



# WIPO Regional Training Workshop

## Topic 17: WIPO File

Daniel Cheng, Victoria Falls, October 19-23, 2015

# Objective of the initial release

- **To provide online filing facilities to local agents so as to streamline filing of Patent, Trademark and Design applications**

# WIPO File Pre-requisites

- **IPAS running with EDMS enabled**
- **SMTP server for sending emails for user accounts verification**
- **Securing web portal with SSL certificate**
- **Application forms are digitally signed**
- **Two separate servers to host WIPO FILE Web and Core components**
- **One Oracle database**

# Initial Features

- **Management of local agent and office user accounts by IP Office**
- **Drafting, editing and submission of new application and post-filing requests by local agents**
- **Viewing, filtering, management of WIPO File requests in portfolios and workbench**
- **Configurable option: manual validation of submitted WIPO File requests by IP Office**

# Option to Enable Fees Calculation

## ■ Filing fee calculation

- Configure and view filing fee elements (type of service, fee and possible discounts)
- Create, view and update fee payment tracking details (reference and amount)

## ■ Process payment confirmations received from local banks

# Technical Arrangements

- **Application documents are created by merging application form and supporting documents in PDF format only**
- **Logos and drawings for designs and patents are transferred to IPAS database but not EDMS**
- **Transmission receipts are stored in WIPO FILE**
- **Lookup on existing IPAS File numbers, registration numbers, expiration dates and annuities**

# What the IP Office needs to prepare 1/2

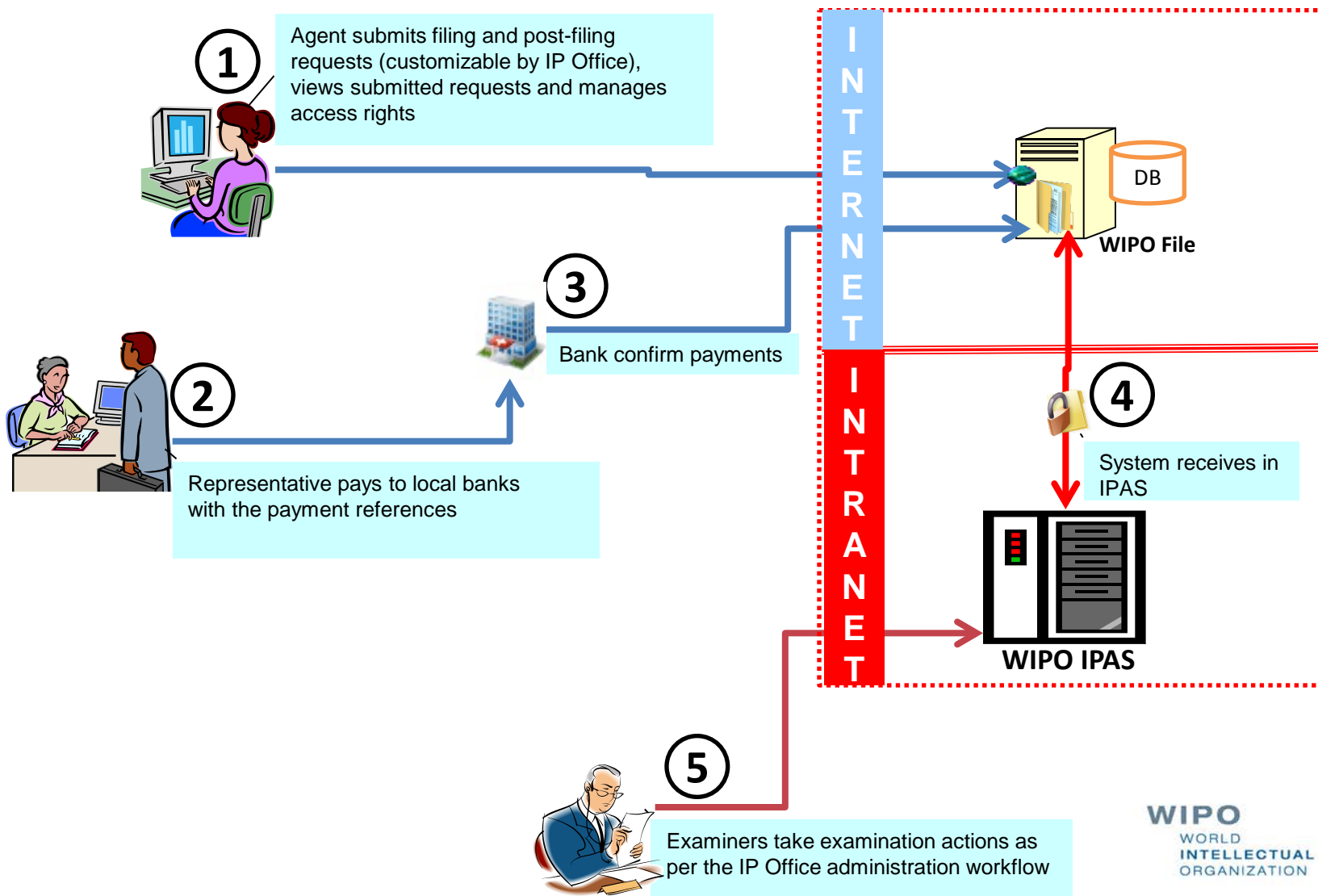
- **Design request form templates and transmission receipt templates**
- **Define new user documents (e.g. patent specification, SME certificate)**
- **Acquire server digital certificates (SSL) and client digital certificates for secure access authentication and electronic signatures**
- **Define firewalls rules to protect the two WIPO File servers**

