as referred to in paragraphs 5 and 6 above and as reproduced in the Annex to the present document.”

5. Consideration of the Work Program and Tasks List of the CWS

See document CWS/10/3.

Brief description: This document provides up-to-date information on the CWS Work Program and Tasks list agreed upon at the ninth session of the CWS held in 2021. This document also provides information and suggestion in relation to the prioritization of CWS Tasks and includes a proposal for a new task to develop a new standard on the transmission of priority documents and certified copies.

Invited action (paragraph 17 of document CWS/10/3, which is reproduced below):

“17. The CWS is invited to:

(a) note the content of the present document;

(b) decide the creation of its new Task considering the recommendation of the Patent Cooperation Treaty (PCT) Working Group as presented in paragraph 10 above;

(c) consider and comment on the suggested information to be used for the priority of Tasks as presented in paragraph 11 above and

provide guidance in relation to the questions and information provided in paragraphs 13 and 14 above;

(d) decide the need of survey on the preference of its Members in prioritizing Tasks, and if agreed, to request the Secretariat to present a survey questionnaire at its next session;

(e) consider the Task List as presented in the Annex to this document taking into consideration of the recommendation by the Evaluation Report, including the implication of workload of the Task Forces for the coming year for the Member States and WIPO Secretariat, as indicated in paragraph 7 above ; and

(f) approve the Secretariat to incorporate the agreements, reached at this session in the CWS Work Program and the CWS Work Program Overview and publish them on WIPO website as described in paragraph 9 above.”

6. Revision of WIPO Standard ST.3
See document CWS/10/4.

Brief description: This document proposes revisions of ST.3 to add two Member States which participate in copyright treaties and update the note on usage of codes “IB” and “WO”.

Invited action (paragraph 4 of document CWS/10/4, which is reproduced below):

“4. The CWS is invited to:

(a) note the content of the present document; and

(b) consider and decide on the proposed revisions to WIPO Standard ST.3 as shown in the Annex to the present document and indicated in paragraph 3 above.”

7. IP Data Management using XML or JSON

- (a) Report by the XML4IP Task Force (Task No.41, Task No. 47 and Task No.64)
See document CWS/10/5.

Brief description: This document provides a progress report of the activities conducted under the framework of Tasks No. 41, No. 47 and No. 64 since the ninth session. The Task Force meets monthly to discuss proposals for revision to the ST.96 schemas and to develop a new WIPO standard on capturing IP data using JavaScript Object Notation (JSON). A final draft of the new JSON Standard has been prepared for consideration at this session of the CWS. The new version 6.0 of WIPO Standard ST.96 was released on October 3, 2022 as planned.

Invited action (paragraph 24 of document CWS/10/5, which is reproduced below):

“24. The CWS is invited to:

(a) note the content of the present document;

(b) note the release of ST.96 versions 6.0, as indicated in paragraphs 5 to 12 above; and

(c) note the work plan of the XML4IP Task Force, as indicated in paragraph 23 above.”

- (b) Proposals for a new WIPO standard on JSON
See document CWS/10/6.

Brief description: This document proposes a new WIPO standard on JSON and the maintenance of the standard once it is adopted. This document also includes proposed editorial amendments to WIPO Standard ST.90 as a consequence of the new standard.

Invited action (paragraph 20 of document CWS/10/6, which is reproduced below):

“20. The CWS is invited to:

- (a) note the content of this document and the Annex to this document (the final draft JSON standard);*
- (b) consider and approve the name of the proposed Standard “WIPO Standard ST.97 - Recommendation for processing of intellectual property data using JSON”, as indicated in paragraph 12;*
- (c) consider and adopt the new WIPO Standard ST.97 as reproduced in the Annex to the present document;*
- (d) consider and approve the revision of the description of Task No. 64, as indicated in paragraph 15;*
- (e) designate the API Task Force to deal with the revised Task No. 64, as indicated in paragraph 16;*
- (f) consider and approve the fast track to revise WIPO Standard ST.97, as indicated in paragraph 17; and*
- (g) approve to amend WIPO Standard ST.90 to refer to the adopted Standard ST.97 and request the Secretariat to introduce other necessary editorial amendments and publish the revised ST.90, as indicated in paragraphs 18 and 19.”*

8. Orphan Works

- (a) Proposals for improvement of copyright metadata in WIPO Standard ST.96
See document CWS/10/7.

Brief description: This document includes a revised working draft, which contains draft proposals for the category of rights holder roles; and category of creative works for discussion.

