



AFRICAN REGIONAL INTELLECTUAL  
PROPERTY ORGANIZATION



JAPAN PATENT OFFICE



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## REGIONAL COURSE

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**WIPO-ARIPO/IP/HRE/19/INF/1 PROV.  
ORIGINAL: ENGLISH  
DATE: AUGUST 27, 2019**

## **WIPO Patent Drafting Course for the ARIPO Member States and Observer States**

organized by  
the World Intellectual Property Organization (WIPO)

in cooperation with  
the African Regional Intellectual Property Organization (ARIPO)

and with the assistance of  
the Japan Patent Office (JPO)

**Harare, September 2 to 6, 2019**

PROVISIONAL PROGRAM

*prepared by the International Bureau of WIPO*

Monday, September 2, 2019

8.45 – 9.15 Registration

9.15 – 9.45 Opening Ceremony

Welcome Addresses by:

Mr. Fernando dos Santos, Director General of the African Regional Intellectual Property Organization (ARIPO), Harare

Ms. Tomoko Miyamoto, Head, Patent Law Section, World Intellectual Property Organization (WIPO), Geneva

Officiated by the Representative of the ARIPO Academy, ARIPO

9.45 – 10.00 **Introduction to the Patent Drafting Course**

Facilitator: Ms. Tomoko Miyamoto

10.00 – 10.45 **Topic 1 Overview of the ARIPO Patent System and Procedures**

Speaker: Mr. John Omiti, Patent Examiner, ARIPO

10.45 – 11.00 Coffee Break

11.00 – 12.30 **Topic 2 Legal Requirements for Patentability and Typical Parts of a Patent Application**

Speaker: Mr. Rowan Joseph, Partner, Patent Attorney, Von Seidels, Cape Town

12.30 – 13.30 Lunch Break

13.30 – 14.15 **Topic 3 Filing a Patent Application: Who, When, Where, What and Why**

Speaker: Ms. Tomoko Miyamoto

14.15 – 15.00 **Topic 4 Introduction and Theory of Patent Claims – Protection of Inventive Concepts**

Speaker: Mr. Robert J. Sayre, Patent Attorney, Modern Times Legal, Cambridge, MA

15.00 – 15.15 Coffee Break

15.15 – 16.15 **Topic 4 (cont'd) Introduction and Theory of Patent Claims – Protection of Inventive Concepts (Practical Exercise)**

Speaker: Mr. Robert J. Sayre

16.15 – 17.00 **Topic 5 Claim Format and Independent Claims**  
Speaker: Mr. Masaharu Kizu, Patent Attorney, SOEI  
Patent & Law Firm, Tokyo

19.00 – **Reception for all participants and speakers**  
Venue (TBC)

Tuesday, September 3, 2019

9.00 – 10.00 **Exercise 1 Recap: Structure of Independent Claims  
Drafting Patent Claims (1)**

Facilitator: Mr. Rowan Joseph  
Mr. Masaharu Kizu  
Mr. Robert J. Sayre

10.00 – 10.15 Coffee Break

10.15 – 11.15 **Topic 6 Dependent Claims**

Speaker: Mr. Masaharu Kizu

11.15 – 12.15 **Exercise 1 Drafting Patent Claims (1)  
(cont'd)**

Facilitators: Mr. Rowan Joseph  
Mr. Masaharu Kizu  
Mr. Robert J. Sayre

12.15 – 13.15 Lunch Break

13.15 – 15.15 **Exercise 1 Drafting Patent Claims (1)  
(cont'd)**

Facilitators: Mr. Rowan Joseph  
Mr. Masaharu Kizu  
Mr. Robert J. Sayre

15.15 – 15.45 Coffee Break

15.45 – 16.45 **Topic 7 Specific Types of Claims**

Speaker: Mr. Rowan Joseph

16.45 – 17.00 **Review of Day Two**

Wednesday, September 4, 2019

- 9.00 – 10.00    **Topic 8**    **Claim Drafting: Methodologies and Techniques**  
Speaker:            Mr. Rowan Joseph
- 10.00 – 10.15    Coffee Break
- 10.15 – 12.15    **Exercise 2**    **Drafting Patent Claims (2)**  
Facilitators:        Mr. Rowan Joseph  
                              Mr. Masaharu Kizu  
                              Mr. Robert J. Sayre
- 12.15 – 13.15    Lunch Break
- 13.15 – 14.15    **Exercise 2**    **Drafting Patent Claims (2)**  
**(cont'd)**  
Facilitators:        Mr. Rowan Joseph  
                              Mr. Masaharu Kizu  
                              Mr. Robert J. Sayre
- 14.15 – 15.15    **Topic 9**    **Drafting Description in Relation to Claims (with Examples)**  
Speaker:            Mr. Robert J. Sayre
- 15.15 – 15.45    Coffee break
- 15.45 – 16.45    **Exercise 3**    **Drafting Description**  
Facilitator:         Mr. Robert J. Sayre
- 16.45 – 17.00    **Review of Day Three**

Thursday, September 5, 2019

- 9.00 – 10.00    **Topic 10**    **Common Pitfalls in Patent Drafting:  
Lessons from the Exercises**  
Speaker:            Mr. Robert J. Sayre
- 10.00 – 10.15    Coffee Break
- 10.15 – 12.15    **Exercise 4**    **Drafting Patent Claims (3)**  
Facilitators:        Mr. Rowan Joseph  
                              Mr. Masaharu Kizu  
                              Mr. Robert J. Sayre
- 12.15 – 13.15    Lunch Break

13.15 – 13.45    **Exercise 5    Drafting a Patent Application – Introduction and Recap**

Facilitator:            Ms. Tomoko Miyamoto

13.45 – 15.15    **Exercise 5    Drafting a Patent Application (in Small Groups)**  
**(cont'd)**

Facilitators:            Mr. Rowan Joseph  
                                 Mr. Masaharu Kizu  
                                 Mr. Robert J. Sayre  
                                 Ms. Tomoko Miyamoto

15.15 – 15.45    Coffee Break

15.45 – 17.00    **Exercise 5    Drafting a Patent Application (in Small Groups)**  
**(cont'd)**

Facilitators:            Mr. Rowan Joseph  
                                 Mr. Masaharu Kizu  
                                 Mr. Robert J. Sayre  
                                 Ms. Tomoko Miyamoto

Friday, September 6, 2019

9.00 – 9.30        **Topic 11        Case Study: Importance of Patent Drafting in Innovation**  
**and Technology Transfer**

Speaker:                Mr. Rowan Joseph

9.30 – 10.30     **Exercise 5    Drafting a Patent Application (in Small Groups)**  
**(cont'd.)**

Facilitators:            Mr. Rowan Joseph  
                                 Mr. Masaharu Kizu  
                                 Mr. Robert J. Sayre  
                                 Ms. Tomoko Miyamoto

10.30 – 10.45    Coffee Break

10.45 – 12.15    **Exercise 5    Drafting a Patent Application (in Small Groups)**  
**(cont'd.)**

Facilitators:            Mr. Rowan Joseph  
                                 Mr. Masaharu Kizu  
                                 Mr. Robert J. Sayre  
                                 Ms. Tomoko Miyamoto

12.15 – 13.15    Lunch Break

13.15 – 15.15    **Exercise 5    Drafting a Patent Application (in Small Groups)**  
**(cont'd.)**

All participants and speakers

15.15 – 15.30 Coffee Break

15.30 – 15.45 **Information about future events**

Facilitator: Ms. Tomoko Miyamoto

15.45 – 16.15 **Review and Evaluation Session – Conclusion of the Workshop**

All participants and speakers

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