# What the IP Office needs to prepare 2/2

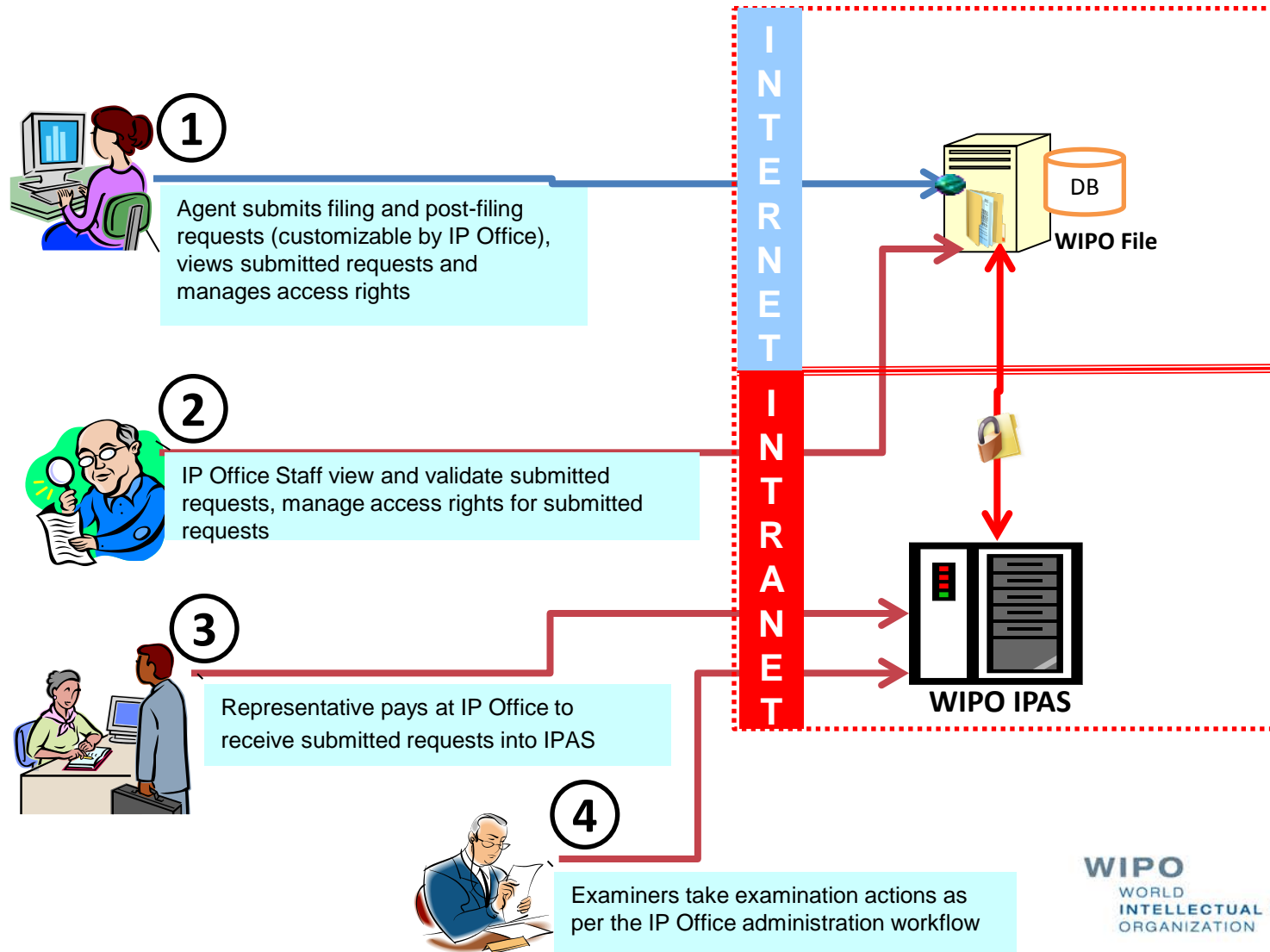
- **Assign one public IP address to the WIPO File web server**
- **Optionally configure fee calculation rules**