Invited action (paragraph 9 of document CWS/10/7, which is reproduced below):

“9. The CWS is invited to:

- (a) note the content of the present document and the Annex to the present document; and*
 - (b) comment on the revised working draft, as reproduced in the Annex to this document.”*
- (b) Proposals for the next step in relation to copyright orphan works metadata
See document CWS/10/8.

Brief description: This document provides a background information on the work of the XML4IP Task Force in relation to copyright orphan work metadata and two options for the next step to complete the revised draft proposal for improving copyright orphan work metadata in WIPO Standard ST.96.

Invited action (paragraph 15 of document CWS/10/8, which is reproduced below):

“15. The CWS is invited to:

- (a) *note the content of the present document; and*
- (b) *consider the two suggested options referred to in paragraphs 9 to 14 above and decide the next step to be taken.”*

9. Blockchain for IP ecosystem

- (a) Report by the Blockchain Task Force (Task No. 59)
See document CWS/10/9.

Brief description: This document, prepared by the International Bureau, provides a progress report on Task No. 59, which includes the activities of the Blockchain Task Force since the ninth session of the CWS.

Invited action (paragraph 9 of document CWS/10/9, which is reproduced below):

“9. The CWS is invited to note the content of the present document.”

- (b) Blockchain related activities by Offices

Brief description: Delegations will be invited to share their activities in relation to Blockchain.

10. Proposal for establishing an international database to standardize applicant names
See document CWS/10/10.

Brief description: This document includes a proposal for establishing an international database to standardize applicant names, which is related to the activities of the Name Standardization Task Force as well as the use case of “Digital Identity” included in Annex III and the decentralized identifiers mock-up described in Annex IV of “Blockchain technologies and IP ecosystems: A WIPO white paper”.

Invited action (paragraph 4 of document CWS/10/10, which is reproduced below):

“4. The CWS is invited to:

- (a) *note the content of the present document; and*
- (b) *consider the proposal submitted by the Saudi Authority for Intellectual Property as reproduced in the Annex to this document and decide appropriate actions required.”*

11. Legal Status Data

- (a) Report by the Legal Status Task Force (Task No. 47)
See document CWS/10/11.

Brief description: This document proposes an update to Annex II (supplementary data) of ST.87 to align with ST.27 and ST.61, proposes a revision to the description of Task No. 47, and provides a progress report by the Legal Status Task Force.

Invited action (paragraph 7 of document CWS/10/11, which is reproduced below):

“7. The CWS is invited to:

- (a) *note the content of the present document;*
- (b) *consider and approve the proposed revision to ST.87 in the Annex of the present document; and*
- (c) *approve the revision of the description of Task No. 47 as described in paragraph 6 above.”*

- (b) Implementation of WIPO Standards ST.27, ST.61 and ST.87 by Offices

Brief description: An oral report on experiences by various offices implementing the three WIPO legal status Standards.

12. Sequence Listings

- (a) Report by the Sequence Listings Task Force (Task No. 44)
See document CWS/10/12.

Brief description: This document provides a progress report on the work of the Sequence Listings Task Force under the framework of Task No.44 since the ninth session. WIPO ST.26 entered into force on July 1, 2022 and the Task Force has been working on providing a revision to this Standard for the tenth session.

Invited action (paragraph 21 of document CWS/10/12, which is reproduced below):

“21. The CWS is invited to:

(a) note the contents of this present document; and the work plan of the Sequence Listings Task Force as referred to in paragraph 20 above; and

(b) request the support of IPOs in reference to the use of the WIPO Sequence Suite, as referred to in paragraph 18 above.”

- (b) Proposal for the revision of WIPO Standard ST.26
See document CWS/10/13

Brief description: This document provides the proposed revision of WIPO ST.26. The Sequence Listings Task Force is proposing revisions to the current version of WIPO Standard ST.26 to correct editorial mistakes noted by the Task Force and to include three new examples in Annex VI. At the ninth session of the Committee on WIPO Standards, the International Bureau noted the concerns of Offices regarding further revisions to WIPO ST.26 and has provided guidance on how to manage these changes.

Invited action (paragraph 14 of document CWS/10/13, which is reproduced below):

“14. The CWS is invited to:

(a) note the content of this document and Annexes to this document; and

(b) consider and approve the proposed revisions to WIPO Standard ST. 26 as referred to in paragraphs 7 and 8 above and in the Annexes I and II to this document.”

- (c) WIPO Sequence Suite development and support
See document CWS/10/14.