# Business Use Case with an External Payment Gateway



# Business Use Case without Payment Gateway



# Agent Login Sample Screen



**ព្រះរាជាណាចក្រកម្ពុជា**  
លេខាធិការដ្ឋាននៃគណៈកម្មាធិការជាតិរៀបចំកម្មសិទ្ធិបញ្ញា

នាយកដ្ឋានកម្មសិទ្ធិបញ្ញា



ក្រសួងពាណិជ្ជកម្ម

Please sign in to get started.

**WIPO File**

User :\*

Password :\*

LOGIN

Powered by WIPO

# Agent Workbench sample Screen



នាយកដ្ឋានកម្មសិទ្ធិបញ្ញា

ព្រះរាជាណាចក្រកម្ពុជា

លេខាធិការដ្ឋាននៃគណៈកម្មាធិការជាតិរៀបចំក្រសួងកម្មសិទ្ធិបញ្ញា



ក្រសួងពាណិជ្ជកម្ម

Filter +


					WIPOFile Nbr	Ipas File Series/Nbr	Submission Date	Portfolio	Status	Summary
<input type="checkbox"/>					WFT2015000003		21 Jan 2015 16:13:29		Submitted	
<input checked="" type="checkbox"/>					WFT2015000002		21 Jan 2015 16:06:39		Ready for Reception	


Perform Action on Selected Application:

Assign Portfolio:

# Trademark Application Data Sample Screen

V

AGENTDEMO | About | Logout | ?




ក្រសួងពាណិជ្ជកម្ម

**Trademark Validation Information**

**2. SIGN**  
Sign Type : Trademark Sign Type cannot be empty.

**3.Applicant/Inventor Details :**  
City Name : City name cannot be empty.  
Residence Country : Residence Country code cannot be empty.

**6. NICE CLASS**  
Nice details cannot be empty, please enter at least one nice detail.

Mark Name

Mark Translation

Logo  No file chosen

Sign Type \*

Disclaimer

Color Description

No Image Uploaded

**Representative Details \***

	Edit	Person Name	Residence Country
<input type="checkbox"/>	<input type="text" value="✎"/>	agentdemo	Switzerland

Page 1 of 1 | 5 | View 1 - 1 of 1

**Applicant Details \***

	Edit	Person Name	Residence Country
<input type="checkbox"/>	<input type="text" value="✎"/>	DEMO	

Page 1 of 1 | 5 | View 1 - 1 of 1

**Nice Details**

	Nbr	Coun	Description
No records to view			

Page 1 of 0 | 5 |

**Priority Details**

	Edit	Office Code	Priority Application Nbr	Priority Filing Date
<input type="checkbox"/>	<input type="text" value="✎"/>	Australia	123456	21 Jan 2015

**Upload Document Details**

	User Document Type	Notes
No records to view		

Page 1 of 0 | 5 |

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# Trademark Application Nice Description lookup



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នាយកដ្ឋានកម្មសិទ្ធិបញ្ញា



ក្រសួងពាណិជ្ជកម្ម

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WORKBENCH
SUBMISSION ▾
MY PROFILE ▾

Add Nice Details ✕

Nice Classification Description \* : 21|Dish covers|

Nice Classification Nbr \* : 21|Cheese-dish covers  
21|Dish covers

Save
Save and Close
Cancel

WIPOFile Nbr: Status: New ✔ ↻ 🏠

Application Type \* ▾

Merek Dagang

Sign Type \* ▾

--Select--

Mark Translation

Color Description

**Representative Details \*** Add Representative | Delete Selected

Edit	Person Name	Residence Country
Page 1 of 0	No records to view	

**Applicant Details \*** Add Applicant | Delete Selected

Edit	Person Name	Residence Country
Page 1 of 0	No records to view	

**Nice Details** New | Delete Selected

Nbr	Coun	Description
<input type="checkbox"/>	21	2 Butter-dish covers ✖ Cheese-dish covers ✖
<input type="checkbox"/>	1	1 Custom Description ✖
Page 1 of 1		

View 1 - 2 of 2

**Priority Details** New | Delete Selected

Edit	Office Code	Priority Application Nbr	Priority Filing Date
Page 1 of 0			
No records to view			

**Upload Document Details** New | Delete Selected

User Document Type	Notes
Page 1 of 0	
No records to view	



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## ព្រះរាជាណាចក្រកម្ពុជា

លេខាធិការដ្ឋាននៃគណៈកម្មាធិការជាតិរៀបចំស្រេចកម្មសិទ្ធិបញ្ញា



ក្រសួងពាណិជ្ជកម្ម



User Document Type \*

Select file to upload \*  No file chosen

IPAS File Series/Nbr \*

OR

IPAS Registration Nbr \*

Notes

# Application Form in PDF format

## Application Details

WIPO File Application Number : **WFT2015000005**

Status : **Submitted**

Comments(if any) :

## Filing Details

Application Type name : *Merek Dagang*

Application Sub Type Name : *Merek Dagang*

Law Name : Undang-Undang No.15 (2001) Tentang Merek

## Sign Details

Mark Name : DEMO Application

Sign Type : B

Disclaimer : This is demo trademark application

Translation : Demo Translation

Colour Description : Demo color description

## Applicant

Person Name	Country Name
DEMO	Switzerland

## Representative

Person Name	Country Name
agentdemo	Switzerland

1

## Inventor

Person Name	Residence Country Name
-------------	------------------------

## Priorities

Country Name	Priority Id	Date
Australia	123456	21 Jan 2015

## Nice Class

Class Code	Class Description
21	Cheese-dish covers;Butter-dish covers;Dish covers
1	Custom Nice Description

## Document

Document Name	Notes
(EDITED)Permohonan Pencatatan Pengalihan Paten	NOTES

2



# IPAS+ Reception with WIPO FILE Number

IPAS + TEST | About | Logout

Reception > Data Extraction >

Application Reception [ **DJHKI** | 20/01/2015 ]

Application | User Document | **WIPO File**

WIPO File Number \* WFT2015000002  
Reception Date 20/01/2015 00 : 00

**Receipt**  
Type \*  
Date \*  
Number \*  
Currency \*  
Amount \*

**WIPO File Details**

Application Type	Application Sub Type	Filing date
Merek Dagang	Merek Dagang	21/01/2015

# Future Enhancement

- **Additional post-filing services**
- **Online access to office documents and file status**
- **Support ST.96**