Brief description: An oral report will be provided regarding the progress of development for the WIPO Sequence Suite and a summary of the training webinar series presented by the International Bureau in collaboration with Offices with regard to both WIPO Standard ST.26 and the WIPO Sequence Suite.

Invited action (paragraph 17 of document CWS/10/14, which is reproduced below):

“17. The CWS is invited to:

(a) note the content of this document and Annexes to this document;

(b) *encourage applicants to subscribe to the WIPO Sequence mailing list and refer to the WIPO Sequence and ST.26 knowledge base as described in paragraphs 11 and 12 of this document; and*

(c) *encourage IP offices to report any new bugs sent by their applicants through the 3-tier support model as described in paragraph 13 of this document.”*

(d) Implementation of WIPO Standard ST.26 by Offices

Brief description: Delegations will be invited to share their experiences and challenges implementing WIPO ST.26.

13. Patent Authority File

(a) Updates of the WIPO Authority File Portal

Brief description: An oral report will be provided regarding the updates and new entries to the WIPO Authority File portal.

(b) Implementation of WIPO Standard ST.37 by Offices

Brief description: Delegations will be invited to share their experiences and challenges implementing WIPO ST.37.

14. Digital Transformation

(a) Report by the Digital Transformation Task Force (Task No. 62)

Brief description: An oral report of progress made on Task No. 62 by the Digital Transformation Task Force.

(b) Analysis of survey results on Office practices for Digital Transformation
See document CWS/10/15.

Brief description: This document summarizes the results of the survey on Office practices for Digital Transformation.

Invited action (paragraph 14 of document CWS/10/15, which is reproduced below):

“14. The CWS is invited to:

(a) note the content of this document;

(b) consider and approve the contents of the survey analysis in paragraphs 3 to 9 above for publication with the survey results in the WIPO Handbook; and

(c) consider and approve the work items for the Task Force described in paragraphs 10 to 12 above.”

15. Report by the Part 7 Task Force (Task No. 50)

See document CWS/10/16.

Brief description: A report of progress made on Task No. 50 by the Part 7 Task Force, including a revised work plan for updating surveys in Part 7 accounting for the request at CWS/9 to update Part 7.9 on citation practices.

Invited action (paragraph 7 of document CWS/10/16, which is reproduced below):

“7. The CWS is invited to:

(a) note the content of this document; and

(b) *approve the revised work plan in paragraph 5 above.*"

16. Report by the Name Standardization Task Force (Task No. 55)
See document CWS/10/17.

Brief description: A report of progress made on Task No. 55, including a preliminary draft of recommendations on data cleaning for name standardization.

Invited action (paragraph 6 of document CWS/10/17, which is reproduced below):

"6. The CWS is invited to:

- (a) *note the content of this document;*
- (b) *note the progress made on draft recommendations for clean data in support of name standardization, as presented in the Annex to the current document; and*
- (c) *comment on the draft recommendations."*

17. Report by the ICT Strategy for Standards Task Force (Task No. 58)

Brief description: An oral report of progress made on Task No. 58 by the ICT Strategy for Standards Task Force since CWS/9.

18. Report by the 3D Task Force (Task No. 61)

Brief description: An oral report of progress made on Task No. 61 by the 3D Task Force since CWS/9.

19. Analysis of survey results on calendar dates
See document CWS/10/18.

Brief description: This document summarizes the results of the survey on calendar dates to update Part 7.1 of the WIPO Handbook.

Invited action (paragraph 12 of document CWS/10/18, which is reproduced below):

"12. The CWS is invited to:

- (a) *note the content of this document; and*
- (b) *consider and approve the contents of the survey analysis as indicated in paragraphs 3 to 11 above for publication with the survey results in the WIPO."*

20. Report on 2021 Annual Technical Reports (ATRs)
See document CWS/10/19.

Brief description: This document summarizes the responses received to circulars C.CWS.158-160 requesting 2021 ATR submissions from IPOs.

Invited action (paragraph 6 of document CWS/10/19, which is reproduced below):

"6. The CWS is invited to note the content of this document."

21. Update of the WIPO Handbook on Intellectual Property Information and Documentation

Brief description: An oral report on the changes introduced to the WIPO Handbook and the planned further updates as a follow up of decisions taken at CWS/9.

22. Report by the International Bureau on the provision of technical advice and assistance for capacity building to industrial property offices in connection with the mandate of the CWS
See document CWS/10/20.

Brief description: This report aims to implement the decision taken by the General Assembly in 2011 relating to the mandate of the CWS, and to provide regular written reports on the details of activities undertaken during the year 2021 in which the International Bureau of WIPO endeavored to provide technical advice and assistance for capacity building to IPOs by undertaking projects regarding dissemination of IP standards information.

Invited action (paragraph 13 of document CWS/10/20, which is reproduced below):

“13. The CWS is invited to take note of the 2021 activities of the International Bureau, related to providing technical advice and assistance for capacity building to IPOs, regarding dissemination of IP standards information. This document will serve as a basis of the relevant report to be presented to the WIPO General Assembly to be held in 2023, as requested at its 40th session held in October 2011 (see paragraph 190 of document WO/GA/40/19).”

23. Exchange of information on digitalization activities

Brief description: This item is to exchange information on digitalization activities between the CWS members. IP Offices are invited to share their activities.

24. Summary by the Chair

25. Closing of the session

[Annex II follows]

Committee on WIPO Standards (CWS), 10th Session (November 21 to 25, 2022)
TENTATIVE SCHEDULE

	Monday, November 21, 2022	Tuesday, November 22, 2022	Wednesday, November 23, 2022
Morning Session 10.00-13.00 (CET) Coffee break 11.30-11.45 (CET)	1. Opening of the Tenth Session 2. Election of the Chair and two Vice-Chairs 3. Adoption of the agenda 4. Organizational matters and special rules of procedures 5. Consideration of the Work Program and Tasks List of the CWS	9. Blockchain for IP ecosystem (a) Report by the Blockchain Task Force (Task No. 59) (b) Blockchain related activities by Offices 10. Proposal for establishing an international database to standardize applicant names	13. Patent Authority File (a) Updates of the WIPO Authority File Portal (b) Implementation of WIPO Standard ST.37 by Offices 14. Digital Transformation (a) Report by the Digital Transformation Task Force (Task No. 62) (b) Analysis of survey results on Office practices for Digital Transformation 15. Report by the Part 7 Task Force (Task No. 50)
Afternoon Session 15.00-18.00 (CET) Coffee break 16.30-16.45 (CET)	5. Consideration of the Work Program and Tasks List of the CWS 6. Revision of WIPO Standard ST.3 7. IP Data Management using XML or JSON (a) Report by the XML4IP Task Force (Task No.41, Task No. 47 and Task No.64) (b) Proposal for a new WIPO standard on JSON 8. Orphan Works (a) Proposals for improvement of copyright metadata in WIPO Standard ST.96 (b) Proposal for the next step in relation to copyright orphan works metadata	11. Legal Status Data (a) Report by the Legal Status Task Force (Task No. 47) (b) Implementation of WIPO Standards ST.27, ST.61 and ST.87 by Offices 12. Sequence Listings (a) Report by the Sequence Listings Task Force (Task No. 44) (b) Proposal for the revision of WIPO Standard ST.26 (c) WIPO Sequence Suite development and support (d) Implementation of WIPO Standard ST.26 by Offices	16. Report by the Name Standardization Task Force (Task No. 55) 17. Report by the ICT Strategy for Standards Task Force (Task No. 58) 18. Report by the 3D Task Force (Task No. 61) 19. Analysis of survey results on calendar dates 20. Report on 2021 Annual Technical Reports (ATRs) 21. Update of the WIPO Handbook on Intellectual Property Information and Documentation 22. Report by the International Bureau on the provision of technical advice and assistance for capacity building to industrial property offices in connection with the mandate of the CWS

<p style="text-align: center;">Thursday, November 24, 2022</p>	<p style="text-align: center;">Friday, November 25, 2022</p>
<p>Meetings of CWS Task Forces</p> <p><u>9.30 – 10.30</u> Name Standardization Task Force</p> <p><u>10.30 – 11.30</u> ICT Strategy for Standards Task Force</p> <p><u>11.30 – 12.30</u> API Task Force</p>	<p><u>10.00 – 13.00</u></p> <p>23. Exchange of information on Offices' digitalization activities</p> <p>24. Summary by the Chair (Draft Summaries will be available on the webpage around 9 am and paper copies will be available outside Room A before the start of the session).</p> <p>25. Closing of the session</p>
<p>Meetings of CWS Task Forces</p> <p><u>14.30 – 16.00</u> XML4IP and Legal Status Task Forces Joint meeting</p> <p><u>16.00 – 17.30</u> Sequence Listings Task Force</p>	

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